

**Sunland-Tujunga Neighborhood Council  
Special Joint Board and Executive Committee  
Minutes**

February 5, 2024

**This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).**

1. Call to Order & Roll Call, Lydia Grant, 5:33pm
  - a. Carol Hutchinson, Lydia Grant, Mapi Moran, Karen Moran, Cindy Cleghorn, Ross Herman
2. Opening Announcements, Lydia Grant
  - a. Lydia commented that at Saturday meeting of Los Angeles Neighborhood Council Coalition Meeting (LANCC), the City stated that the City's budget is very restricted to support STNC.
3. Discussion/Action: Approve Outstanding Minutes
  - a. Motion made and passed to approve the January 3, 2024 Special Joint Board & Executive Committee Minutes
4. DISCUSSION/ACTION: Recommend STNC Board approve letter regarding DONE recommendations for City Charter Amendments and submit related Community Impact Statement to CF23-1027.
  - a. Lydia provided background that the Government Reform Committee had developed a list of items that could impact Neighborhood Councils (NCs) without any input from the NCs and proposed writing a letter to object. This will be added to the General Board agenda for further discussion.
5. DISCUSSION/ACTION: Recommend STNC Board approve STNC statement regarding DONE budget and submit Community Impact Statement to CF-23-0600.
  - a. Lydia noted that there has been a significant increase in the budget but DONE has put NCs at the bottom of the budget priority list; no input from NCs was solicited. Lydia suggested that the budget be reviewed and that STNC put forward a letter saying that we do not approve the prioritization. It is important that we, minimally, get back to the NC budget allocated in the past as a priority. Lydia will write a draft letter for further discussion /approval and add this to the General Board agenda. City budget advocates want to set up a Town Hall to explain what the budget is used for; a date has not been determined yet. Lydia will send the budget to the Board as it is written currently.
  - b. Mapi suggested that we do a break-down and comparison on what we spent last year and in previous years to support the argument and what we have not been able to do because the NC budget was reduced. Lydia noted that this year we did roll over some money when the elections were not needed, providing some additional funds.
6. Discussion / Review outstanding administrative / office items: Motion to approve Zoom license at \$200 for one year

- a. Last year STNC had 2 zoom licenses to cover any Committee meetings that overlapped; Cindy felt that 1 license was adequate.
  - b. Lydia led a discussion about whether Committees need to record meetings or if the minutes, which are required, is adequate. This will be added to the General Board agenda for further discussion.
  - c. Lydia noted that STNC Committees should be using the STNC zoom information for meetings and not use personal zoom accounts.
7. Discussion/Action: VP Outreach Transition
  - a. Mapi plans to vacate the position of VP of Outreach at this time due to personal responsibilities; Mapi will apply for a Region 2 representative seat. Ross will assume the position Mapi had. Ross hopes to attend Committee meetings on a regular basis to help communications with the Board. It was suggested that Mapi be a Co-Chair for Outreach if Ross cannot make a meeting. At this time Ross will write a letter saying he is interested in being VP of Outreach and Mapi will write a letter saying she is interested in being a Region 2 Rep and provide confirmation that she lives in the Region 2 vicinity. Mapi's request can be addressed at the next General Board meeting and Ross' statement can be addressed in the following General Board meeting. Mapi will spearhead a transition plan with Ross. Lydia will provide fiscal data to Ross for Outreach expenditures from previous years. Ross noted that he doesn't do Facebook and Lydia volunteered to help in this area.
8. Discussion/Action: Meeting Dates + Events Calendar for 2024
  - a. Cindy plans to list upcoming events for the Community (e.g. 4<sup>th</sup> of July). Cindy noted that Committees need to turn in paperwork at least 30 days prior to the event to get approvals and this has been a challenge for them to accommodate. Mapi can work with the committees and if Ross can attend Committee meetings, this will be a great help to get events scheduled and the paperwork done on time.
9. Discussion/Action: Approve February 13, 2024 Special General
  - a. The General Board Meeting will be on a Tuesday, not Wednesday, for February to avoid having a meeting on Valentine's day. The agenda will be posted and email reminders sent to Board members for the February 13<sup>th</sup> meeting.
10. General Public Comments on any non-agenda items - none
11. Final Committee comments and future agenda items
  - a. The agenda for the General Board meeting was reviewed and discussed. Items noted herein will be added to the agenda. A vote was taken and passed to approve the agenda. Lydia noted that other items that came up could also be added.
12. Adjourn 6:25 pm