



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Special Joint Board and Budget & Finance

Wednesday July 31, 2024

6:00 pm on Zoom

Zoom Meeting: To join by telephone: Dial 1 669 444 9171 to join the meeting;

then enter this Webinar ID: 860 8651 9810 and Press: (#)

To join online: <https://us02web.zoom.us/j/86086519810>

1. Call to Order: Carol Hutchinson, Treasurer/Budget & Finance Committee Chair.
2. Roll Call
3. General Announcements-Committee
4. Discussion/Update: Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update
5. Discussion/Action: Motion to approve June, 2024 minutes
6. Discussion/Action: Motion to approve July 2024 MER
7. Discussion/Action: Motion to approve up to \$1600 for tree trimming at Welcome Garden.
8. Public Comments on any non-agenda items
9. Final Committee comments
10. Adjourn

Posted 7/28 remove 8/1

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, Secretaria, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL LAND USE COMMITTEE MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 444-9171, and enter **86086519810** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO** minutes per speaker, unless adjusted by the presiding officer of the Board.

SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL
BUDGET AND FINANCE COMMITTEE MEETING

June 26, 2024

1. Call to Order: Carol Hutchinson, Treasurer/Budget & Finance Committee Chair @ 6:33 pm
2. Roll Call Present: Carol Hutchinson, Nina Royal, Lydia Grant. Absent: Sandy Capps. Pati Potter present at 6:40 pm
3. General Announcements: None
4. Discussion/Update: Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update: Carol Hutchinson
5. Discussion/Action: Motion to approve May 29, 2024 minutes
 - Motion: Lydia 2nd Sandy
 - Board comments: None
 - Public comments: None
 - Vote: YES: Carol, Pati, Lydia, Sandy, Nina
6. Discussion/Action: Motion to approve June 2024 MER
 - Motion: Lydia 2nd Sandy
 - Board comments: None
 - Public comments: None
 - Vote: YES: Carol, Sandy, Pati, Lydia, Nina
7. Discussion/Action: Motion to approve up to \$150 for STAT committee tree watering event (Outreach)
 - Motion to approve:
 - Board comments: Carol, Lydia, Ross, Pati
 - Public comments: None
 - Vote: YES: Lydia, Sandy, Carol, Pati. Absent: Nina
8. Discussion/Action: Motion to approve up to \$920 for bus bench ads promoting the STARC and the STNC (Outreach)
 - Motion to approve: Sandy/Lydia

Board comments: Carol, Pati, Lydia, Ross

Public comments: None

Vote: Yes: Sandy, Lydia, Nina, Carol, Pati

9. Discussion/Action: Discuss possible amendments to the 24-25 NCFP- Tabled

10. Public Comments on any non-agenda items: none

12. Final Committee comments: Lydia

13. Adjourn @ 6:57

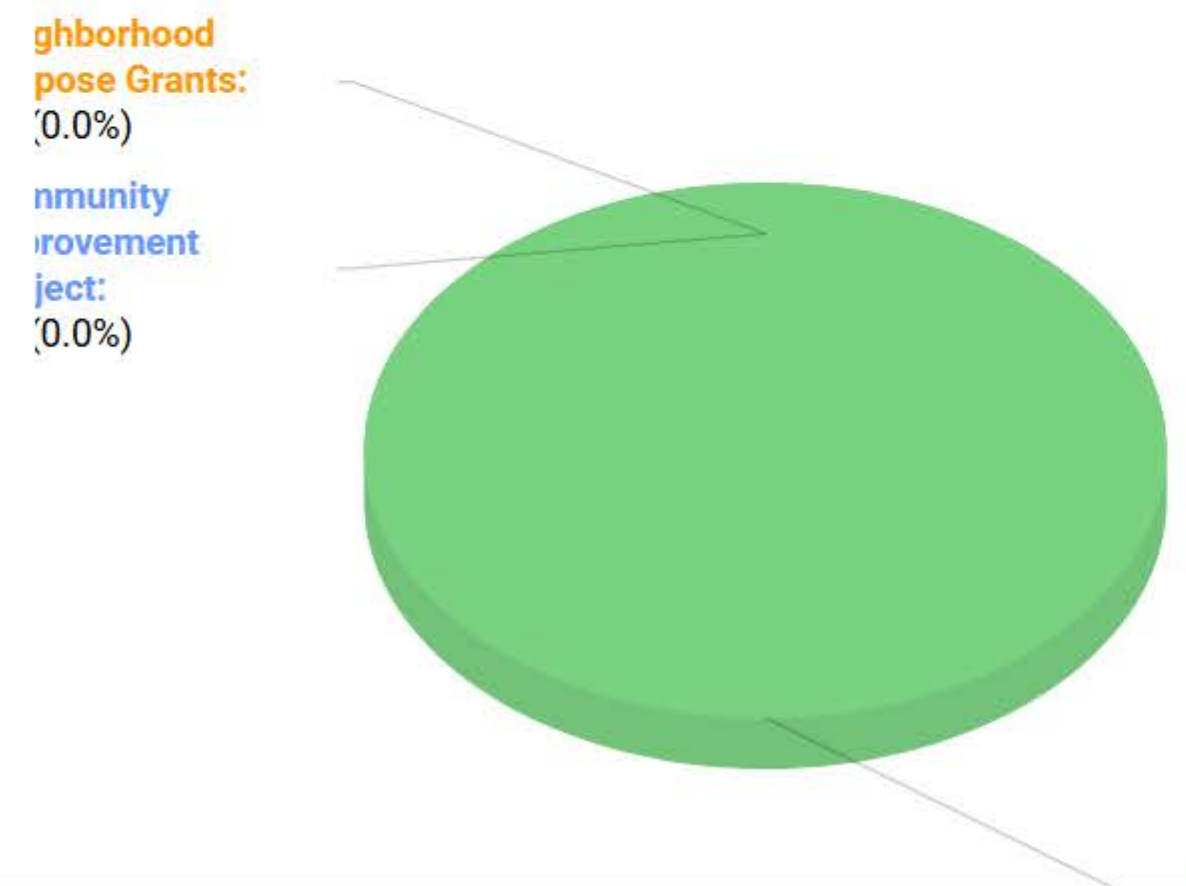
DRAFT

- Home
- Payment Request
- CC Transaction
- Special Account
- Event Request
- Budget Allocation
- Inventory
- MERS
- Forms

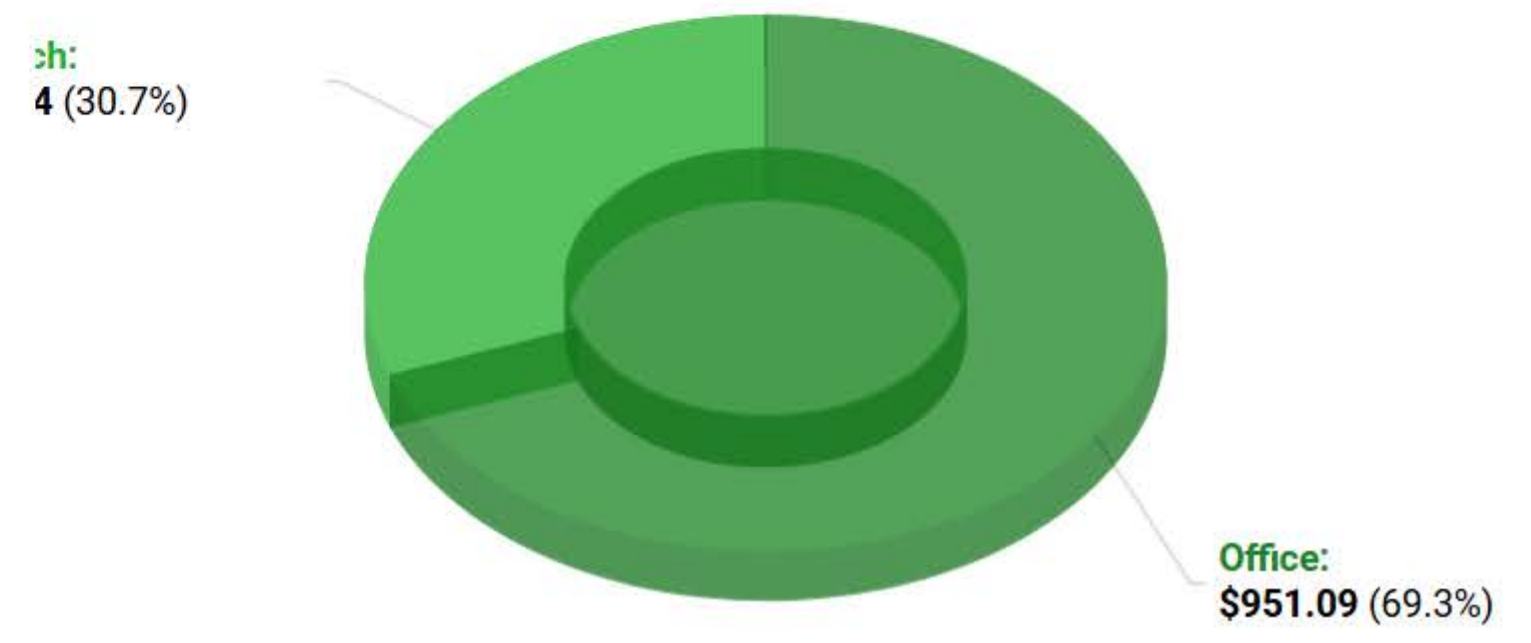
Sunland-Tujunga Neighborhood Council Neighborhood Council

<p>Budget Amount ⓘ</p> <p>\$32,000.00 \$</p> <p>Budget: \$32,000.00 Adjustments: \$0.00 ⓘ</p>	<p>Expense-to-Date ⓘ</p> <p>\$1,372.23 ↓</p> <p>Funding Requests: \$0.00 ⓘ Credit Card: \$1,372.23 ⓘ</p>	<p>Total Outstanding ⓘ</p> <p>\$1,600.00 -</p> <p>Commitments: \$0.00 ⓘ Pending Payments: \$1,600.00 ⓘ</p>	<p>Net Available ⓘ</p> <p>\$29,027.77 ✓</p> <p>Cash Balance: \$30,627.77 ⓘ</p>
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Budget Allocation



Expenditures-to-Date by Category



INVOICE



Sunland Printing & Copy Center
7566 Foothill Blvd, Tujunga, CA 91042, UNITED STATES
mail@sunlandprinting.com

Invoice No#: 2022
Invoice Date: Jul 12, 2024
Due Date: Jul 12, 2024

PAID

\$0.00
AMOUNT DUE

BILL TO

Sunland Tujunga Neighborhood Council
carolh.stnc@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	4X6 Postcards 250 x \$0.30 9.5% 9.5% (\$7.13) Printed full color 1 side on gloss card stock	250	\$0.30	\$75.00
			Subtotal	\$75.00
			Tax 9.5% (9.5%)	\$7.13
			TOTAL	\$82.13 USD
			Amount paid	\$82.13
			AMOUNT DUE	\$0.00 USD

US Storage Centers - La Crescenta

4454 Lowell Ave
La Crescenta, CA 91214
818-714-8091

lacrescenta@usstorage.net

PAYMENT RECEIPT

Tenant	Sunland Tujunga Neighborhood Council Sunland Tujunga Neighborhood Council	Date Printed	July 2, 2024	Payment Date	July 2,
2024 10:24 AM		Unit	0403X		
Address	PO Box 635	Available Credit	0.00		
City, State, Zip	Tujunga, CA 91042	Current Balance	0.00		
		Paid Thru	July 31, 2024		
		Receipt Number	111360		
		By	RB		

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
07/01/24	0403X	Rent 7/1-7/31	666.50	0.00	0.00	666.50	666.50	Master Card
07/01/24	0403X	Protection Plan 7/1-7/31	12.00	0.00	0.00	12.00	12.00	Master Card
		Taxes					0.00	
		Payment (less tax)					678.50	
		Payment Subtotal					678.50	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					678.50	
		Current Account Balance					0.00	
		Paid By					Master Card *****3547	
		Paid Thru Date					July 31, 2024	

Memo:

Transaction Type Sale

Authorization 003653
Reference pl_txn_668437d47f1c06ddc8527e1

I agree to pay the above amount according to the card issuer statement.

x

Moving? Check our website for other locations nationwide:
www.usstoragecenters.com

Join us in our quest to cure cancer. Ask manager for details.



www.kureit.org

Payment Receipt for July 3, 2024

Thank you for your recent payment. Your payment receipt is found below.

Attention: Carol Hutchinson
Sunland-Tujunga Neighborhood Council
200 N. Spring Street, Room 224 in Los Angeles, CA 90012
Los Angeles, CA 90012
US
818-352-0661

User Name: sunlandtjunganc@gmail.com

Today's Date: July 3, 2024

Payment Date: July 3, 2024

Payment Method: MC (last 4 digits: 3547)

Amount: \$81.00

Thank you for your payment!

Amounts shown may reflect sales tax which is applicable in certain areas.

You can view payment receipts at any time in the Billing tab of your account.

Important Notice: To help maintain Constant Contact's strong sending reputation, we have implemented a monthly email send allowance and overage fee if the allowance is exceeded. This charge will be reflected on your next invoice, if you exceed the allowance. While most of our customers won't be impacted, [click here](#) to learn more.



BILL DATE: 07/03/2024

J2 Global Inc.
700 S Flower St, Suite 1500
Los Angeles, CA 90017
866-761-8109

TO: SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL

200 N SPRING ST

LOSANGELES CA

90012

US

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Administrative Fee	\$2.00	\$2.00
1	Regulatory Recovery Fee	\$0.65	\$0.65
1	Monthly Service Plan: Elite 8008300799	\$14.00	\$14.00
1	Late Fee Charges	\$4.95	\$4.95
SUBTOTAL			\$21.60
PREV. BALANCE			\$0.00
PAID WITH CC			\$21.60
TOTAL DUE			\$0.00

Thank you for your business!



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2811232977
 Invoice Date 06-JUL-2024
 Payment Terms Credit Card
 Purchase Order AD00504790021CUS
 Order Number 7062950817
 Customer Number 1238269485
 Currency USD

Bill To

Carol Hutchinson
 Sunland Tujunga Neighborhood Council
 CA 91040

INVOICE

Item Details

Service Term: 06-JUL-2024 to 05-AUG-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65314003	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
07/10/2024

Date	Invoice #	Terms
7/1/2024	27218	

Bill To
Sunland Tujunga NC PO Box 635 Tujunga, CA 91043

Ship To

QTY	Description	Price Each	Amount
1	July 2024 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	July 2024 Monthly Hosting for stnc.org	15.00	0.00
0	July 2024 Email Standard Mailboxes: 1 Account secretary@stnc.org (included in maintenance)	3.50	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989223399031927
Order time:	Jul 18, 2024
Item(s) total:	\$21.99
Item(s) discount:	-\$2.51
Subtotal:	\$19.48
Shipping:	\$2.99
Sales tax:	\$1.85
Credit:	-\$17.30
Order total:	\$7.02

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (1)



Automatic Bubble Machine, Bubbl... \$19.48
White x1

By youfutoy

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989252234871927
Order time:	Jul 18, 2024
Item(s) total:	\$107.26
Item(s) discount:	-\$85.30
Subtotal:	\$21.96
Shipping:	\$2.99
Sales tax:	\$2.09
Order total:	\$27.04

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (2)



Balloon Pump, Balloon Pump Elec... \$10.98
Red x2

By SNTECH

Receipt

All data is encrypted >



TEMU

As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989281070711927
Order time:	Jul 18, 2024
Item(s) total:	\$45.38
Shipping:	FREE
Sales tax:	\$4.31
Order total:	\$49.69

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (2)




300 Pieces Paper Plates 9 Inch Di... \$22.69
Red x2

By Poutinday

Returns and refund policy >

Receipt

 All data is encrypted >**TEMU**

 As we're committed to reducing our environmental impact, we have eliminated paper receipt.

Order summary

Order ID:	PO-211-19989354471031927
Order time:	Jul 18, 2024
Item(s) total:	\$632.84
Item(s) discount:	-\$458.57
	\$174.27

Coupon applied to items shipped from Temu: **-\$5.00**

Code: **land927**

Subtotal:	\$169.27
Shipping:	FREE
Sales tax:	\$16.09
Order total:	\$185.36

Shipping address

Lydia Grant +1 (818)470-6629
10034 Commerce Ave, TUJUNGA, CA 91042-2304,
United States

Item details (24)

6-Piece Vibrant Rainbow Disposabl... \$7.94
Six Colors / 6 Packs x1