Monthly Expenditure Report



Reporting Month: August 2025 Budget Fiscal Year: 2025-2026

NC Name: Sunland-Tujunga Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available							
\$32975.17	\$874.88	\$32100.29	\$0.00	\$0.00	\$32100.29		

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$276.81		\$0.00			
Outreach	\$25000.00	\$598.07	\$21832.62	\$0.00	\$21832.62		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Funding Requests Und	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$2292.50			

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.C	08/03/2025	Email List Service - recurring office charge. See Budget pkg.	General Operations Expenditure	Office	\$99.00
2	SMART AND FINAL 414	08/05/2025	STNC National Night Out expense.	General Operations Expenditure	Outreach	\$208.12
3	SMART AND FINAL 414	08/05/2025	STNC National Night Out expense.	General Operations Expenditure	Outreach	\$308.25
4	DOLLAR KING SUNLAND	08/05/2025	STNC National Night Out expense.	General Operations Expenditure	Outreach	\$34.72
5	EVOICE SERVICES	08/26/2025	Recurring Annual charge for STNC Phone Service. This recurring charge is included in the annual budget package	General Operations Expenditure	Office	\$177.81
6	TST YUM YUM DONUT - 9	08/30/2025	Outreach - Tree Watering	General Operations Expenditure	Outreach	\$46.98
	Subtotal:					\$874.88

Outstanding Expenditures									
#	# Vendor Date Description Budget Category Sub-category T								
	Subtotal: Outstanding								

ministrative Services Division ighborhood Council (NC) Funding Progr	ram						1 (6	
ard Action Certification (BAC) Form			No. at a second			33		
Name: Sunland Tujunga dget Fiscal Year: 2025-2026			Meeting Date: July 9, 2025					
pard Motion and/or Public Benefit atement (CIP and NPG):	Approve up to \$2, Motion: Cleghorn	Agenda Item No:9(E) NC Outreach at the NNO event August 5th Second: Grant						
ethod of Payment: (Select One)	☐ Check		☐ Credit Card		□Во	ard Member Reim	bursement	
THE PERMITTERS OF THE PERMITTE	nbers must leave the room p	rior to any di	Count	not return to the	ne room until a	fter the vote is		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ydia Grant	President	Х						
Armen Mardirousl	1st VP	Х						
VACANT	2nd VP							
VACANT	Treasurer					1		
Cindy Cleghom	Correspondence Sec	Х						
Karen Moran	Recording Sec	X						
Leny Freeman	Region 1 Rep	X					3 14 2	
Brenna Gibson Redpath	Region 1 Rep				X			
Sherry McCoy	Region 2 Rep	Х						
VACANT	Region 2 Rep				4			
Mikal McEnany	Region 3 Rep	X				-	-	
Dillon Dorothy	Region 3 Rep	X				-	-	
Jon von Gunten	Region 3 Rep	Х					-	
Vicky Cerpa	Region 4 Rep				X		-	
Dante Jose Calvo	Region 4 Rep			-	X			
Mark Seigel	Region 4 Rep	Х	-	-	+	-		
VACANT	Region 4 Rep			1	-	-		
VACANT	Education Rep							
Cheryl Schmidt	Public Safety Rep	X						
Nina Royal	Senior Rep	X						
Vartan Keshish	Community Interest Rep	Х						
- A	y .							
1 A 1 A 1					3			
Board Quorum:	Total		that the late	ation property	d on this form	is accurate and	complete, and the	
We, the authorized signers of the ab public meeting was held in accordar compliant public meeting where a qu	nca with all laws, policies, o	ing biococour	re that the informers. The above wa	as approved by	the Neighbor	hood Council Bo	ard, at a Brown	
Authorized Signature	() Alasha	(an)	Authorized	Signature:	Para	Moran	/	
Print/Type Name: 0.420 U	en ruento	010	Print/Type I	Name:	1 VAI	PM M	dran	

Date:



8/5/25

\$208,12

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ministrative Services Division ighborhood Council (NC) Funding Progr	ram						1 (6	
ard Action Certification (BAC) Form			No. at a second			33		
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VACANT	2nd VP							
VACANT	Treasurer					1		
Cindy Cleghom	Correspondence Sec	Х						
Karen Moran	Recording Sec	X						
Leny Freeman	Region 1 Rep	X					3 14 2	
Brenna Gibson Redpath	Region 1 Rep				X			
Sherry McCoy	Region 2 Rep	Х						
VACANT	Region 2 Rep				4			
Mikal McEnany	Region 3 Rep	X				-	-	
Dillon Dorothy	Region 3 Rep	X				-	-	
Jon von Gunten	Region 3 Rep	Х					-	
Vicky Cerpa	Region 4 Rep				X		-	
Dante Jose Calvo	Region 4 Rep			-	X			
Mark Seigel	Region 4 Rep	Х	-	-	+	-		
VACANT	Region 4 Rep			1	-	-		
VACANT	Education Rep							
Cheryl Schmidt	Public Safety Rep	X						
Nina Royal	Senior Rep	X						
Vartan Keshish	Community Interest Rep	Х						
- A	y .							
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Authorized Signature	() Alasha	(an)	Authorized	Signature:	Para	Moran	/	
Print/Type Name: 0.420 U	en ruento	010	Print/Type I	Name:	1 VAI	PM M	dran	

Date:

Smest Final Smart&Final National Out # 308.25 NNO 10895 TODINITE BLVD TO INDA CA 1042 Telephone (118) (5)2 9309 Tavor Mix Va 10 10 F 19 95 F 10 10 F 10 99 F 14 99 F to Sict Classic tay Flavor MOLVa tay Flavor MOLVa tay Price \$16,49 Lay Sict Classic 27.99 T Streat Blue 33 ga & Single Rol "icke General 304.84 Total in Trems Sold 17 11 00 308 25 308.25 Gener PURCHASE 5508 25 AXXXXXXXXXXX55 6 MC CHIP FEAL REPH 03274 ALFROVE MASTERCARD SUBTO ALFROVED Made: Issuer TAD: 01102040016200008AD500000000000000 Tax TOTAL Masterc lotal Saved PURCHU Tem Savings 3.00 CHIP R eligible 0010414050825006000164 8/05/25 10 25 AM 414 ark you for snopping with as! Complete our survey and enter for a chance to William \$500 SMARN & FINAL GIFT CARD Visit www.smailtandfinal.com/survey within 7 days of this shop flow Histing! www.smar.com/front.com/careers mant & final, where Eise?

National Night out

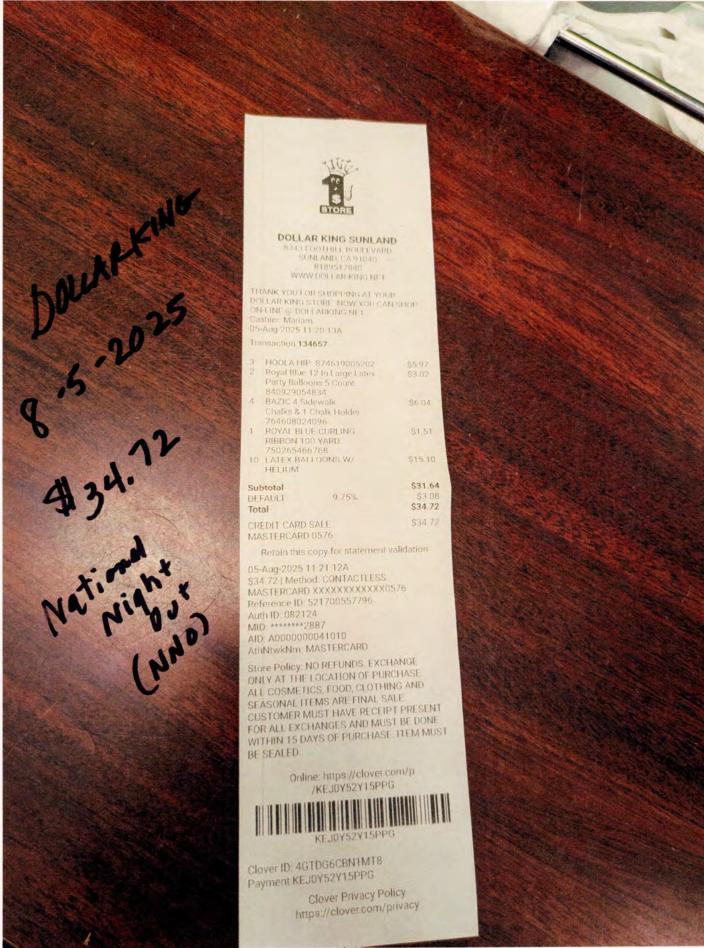
\$ 308.25

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ministrative Services Division ighborhood Council (NC) Funding Progr	ram						1 (6	
ard Action Certification (BAC) Form			No. at a second			33		
Name: Sunland Tujunga dget Fiscal Year: 2025-2026			Meeting Date: July 9, 2025					
pard Motion and/or Public Benefit atement (CIP and NPG):	Approve up to \$2, Motion: Cleghorn	Agenda Item No:9(E) NC Outreach at the NNO event August 5th Second: Grant						
ethod of Payment: (Select One)	☐ Check		☐ Credit Card		□Во	ard Member Reim	bursement	
THE PERMITTERS OF THE PERMITTE	nbers must leave the room p	rior to any di	Count	not return to the	ne room until a	fter the vote is		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
ydia Grant	President	Х						
Armen Mardirousl	1st VP	Х						
VACANT	2nd VP							
VACANT	Treasurer					1		
Cindy Cleghom	Correspondence Sec	Х						
Karen Moran	Recording Sec	X						
Leny Freeman	Region 1 Rep	X					3 14 2	
Brenna Gibson Redpath	Region 1 Rep				X			
Sherry McCoy	Region 2 Rep	Х						
VACANT	Region 2 Rep				4			
Mikal McEnany	Region 3 Rep	X				-	-	
Dillon Dorothy	Region 3 Rep	X				-	-	
Jon von Gunten	Region 3 Rep	Х					-	
Vicky Cerpa	Region 4 Rep				X		-	
Dante Jose Calvo	Region 4 Rep			-	X			
Mark Seigel	Region 4 Rep	Х	-	-	+	-		
VACANT	Region 4 Rep			1	-	-		
VACANT	Education Rep							
Cheryl Schmidt	Public Safety Rep	X						
Nina Royal	Senior Rep	X						
Vartan Keshish	Community Interest Rep	Х						
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Board Quorum:	Total		that the late	ation property	d on this form	is accurate and	complete, and the	
We, the authorized signers of the ab public meeting was held in accordar compliant public meeting where a qu	nca with all laws, policies, o	ing biococour	re that the informers. The above wa	as approved by	the Neighbor	hood Council Bo	ard, at a Brown	
Authorized Signature	() Alasha	(an)	Authorized	Signature:	Para	Moran	/	
Print/Type Name: 0.420 U	en ruento	010	Print/Type I	Name:	1 VAI	PM M	dran	

Date:



8-5-25

\$34.72

Administrative Services Division

Neighborhood Council (NC) Funding Program





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Board Action Certification (BAC) Form						Chy Click	O ADED 119	
NC Name: Sunland Tujunga			Meeting Date: 6-12-25					
Budget Fiscal Year: 2025-2026			Agenda Item No: 7D					
DBoard Motion and/or Public Benefit Statement (CIP and NPG):	Approve \$80 for ST	AT June	tree watering	3				
	Motion: Cleghorn		Sec	ond: Mardiro	usi			
Method of Payment: (Select One)	☐ Check		X Credit Card		☐ Board	Member Reimbur	sement	
Recused Board Mem	nbers must leave the room price	Vote C or to any dis comp	cussion and may	not return to the	room until after	the vote is		
Board Member's First and Last Name	Board Position	Ye s	No	Abstain	Absent	Ineligible	Recused	
Lydia Grant	President	Х						
Armen Mardirousi	1st VP	X						
Ross Herman	2nd VP				X			
Carol Hutchinson	Treasurer				X			
Cindy Cleghorn	Correspondence Sec	X						
Karen Moran	Recording Sec	X						
Leny Freeman	Region 1 Rep	X						
KT Travers	Region 1 Rep	Х						
Sherry McCoy	Region 2 Rep	Х						
VACANT	Region 2 Rep							
Mike Goglio	Region 3 Rep				Х			
Peter Derakjian	Region 3 Rep	Х						
Jon von Gunten	Region 3 Rep	Х						
Belinda Woodruff	Region 4 Rep				Х			
Trevor Schmidt	Region 4 Rep				Х			
Mark Seigel	Region 4 Rep				Х			
VACANT	Education Rep							
Cheryl Schmidt	Public Safety Rep	Х						
Nina Royal	Senior Rep	Х						
Vartan Keshish	Comm Interest Rep	Х						
Board Quorum:	Total:	12			6			
We, the authorized signers of the above public meeting was held in accordance compliant public meeting where a quorule	with all laws, policies, and p							
Authorized Signature Karen Mo	HAN M.		Authorized Sign	nature: <u>Cindy Cle</u>	ghorn			
Print/Type Name: Karen Moran 27, 2025 09:	57 PDT)			ne: Cindy Cleghor ()				
Date: 6-12-2025			-Date: 6-12-2025					



Yum Yum Donuts 8704 Foothill Blvd Sunland, CA 91040 (818) 352-1583

Take Out

Server: Elba M Check #40

Ordered:

8/29/25 5:26 PM

DOZEN DONUTS COFFEE TO GO

\$19.99

Subtotal Total

Tree was sent

\$46.98 \$46.98

Input Type MASTERCARD

C (EMV Chip Read)

Transaction Type
Authorization
Approval Code
Payment ID
Application ID
Application Label
Terminal ID
Card Reader

Sale Approved 079826 dKYwryFNcX7R A0000000041010 MASTERCARD

BBPOS

yumyumdonuts.com

Office of the City Clerk

Administrative Services Division





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	get pack	_					
		Second: Mardirousi					
] Check	X Credit Card		☐ Board Member Reimbursement				
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Board Position	Ye	No	Abstain	Absent	Ineligible	Recused	
President	х						
1st VP	Х						
2nd VP				Х			
Treasurer				Х			
Correspondence Sec	Х						
Recording Sec	Х						
Region 1 Rep	Х						
Region 1 Rep	Х						
Region 2 Rep	Х						
Region 2 Rep							
Region 3 Rep				Х	1 3		
Region 3 Rep	Х						
Region 3 Rep	X						
Region 4 Rep				х			
Region 4 Rep				х			
Region 4 Rep				Х			
Education Rep							
Public Safety Rep	X						
Senior Rep	Х						
Comm Interest Rep	Х						
Total:	12			6			
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Print

Billing Activity - Invoices

Sunland-Tujunga Neighborhood Council

Attn: Karen Moran

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles CA 90012

US

P.: 747-207-5798

Date

Invoices from 07/03/2025 to 08/03/2025

Description Charge Amount Credit Amount

08/03/2025 Invoice #1754209011

\$99.00

Today's Date: 08/03/2025

User Name:

Constant Contact - Plus

1501-2500 Contacts

Highest contact count: 2454 \$99.00

From 07/03/2025 to 08/03/2025

07/03/2025 Invoice #1751530648

\$99.00

Constant Contact - Plus

1501-2500 Contacts

Highest contact count: 2459 \$99.00

From 06/03/2025 to 07/03/2025

Billing questions? Contact Support

Constant Contact - 890 Winter St - Waltham, MA 02451 US



Payment Receipt for August 3, 2025

Thank you for your recent payment. Your payment receipt is found below.

Attention: Karen Moran

Sunland-Tujunga Neighborhood Council

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles, CA 90012

US

747-207-5798

User Name: sunlandtujunganc@gmail.com

Today's Date: August 3, 2025

Payment Date: August 3, 2025

Payment Method: MC (last 4 digits: 0448)

Amount: \$99.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

We appreciate your business.

Best Regards,

Constant Contact Billing

Office of the City Clerk

Administrative Services Division





pprove STNC Budgotion: Cleghorn	get pack	_	.6				
	get pack	_					
		Second: Mardirousi					
] Check	X Credit Card		☐ Board Member Reimbursement				
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Board Position	Ye	No	Abstain	Absent	Ineligible	Recused	
President	х						
1st VP	Х						
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Treasurer				Х			
Correspondence Sec	Х						
Recording Sec	Х						
Region 1 Rep	Х						
Region 1 Rep	Х						
Region 2 Rep	Х						
Region 2 Rep							
Region 3 Rep				Х	1 3		
Region 3 Rep	Х						
Region 3 Rep	X						
Region 4 Rep				х			
Region 4 Rep				х			
Region 4 Rep				Х			
Education Rep							
Public Safety Rep	X						
Senior Rep	Х						
Comm Interest Rep	Х						
Total:	12			6			
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SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

200 n spring st los angeles CA-90012 US

Bill Date : 8/26/2025

Period: 7/26/2025 - 8/25/2025 Invoice No:

C1723765-19

0.00

Account Summary

rren		

Current Bill Amount(USD)

Total Amount Due(USD)

Fixed Charges - Elite - Annual (USD) 168.00 Campaign Registration Fee (USD) 0.00 Usage Charges(USD) 0.00

Current Bill Total(USD) 168.00 **Net Charges** 168.00 Other Charges(USD) Administrative Fee 2.00 Regulatory Recovery Fee 7.81 Other Charges Total(USD) 9.81 Current Amount(USD) 177.81 177.81 Payment(s) Received(USD)

Billing Summary for Company - SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

Description of Charge

Fixed Charges

Company 168.00

Other Recurring Charges

Total Charges (USD): 168.00