

# SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

## Special Joint Board &

### Executive Committee Meeting Minutes

Wednesday, July 31, 2024, 7 PM

*This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).*

1. Call to Order, Lydia Grant, 7:12 pm
    - a. Roll Call: Present – Lydia Grant, Ross Herman, Carol Hutchinson, Cindy Cleghorn, Karen Moran. (Absent – Lallah Rowe) Present (non-members) – Matt Walker, Lionel Mares, Sandy Capps, Nelly Luboff, Nina Royal
  2. Opening Announcements – Lydia said she was pleased with the progress made at Riverwood Ranch, and reminded people about National Night Out.
  3. Discussion/Action: Approve Outstanding Minutes. Motion made and passed to accept the minutes from 6/26/24.
  4. General Public Comments on any non-agenda items. Lionel will be serving as a liaison between Neighborhood Councils and the Planning Committee, and will periodically reach out with updates and opportunities for STNC participation. (Lionel Mares, NC-Budget Advocate , Region #1, [LionelM85@outlook.com](mailto:LionelM85@outlook.com))
  5. Executive Committee Comments: STNC Board Elections in new fiscal year, review timeline. Lydia said that Cindy and she are going to work time-lines and efforts at this time and should be able to report at the next General Board Meeting.
1. Discussion/Action: Update National Night Out - August 6.
    - a. Carol started the shopping at this time; much will have to wait until the actual day of the event. Lydia said she has some items that she can bring to Nina's and can assist with shopping if needed.
    - b. Carol said that the Storage unit called her to say they had a leak and access would be limited; leak now resolved but we should check for any damage.

2. Discussion / Review & Status of outstanding administrative / office items: Storage, Phone, Agendas, Zoom, Council Files, Letters, Board Trainings, website, emails
  - a. Storage covered; Carol changed account from monthly to annually for phone, getting a small fiscal advantage; Cindy showed updates in the STNC website (Council files, etc.); Cindy mentioned that [board@stnc.org](mailto:board@stnc.org) is the email to use when trying to contact all board members and that BCC should be used.
3. Discussion: Confirm committee meeting regular dates, committee members, quorums
  - a. Cindy said that we have historically verified our committees/committee members, and meeting dates, and that we need to make sure this is done again. Cindy will work to get the system back on track.
  - b. Belinda and Peter still need to complete Codes of Conduct.
4. Discussion/Action: Region 4 vacancy – Lydia will reach out (again) to someone who expressed interest.
5. Discussion/Action: Approve August 14, 2024 General Board Meeting Agenda
  - a. Cindy reviewed the draft General Board Meeting agenda.
    - Comments were made by Lydia (to put additional detail in some items);
    - Carol (regarding tree trimming funding);
    - Lydia and Cindy (regarding STNC taking a position on Monica R's directive to NCs which include having a youth seat, term limits for all board members, and a grizzly bear statue and other items). Lydia felt STNC should weigh in on the mandates put forward by Monica Rodriguez's Office. Lydia made a motion that we take two items and add to our General Board agenda (to approve the Grizzly Bear statue and disapprove the term-limits and youth seat mandate). The other items can go to CIGA for discussion first.
    - A motion was made and passed to approve the General Board agenda with edits as discussed.
6. Adjourn, 7:54 pm