

# **Sunland-Tujunga Neighborhood Council Special Joint Board and Executive Committee Minutes**

June 6, 2024

**This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).**

1. Call to Order, Ross Herman, 6:30 pm
2. Opening Announcements – none.
  - a. Roll Call - Present: *Members*: Ross Herman, Lydia Grant, Carol Hutchinson, Cindy Cleghorn, Karen Moran. *Non-Members*: Sherry McCoy, Leny Freeman, Peter Derakjian (#3 Rep), KT Travers, Nina Royal
    - Lydia Grant joined at 6:54 pm
3. Discussion/Action: Approve Outstanding Minutes
  - a. April 29, 2024 Executive Board minutes were reviewed by Ross; motion passed to approve passed.
4. Public Comments on any non-agenda items - none
5. Executive Committee Comments: STNC Board Elections in new fiscal year
  - a. STNC elections will be held at end of election cycle; all elections will be held by snail-mail.
6. Discussion/Action:
  - a. Police Town Hall meeting update – Nina noted that we needed a date, it was in progress and would keep us advised.
  - b. National Night Out - Aug 6 update
    - Carol asked if wording is correct on the BAC which says we approved \$4,000 for National Night Sponsorship; we are co-sponsoring with CPAC. Wording could be changed to co-sponsorship. Lydia asked about money that goes to Mercedes; Carol said it is out of the \$4,000.
  - c. July 4 Parade entry
    - Carol said that we don't need an Event Form. Carol said the check has been set and STNC just has to prepare the float.
    - Ross said that Cheryl was reaching out to get a truck; Lydia and Nina will try their sources also. Carol asked who would ride in the parade; some people voiced concerns about being hit with water balloons which they have

experienced in previous years. Lenny, Sherry, Ross, Lydia said they probably would ride. Cindy suggested we could possibly use a car; Lydia said there are 21 Board members to ask also.

- d. Movie Night – Nina will reach out to the Rotary Club and the Elks to see if they would like to participate. Lenny asked if this was an outdoor event; Ross said it is. The event will start at 6:30 pm and Movie will start between 7:30-8 pm. Ross will get together with Carol to make purchases (ice, etc.). Carol said the Event Form is done and to keep receipts if you are designated to buy anything. Nina wanted to have the flyers for National Night Out (on the 22<sup>nd</sup> June) for the Movie Night but Carol said that couldn't be done until the Event form was approved by the City.
7. Discussion / Review & Status of outstanding administrative / office items: Storage, Phone, Agendas, Zoom, Council Files, Letters, Board Trainings, website, emails
  - a. Lydia asked about training, most members were current (Code of Conduct and Gender Expression/Identity course). Course completion for all General Board members is reflected in the Empower website. Lydia said they updated only once a week. It appears there are 5 people who have not completed the training; the immediate concern is having a quorum at the next meeting to be able to vote. Cindy said that reminders would be sent.
  - b. Council files/letters. Cindy said there is a location on the STNC website, under Council Actions, that provides a list CIS, letters and voting information. The list provides access to the documents and Cindy asked that members help identify anything that should be added. Carol asked if automated notices would go out for CIS; Cindy and Lydia said that would not happen; the system is broken at this time and will not be repaired. Cindy said that sending emails to [Board@stnc.org](mailto:Board@stnc.org) will send emails to everyone on the Board, but you need to send in bcc (blind carbon copy).
  - c. Carol said phone switch over has been done; storage should be completed and we have paid for next year's zoom license.
  - d. Cindy showed where Consent items were listed with a brief description.
8. Discussion: Confirm committee meeting regular dates, committee members
  - a. Cindy reminded that on the STNC website we need to post Committee meeting information. There have been changes in Committee members and information needs to be updated. Committees need to notify about meeting changes. Lydia noted that we need to go back to the regular schedule for the STNC Executive Board meeting if having all 3 meetings back-to-back was not too difficult. The next Executive Board meeting will be June 26 with the Budget and Finance meeting preceding it.
9. Discussion/Action: Region 4 vacancy. Cindy said she knows a potential person who would be interested and Lydia may also know someone interested. Lydia reminded that interested parties need to get their application in.
10. Discussion/Action: Approve June 12, 2024 General Board Meeting Agenda
  - a. Cindy went over the draft agenda for the next General Board Meeting and addressed comments and suggestions. General comments during the review are below.

- Saturday June 15<sup>th</sup> is Budget Day, Lydia inquired who was going noting that the link will be on the General Board agenda. Ross can go.
- Lydia would like to get a flyer out to encourage attendance at the Oro Vista Ave event. Cindy would like more people to be present at the Oro Vista Presentation. Lydia can take flyers to the local stores to promote
- Cindy expressed a concern about time constraints for the elected officials because there is a presentation from the LA Sanitation Department and there are a lot of issues that need to be discussed; Lydia said they could stay with the 2 minutes. Nina wanted to know if they could speak at the meeting the next night in the interest of time, but Lydia said that. it was in-person and people may not go. Lydia requested that Cindy make a flyer to advertise the presentation. Lydia noted some of the issues include a person throwing rocks at the cars and there is a homeless encampment behind the Auto Zone that's become very dangerous; a letter that went out to Monica's office from 48 neighbors expressing concern with the problem behind Auto Zone.
- Cindy noted that we still need another Homeless Liaison representative.
- Carol said this is the last month for the budget. Ross said that Outreach approved the STARC bus-bench funding request; Carol said this had to be addressed at the July General Board meeting for the next fiscal year which begins July 1; pre-paid items are not permitted to be approved. Cindy suggested the item be added for awareness at the General Board meeting as part of the Outreach Committee update.
- Carol said we did different BAC forms for National Night out – one BAC to approve the funding and one BAC to have the event. A motion will be included in the agenda to approve National Night out at Little Landers Park in collaboration with other local community organizations, Tuesday August 6, 2024.

b. A motion was made and passed to approve the draft agenda with changes incorporated.

#### 11. Final Committee comments and future agenda items

- Lydia said that during a presentation by the City Clerk's, the topic of Neighborhood Council elections was addressed; because of budget concerns, elections will not be in-person but voting will be done by mail only (USPS or snail-mail). This will mean that everyone has to submit their driver's license/ID, etc. on line like was done 3 years ago. Many NCs intend to hold their own elections without the City Clerk's help, where NCs can help each other with elections. Lydia noted that the City cannot make us do elections by mail and we would need to change the standing rules. Lydia noted that 70% of the ballots sent to public never made it back to the election after people voted. This topic will be on the agenda for a head's up next month and will be included in the July General Board meeting.
- Cindy said that you meet a lot of people at Budget Day, a good networking opportunity. Cindy is our Budget Advocate. Lionel Mares and Kevin Davis are also budget advocates. Lydia said we need one more budget advocate.

- c. PlanCheckNC is this Saturday, per Cindy, and will be a zoom meeting (for City-wide planning and land use).
- d. Lydia noted that the new General Manager has started and will plan to go on a listening tour initially.
- e. Lydia noted a suggestion was made to print some of the banners vertically, in alignment with the flyers.
- f. Ross asked Cindy for time to go over material for this months' newsletter. Cindy said people should send flyers to Ross for inclusion in the newsletter.

12. Adjourn, 7:40pm