

**Sunland-Tujunga Neighborhood Council
Special Joint Board and Executive Committee
Minutes**

March 7, 2024

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

1. Call to Order and attendance
 - Carol Hutchinson, Lydia Grant, Cindy Cleghorn, Ross Herman, Karen Moran, Mapi Moran; (absent are Lallah Rowe)
2. Opening Announcements -none
3. Discussion/Action: Approve Outstanding Minutes - To be discussed later.
4. General Public Comments on any non-agenda items - none
5. Discussion / Review outstanding administrative / office items: Storage, Phone
 - Ross shared that on March 24th (Sunday) at 2pm (TBC), a team will meet at the storage units to do initial sorting/straightening. Carol said that there was a pre-defined process to disposing of items, particularly high-value items (*i.e.* electronics). Cindy noted that the STNC Board needs to vote to return to City/dispose of items).
6. Discussion/Action: VP Outreach Position & Transition
 - Ross is working on the STNC phone. Cindy suggested a feature that can transcribe voice to text which can be forwarded as an email. Cost is currently about \$16/month per Carol.
7. Discussion/Action: Meeting Dates + Events Calendar for 2024 - Events have been updated on calendar
8. Discussion/Action: Agenda items regarding City Budget CF-24-0600 – moved to consent calendar
9. Discussion/Action: Agenda items regarding DONE / City Street Banner Program CF 23-0133-S1
 - Remarks from Cindy, Lydia, Ross, Carol: DONE has approval from City to put up their banners throughout the City. STNC has identified locales to put STNC banners. Cindy will draft a CIS to bring to Board for approval to define (30) locations where STNC banners will be up. City banners stay up from May to May; STNC banners will stay up from June to June. Banner location and design needs to be approved by the City. One round of banners has been put up but banners were not very visible.

10. Discussion/Action: Approve March 13, 2024 General Board Meeting Agenda

- Draft agenda was reviewed. Discussions encompassed future meetings – hybrid, in-person and/or zoom; By-Law review; consent calendar items; upcoming meetings; ED1 for Land Use issue. Additional items suggested were oak trees on Commerce Ave.
- Motion to approve agenda for General Board meeting passed unanimously.

11. Final Committee comments and future agenda items - none

12. Adjourn, 8pm