

Monthly Expenditure Report



Reporting Month: July 2024

Budget Fiscal Year: 2024-2025

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$3238.74	\$28761.26	\$0.00	\$0.00	\$28761.26

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$967.74	\$28761.26	\$0.00	\$28761.26
Outreach		\$2271.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE - LA CR	07/02/2024	Storage for STNC equipment and supplies on going expense	General Operations Expenditure	Office	\$678.50
2	EVOICE SERVICES	07/03/2024	STNC phone system	General Operations Expenditure	Office	\$21.60
3	EIG CONSTANTCONTACT.CO	07/03/2024	STNC email contact	General Operations Expenditure	Office	\$81.00
4	ADOBE ADOBE	07/06/2024	For Treasurer use	General Operations Expenditure	Office	\$19.99
5	THE WEB CORNER, INC	07/10/2024	STNC webpage maintenance	General Operations Expenditure	Office	\$150.00
6	PAYPAL SUNLANDPRIN	07/15/2024	Tree watering event postcards	General Operations Expenditure	Outreach	\$82.13
7	THE RIBBON FACTORY	07/17/2024	STNC 2425-001	General Operations Expenditure	Outreach	\$69.90
8	TEMU.COM	07/19/2024	STNC 2425-001	General Operations Expenditure	Outreach	\$269.11

9	EVOICE SERVICES	07/26/2024	Phone messaging service- the invoice actually states a higher amount was paid- Late fee acquired because of Fiscal year cut off of card- Not sure how to explain it-how the charged amount was less- it is near impossible to get through to a live person	General Operations Expenditure	Office	\$16.65
10	SMART AND FINAL 414	07/31/2024	STNC 2425-001 National Night Out	General Operations Expenditure	Outreach	\$249.86
11	Arts and Education Nation	07/23/2024	For Arts and Education outreach sponsorship for National Night out 8/6/2024 STNC 2425-001	General Operations Expenditure	Outreach	\$1600.00
Subtotal:						\$3238.74

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant	Sunland Tujunga Neighborhood Council Sunland Tujunga Neighborhood Council	Date Printed	July 2, 2024	Payment Date	July 2,
2024 10:24 AM		Unit	0403X		
Address	PO Box 635	Available Credit	0.00		
City, State, Zip	Tujunga, CA 91042	Current Balance	0.00		
		Paid Thru	July 31, 2024		
		Receipt Number	111360		
		By	RB		

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
07/01/24	0403X	Rent 7/1-7/31	666.50	0.00	0.00	666.50	666.50	Master Card
07/01/24	0403X	Protection Plan 7/1-7/31	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					678.50	
		Payment Subtotal					678.50	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					678.50	
		Current Account Balance					0.00	
		Paid By					Master Card *****3547	
		Paid Thru Date					July 31, 2024	

Memo:

Transaction Type Sale

Authorization 003653
Reference pl_txn_668437d47f1c06ddc8527e1

I agree to pay the above amount according to the card issuer statement.

x

Moving? Check our website for other locations nationwide:
www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org



BILL DATE: 07/03/2024

J2 Global Inc.
700 S Flower St, Suite 1500
Los Angeles, CA 90017
866-761-8109

TO: SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

**200 N SPRING ST
LOSANGELES CA
90012
US**

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Administrative Fee	\$2.00	\$2.00
1	Regulatory Recovery Fee	\$0.65	\$0.65
1	Monthly Service Plan: Elite 8008300799	\$14.00	\$14.00
1	Late Fee Charges	\$4.95	\$4.95
SUBTOTAL			\$21.60
PREV. BALANCE			\$0.00
PAID WITH CC			\$21.60
TOTAL DUE			\$0.00

Thank you for your business!



Select ▾

06-07-2024



to

07-07-2024



Cancel

Show

carolh.stnc@gmail.com



Email ▾

Print ▾

Your next monthly invoice date is: **August 3, 2024**

All activity

Payments

Invoices

Date	Description	Charge Amount
07/03/2024	<p>Invoice #1719997720</p> <p>Constant Contact - Email Plus 1501-2500 Contacts Highest contact count: 2457 From 06/03/2024 to 07/03/2024</p> <p>Your Contact Tier is based on the highest number of active contacts you've had in your account since January 28, 2024. Learn more.</p>	<p>\$81.00</p> <p>Total \$81.00</p>

[Have a product idea or request? Submit it here!](#)

Payment Receipt for July 3, 2024

Thank you for your recent payment. Your payment receipt is found below.

Attention: Carol Hutchinson
Sunland-Tujunga Neighborhood Council
200 N. Spring Street, Room 224 in Los Angeles, CA 90012
Los Angeles, CA 90012
US
818-352-0661

User Name: sunlandtjunganc@gmail.com

Today's Date: July 3, 2024

Payment Date: July 3, 2024

Payment Method: MC (last 4 digits: 3547)

Amount: \$81.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2811232977
 Invoice Date 06-JUL-2024
 Payment Terms Credit Card
 Purchase Order AD00504790021CUS
 Order Number 7062950817
 Customer Number 1238269485
 Currency USD

Bill To

Carol Hutchinson
 Sunland Tujunga Neighborhood Council
 CA 91040

INVOICE

Item Details

Service Term: 06-JUL-2024 to 05-AUG-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
07/10/2024

Date	Invoice #	Terms
7/1/2024	27218	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	July 2024 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2024 Monthly Hosting for stnc.org	15.00	0.00
0	July 2024 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

INVOICE



Sunland Printing & Copy Center
7566 Foothill Blvd, Tujunga, CA 91042, UNITED STATES
mail@sunlandprinting.com

Invoice No#: 2022
Invoice Date: Jul 12, 2024
Due Date: Jul 12, 2024

PAID

\$0.00
AMOUNT DUE

BILL TO

Sunland Tujunga Neighborhood Council
carolh.stnc@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	4X6 Postcards 250 x \$0.30 9.5% 9.5% (\$7.13) Printed full color 1 side on gloss card stock	250	\$0.30	\$75.00
		Subtotal		\$75.00
		Tax 9.5% (9.5%)		\$7.13
		TOTAL		\$82.13 USD
		Amount paid		\$82.13
		AMOUNT DUE		\$0.00 USD

The Ribbon Factory

507 Chestnut Street Titusville PA 16354
866 827 6431
814 827 4191 - Fax
www.ribbonfactory.com

INVOICE

Page: 1 of 1
Date: 7/19/2024

Invoice: 144858

Sold To:

CAROL HUTCHINSON
USA

Ship To:

CAROL HUTCHINSON
USA

Email: carolh.stnc@gmail.com

PO Number: 80109
Sales Rep: RFO
Packing Slip: 133212

Terms: Stripe
Ordered: 7/18/2024

Ship Via: Free Standard Shipping
Ship Date: 7/19/2024

Legal Number: 144858

Line	Quantity	Part Number/Description	Revision	Unit Price	Ext Price
1	1.00EA	ALSROY-CLUTCH-ATTACHED Royal Awareness Loop 250 per Bag w/ Clutch Attached		69.90000/1	69.90
				PO Number: 80109	
				Warehouse Code: Main	

Payment Schedule

<u>Due Date</u>	<u>Amount</u>
1 7/19/2024	69.90
<u>Total</u>	69.90

Line(s) Subtotal: 69.90

Total **69.90**

Receipt from The Ribbon Factory

Receipt #1113-9272

AMOUNT PAID

\$69.90

DATE PAID

Jul 17, 2024, 6:43:02 PM

PAYMENT METHOD

 Mastercard - 3547

SUMMARY

Order Total × 1 \$69.90

Amount charged \$69.90

If you have any questions, contact us at zach@ribbonfactory.com or call us at [+1 814-827-6431](tel:+18148276431).

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989223399031927
Order time:	Jul 18, 2024
Item(s) total:	\$21.99
Item(s) discount:	-\$2.51
Subtotal:	\$19.48
Shipping:	\$2.99
Sales tax:	\$1.85
Credit:	-\$17.30
Order total:	\$7.02

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (1)



Automatic Bubble Machine, Bubbl... \$19.48
White x1

By youfutoy

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989252234871927
Order time:	Jul 18, 2024
Item(s) total:	\$107.26
Item(s) discount:	-\$85.30
Subtotal:	\$21.96
Shipping:	\$2.99
Sales tax:	\$2.09
Order total:	\$27.04

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (2)



Balloon Pump, Balloon Pump Elec... \$10.98
Red x2

By SNTECH

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989281070711927
Order time:	Jul 18, 2024
Item(s) total:	\$45.38
Shipping:	FREE
Sales tax:	\$4.31
Order total:	\$49.69

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (2)




300 Pieces Paper Plates 9 Inch Di... \$22.69
Red x2

By Poutinday

Returns and refund policy >

Receipt

 All data is encrypted >**TEMU**

 As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989354471031927
Order time:	Jul 18, 2024
Item(s) total:	\$632.84
Item(s) discount:	-\$458.57
	\$174.27

Coupon applied to items shipped from Temu: **-\$5.00**

Code: **land927**

Subtotal:	\$169.27
Shipping:	FREE
Sales tax:	\$16.09
Order total:	\$185.36

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (24)

6-Piece Vibrant Rainbow Disposabl... \$7.94
Six Colors / 6 Packs x1

eVoice Billing Statement



SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL
200 n spring st
los angeles
CA-90012
US

Bill Date : 7/26/2024
Period : 6/26/2024 - 7/25/2024
Invoice No : C1723765-6

Account Summary

Current Activity

Current Bill Amount(USD)		
Fixed Charges - Elite (USD)	14.00	
Campaign Registration Fee (USD)	0.00	
Usage Charges(USD)	0.00	
Current Bill Total(USD)		14.00
Net Charges		14.00
Other Charges(USD)		
Administrative Fee	2.00	
Regulatory Recovery Fee	0.65	
Late Fee Charges	4.95	
Other Charges Total(USD)		7.60
Current Amount(USD)		21.60
Payment(s) Received(USD)		21.60
Total Amount Due(USD)		0.00

Billing Summary for Company - SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

Description of Charge

Fixed Charges

Company 14.00

Other Recurring Charges

Total Charges (USD): 14.00

Billing Summary - Special Features

Feature Type	Fixed Amount(USD)	Total Units	Free Units	Rate (USD)	Total (USD)
Voicemail To Text Transcription(free voicemail message)	0.00	5	5	0.1000	0.00
Sub Total					0.00

Voicemail To Text Transcription Details

Date	Caller	No. of Words	Message Length
Jul 25 2024 9:25AM	8186690751	0	2
Jul 17 2024 4:10PM	3104615480	44	33
Jul 09 2024 1:42PM	2133856888	0	1
Jul 03 2024 4:18PM	6265906233	0	1
Jul 03 2024 10:09AM	8186890400	0	4

Inbound Call Details

Start Time	End Time	Call From	Duration
Jul 25 2024 4:30PM	Jul 25 2024 4:30PM	9096305799	1
Jul 25 2024 9:22AM	Jul 25 2024 9:25AM	8186690751	3
Jul 24 2024 8:22AM	Jul 24 2024 8:23AM	8184342115	2
Jul 23 2024 12:07PM	Jul 23 2024 12:09PM	3234452963	2
Jul 23 2024 11:01AM	Jul 23 2024 11:02AM	9014957834	1
Jul 23 2024 9:33AM	Jul 23 2024 9:35AM	8185889125	3
Jul 23 2024 8:47AM	Jul 23 2024 8:48AM	7473211595	1
Jul 18 2024 12:53PM	Jul 18 2024 12:55PM	7148767480	2
Jul 17 2024 4:10PM	Jul 17 2024 4:12PM	3104615480	2
Jul 17 2024 4:07PM	Jul 17 2024 4:10PM	3104615480	3
Jul 11 2024 1:59PM	Jul 11 2024 2:01PM	8183140322	2
Jul 11 2024 1:58PM	Jul 11 2024 1:59PM	8183140322	1
Jul 10 2024 4:18PM	Jul 10 2024 4:21PM	8188582939	3
Jul 09 2024 1:40PM	Jul 09 2024 1:42PM	2133856888	3
Jul 08 2024 12:55PM	Jul 08 2024 12:57PM	3233823264	2
Jul 08 2024 12:54PM	Jul 08 2024 12:54PM	3233823264	1
Jul 08 2024 12:21PM	Jul 08 2024 12:23PM	8182006479	2
Jul 05 2024 7:35AM	Jul 05 2024 7:36AM	7866109833	1
Jul 03 2024 4:17PM	Jul 03 2024 4:18PM	6265906233	1
Jul 03 2024 2:26PM	Jul 03 2024 2:27PM	6268404074	1
Jul 03 2024 10:19AM	Jul 03 2024 10:20AM	8186890400	1
Jul 03 2024 10:05AM	Jul 03 2024 10:09AM	8186890400	4
Jul 03 2024 9:09AM	Jul 03 2024 9:10AM	8189133011	1
Jul 02 2024 4:58PM	Jul 02 2024 4:58PM	8184633981	1
Jul 01 2024 3:48PM	Jul 01 2024 3:49PM	8183848578	1
Jun 29 2024 12:44PM	Jun 29 2024 12:46PM	3234459560	2
Jun 27 2024 10:43AM	Jun 27 2024 10:43AM	6198123543	1

Inbound Call Details

Start Time	End Time	Call From	Duration
Jun 26 2024 5:40PM	Jun 26 2024 5:40PM	6613887949	1
Jun 26 2024 2:22PM	Jun 26 2024 2:23PM	8018892954	2
Total			51







BAC 7-10-24 NCFP again

Final Audit Report

2024-07-11

Created:	2024-07-11
By:	Carol Hutchinson (carolh.stnc@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzoZE3mthHJVPjKr4WE3GbPqO6-6PHEqZ

"BAC 7-10-24 NCFP again" History

-  Document created by Carol Hutchinson (carolh.stnc@gmail.com)
2024-07-11 - 3:50:33 PM GMT
-  Document emailed to kmoran6260@yahoo.com for signature
2024-07-11 - 3:52:01 PM GMT
-  Email viewed by kmoran6260@yahoo.com
2024-07-11 - 4:38:07 PM GMT
-  Signer kmoran6260@yahoo.com entered name at signing as Karen Moran
2024-07-11 - 5:21:02 PM GMT
-  Document e-signed by Karen Moran (kmoran6260@yahoo.com)
Signature Date: 2024-07-11 - 5:21:04 PM GMT - Time Source: server
-  Agreement completed.
2024-07-11 - 5:21:04 PM GMT

NND

Smart & Final &
Warehouse & Market. Friend & Neighbor.

Store 414
6555 FOOTHILL BLVD
TUJUNGA, CA 91042
Telephone (818) 352-9399

Grocery

Nacho Doritos	19.99	F
Regular Price \$20.99		
Frito Lay 50ct Classic	19.99	F
Regular Price \$20.99		
Ruffles Cheddar & Sour	19.99	F
Regular Price \$20.99		
Fritos Original	19.99	F
Regular Price \$20.99		
Lays Classic Potato Chi	19.99	F
Regular Price \$20.99		
Flamin Hot Cheetos Crun	19.99	F
Regular Price \$20.99		
Bold Mix Multi Pack	9.99	F
Regular Price \$11.99		
Bold Mix Multi Pack	9.99	F
Regular Price \$11.99		
Bold Mix Multi Pack	9.99	F
Regular Price \$11.99		
Frito Lay 50ct Classic	19.99	F
Regular Price \$20.99		
Frito Lay 50ct Classic	19.99	F
Regular Price \$20.99		
Nacho Doritos	19.99	F
Regular Price \$20.99		
Nacho Doritos	19.99	F
Regular Price \$20.99		
Ruffles Cheddar & Sour	19.99	F
Regular Price \$20.99		

General

Basket Verify	0.00
<hr/>	
SUBTOTAL	249.86

Total # Items Sold 15

249.86 @ 0.000% = 0.00

TOTAL	249.86
Mastercard	249.86

PURCHASE \$249.86
*****3547 MC
CHIP READ
REF#: 061886 APPROVED
MASTERCARD
Mode: Issuer
IAD:
01102040016200004A52000000000000G0FF

Total Saved	\$17.00
Item Savings	17.00

Legend
F - food stamp eligible

0010414310724004000056

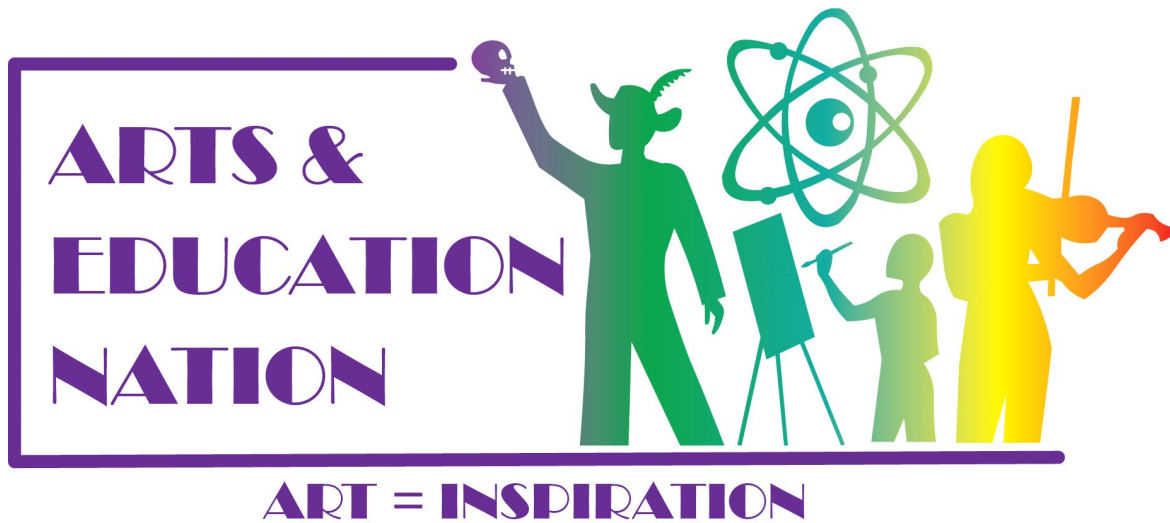


You were served by: Luz
Date Time Store Term Opr Tran
07/31/24 01:19 PM 414 4 40035 0056

Thank you for shopping with us!

Complete our survey and
enter for a chance to win a
\$500 SMART & FINAL GIFT CARD
Visit www.smartandfinal.com/survey
within 7 days of this shop

Now Hiring!



Inv date: July 17, 2024 Inv #: 008

Payment amount due: \$1600.00

Description: Arts & Education Nation is wearing the hat of Outreach this year for National Night Out. Items needed funding are: Marketing distribution of hard copy fliers and posters locally and regular social media postings across multiple platforms including FaceBook, Twitter (X), Linked In, NextDoor, etc., free snacks to the public, several crafts for both children and adults, live music.

The requested budget for the above is \$1600.00

Vendor name: Arts and Education Nation, 10308 McBroom Street Shadow Hills, CA 91040

Contact: Mercedes Del Castillo,
Mercedes@artsandeducationnation.org, 818-714-3633

Bill to: Sunland Tujunga Neighborhood council

Thank you!

Mercedes Del Castillo

Arts & Education Nation - 10308 McBroom Street Shadow Hills, CA 91040 EIN# 87-3854004 Mercedes@artsandeducationnation.org
www.artsandeducationnation.org

