

# Monthly Expenditure Report



Reporting Month: November 2025      Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29625.06	\$981.00	\$28644.06	\$0.00	\$1000.00	\$27644.06

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$981.00	\$18539.09	\$0.00	\$18539.09
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$-169.87	\$0.00	\$-169.87
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1000.00		Previous Expenditures: \$5649.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE CENTERS	11/01/2025	Recurring monthly cost for storage. Paid via annual Budget package	General Operations Expenditure	Office	\$882.00
2	CCI CONSTANT-CONTACT	11/03/2025	Recurring Constant Contact monthly service for email marketing. Paid through approved Budget package	General Operations Expenditure	Office	\$99.00
<b>Subtotal:</b>						<b>\$981.00</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

## US Storage Centers - La Crescenta

4454 Lowell Ave  
La Crescenta, CA 91214  
818-714-8091  
[lacrescenta@usstorage.net](mailto:lacrescenta@usstorage.net)

## PAYMENT RECEIPT

<b>Tenant</b>	Sunland Tujunga Neighborhood Council	<b>Date Printed</b>	November 1, 2025
<b>Address</b>	PO Box 635	<b>Payment Date</b>	
<b>City, State, Zip</b>	Tujunga, CA 91042	<b>Unit</b>	0403X
		<b>Available Credit</b>	0.00
		<b>Current Balance</b>	0.00

<b>Paid Thru</b>	November 30, 2025
<b>Receipt Number</b>	<b>119183</b>
<b>By</b>	TV

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
11/01/25	0403X	Rent 11/1-11/30	870.00	0.00	0.00	870.00	870.00	Master Card
11/01/25	0403X	Protection Pla 11/1-11/30	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					882.00	
		Payment Subtotal					882.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					882.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****0448	
		Paid Thru Date					November 30, 2025	

Memo :

Transaction Type Sale

Authorization 01905Z  
Reference pl\_txn\_690681c32cdb1fa6ad06b34

I agree to pay the above amount according to the card issuer statement.

x

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[www.kureit.org](http://www.kureit.org)

☐ Board Member Reimbursement

Authorized Signature:	Karen Moran
Print/Type Name:	Karen Moran
Date:	9-23-25



## Payment Receipt for November 3, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Karen Moran  
Sunland-Tujunga Neighborhood Council  
200 N. Spring Street, Room 224 in Los Angeles, CA 90012  
Los Angeles, CA 90012  
US  
747-207-5798

**User Name:** [sunlandtjunganc@gmail.com](mailto:sunlandtjunganc@gmail.com)

**Today's Date:** November 3, 2025

**Payment Date:** November 3, 2025

**Payment Method:** MC (last 4 digits: 0448)

**Amount:** \$99.00

Thank you for your payment!



[Print](#)

### Billing Activity

**Sunland-Tujunga Neighborhood Council**

**Attn:** Karen Moran

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P.: 747-207-5798

**Today's Date:** 11/03/2025

**User Name:** [sunlandtjunganc@gmail.com](mailto:sunlandtjunganc@gmail.com)

### Billing Activity from 11/03/2025 to 11/03/2025

Date	Description	Charge Amount	Credit Amount
11-03-2025 03:01:15 AM	Payment - Credit Card (MasterCard) *****0448		\$99.00
11/03/2025	Invoice #1762156873	\$99.00	

**Billing questions?** [Contact Support](#)

Constant Contact - 890 Winter St - Waltham, MA 02451 US

**Agenda Item No: 7C**

**Second: Mardirousi**

☐ Board Member Reimbursement

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

9-23-25