

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Ross Herman, Second Vice President
Carol Hutchinson, Treasurer
Cindy Cleghorn, Corresponding Secretary
Karen Moran, Recording Secretary
Leny Freeman, Region 1
KT Travers, Region 1
Sherry McCoy, Region 2
Mapuana Moran, Region 2
Michael Goglia, Region 3
Peter Darakjian, Region 3
Jon von Gunten, Region 3
Belinda Woodruff, Region 4
Trevor Schmidt, Region 4
Mark Seigel, Region 4
VACANT, Region 4
Chris Rowe, Education Representative
Cheryl Schmidt, Public Safety Representative
Nina Royal, Senior Representative
Vartan Keshish, Community Interest Representative

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, April 10, 2024
Join Zoom Meeting
<https://us02web.zoom.us/j/89206524158>
Meeting ID: 892 0652 4158
One tap mobile
+16694449171,,892 0652 4158# US
7:00 PM**

Every person wishing to address the Board virtually may join by clicking on the link: <https://us02web.zoom.us/j/89206524158> or by dialing (669) 900-6833 or (888) 475 4499 and entering Web ID # **892 0652 4158** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the “General Public Comment” period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

1. Call to Order, Welcome - Lydia Grant, President
2. Pledge of Allegiance
3. STNC President’s Updates
 - A. Notice of Board Vacancy: Region 4 Representative - South of Foothill Blvd. between Sunland Blvd. on the west & Tujunga Canyon on the east. Geographical Representatives shall represent the interests of the stakeholders within their region. Geographical Representatives shall maintain lines of communication with the various neighborhoods, businesses, and other organizations operating within

their districts. Geographical Representatives shall actively outreach to stakeholder groups and individuals within their regions. One (1) Geographical Representative from each region shall attend all Outreach Committee meetings. Region boundaries shall be based upon population density, distinct neighborhoods and geographical size within the community, and distribution of diverse populations and interests. It is expected that region boundaries may need to be changed over time, and that these changes will be made by means of bylaws amendments.

- B. L.A. City Budget: Neighborhood Council Budget Advocates hosting City Budget Town Hall, Sat. April 27; Budget Advocates Report - Region 1 - <https://www.budgetadvocates.org/reports> and Save the Date for Budget Day on Sat. June 15 @ L.A. City Hall.
 - C. Reminder to not leave water standing as it invites mosquitoes.
 - D. Effective Monday, June 3, 2024, individuals must be current on the five mandatory trainings to vote on funding and non-funding items. The five mandatory trainings are: 1) Ethics, 2) Funding, 3) Anti-Bias, 4) Gender Expression and Gender Identify, and 5) Code of Conduct. Are all items now available on Cornerstone ? Update regarding new [Code of Conduct Policy for Board and Committees](#).
 - E. Congratulations to Mt. Gleason Marathon Runners
4. Roll Call, Voting Eligibility - Karen Moran, Recording Secretary
- A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
5. **Discussion/Q&A with LAPD, Elected Officials/Representatives, DONE, NC Budget Advocates, City Departments (2 min per Representative including Q&A)**
6. INFORMATION / UPDATES: Pending Land Use Committee projects:
- A. Public Hearing April 20, 2024 @ 9AM re: 9604 Hillhaven - ZA-2023-3187-ZAD-SPP
 - B. STNC Land Use Committee Vacant Seats
 - C. Next Special LUC Meeting Monday, April 15 @ 7:30PM will include: 6456 W. Olcott St. (Parcel Map Application Case No. AA-2020-3222-PMLA) - Presentation will be held with Steven J. Reyes, MPP I Principal Planner I Blue Oak Planning.
 - D. Discussion/Action: STNC response to Draft Ordinance regarding Mayor's Executive Directive 1 [ED1] goes before the City Council PLUM Committee _____
7. Discussion: Should STNC refer to committee: The [Congress - Budget Advocacy Contribution Form](#) is updated to raise money from the NCs. Should STNC contribute to the Neighborhood Council Budget Day option to contribute to the Budget Advocates.
8. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: [Budget Committee approved 4-2-24]
- A. Discussion/Action: Approve March 2024 MER
 - B. Discussion/Action: Motion to approve up to \$90.00 for two - 100 ft extension cords
 - C. Discussion/Action: Motion to approve up to \$150 for two Halogen stand lamps
 - D. Discussion/Action: Motion to approve up to \$25 for cable ties
 - E. Discussion/Action: Motion to approve up to \$ 350 for one Portable inverter 600w
 - F. Discussion/Action: Motion to approve up to \$550 for two Portable inverters 300 w
 - G. Discussion/Action: Motion to approve up to \$140 for 6 strands string lights
 - H. Discussion/Action: Motion to approve up to \$1,550 for Movie in the Park Night on 6/22/24 (tentative date)

9. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

- A. Discussion/Action: Approve March 2024 STNC Board Meeting Minutes
 - B. Discussion/Action: Motion of **NON SUPPORT** for Recreation and Parks policy RAP 24-059 to allow hard alcohol in parks during special events
 - C. Discussion/Action: Motion of **SUPPORT** with amendments to Mayor’s ED-1: 100% Affordable Housing Streaming Ordinance” Exhibit A - Draft Affordable Housing Streamlining Ordinance for CPC.pdf (lacity.gov) - If supported, could include possible amendments: See <https://planning.lacity.gov/project-review/executive-directive-1> and United
 1. Eliminate all waivers and off menu incentives
 2. Require 15’ set backs to allow for trees to grow and storm water to be captured
 3. Prevent post development conversion of non residential spaces to market rent units
 4. Exempt the Coastal zone, R-1 zones, HPOZs, Historic districts, substandard streets and High Fire Zones.
 - D. Discussion/Action: Motion to **OPPOSE** request for City Council opposition to the 2024 Legislative Platform of bills that weaken the Coastal Act. Support for this motion will request the City Council take a position in its 2024 Legislative Platform to **oppose** the following proposed state legislation which will significantly weaken protections in the Coastal Act:
 1. AB 2560 Removes the Coastal Zone exemption from the State’s density bonus law)
 2. SB 951 Excludes urbanized San Francisco from the Coastal Zone and clarifies the Commission’s role in Housing approvals
 3. AB 1881 Allows the Governor to appoint a geologist/environmental engineer instead of a person who works with environmental justice communities. Letter to be sent on STNC letterhead to City Council with CC to Sacramento legislators.
 - E. Discussion/Action: Motion of **NON SUPPORT** for SB 834 (Amendment to SB 834) which will nullify any existing Los Angeles City Preferential Parking Districts within ½ mile of public transit and exempt from parking minimums. This bill would require the local authority to revise the boundaries of any such preferential parking district to exclude those developments from its boundaries. Bill Text: CA SB834 | 2023-2024 | Regular Session | Amended | LegiScan
 - F. Discussion/Action: Motion of **NON SUPPORT** of [CF 23-0002-s116](#) The City of Los Angeles hereby includes in its 2023-2024 Federal Legislative Program SUPPORT for U.S. Senator Alex Padilla's Low-Income Household Water Assistance Program Establishment Act, which would establish a national, low-income water assistance program. 23-0002-S116_misc_03-22-24.pdf (lacity.org)
 - H. Discussion/Action: Motion to Approve Traffic Town Hall meeting on Saturday, June 15th from 9:30 a.m. to 12:00 p.m. at a location to be determined with \$200.00 for refreshments. LAPD, LADOT, CD7, stakeholders, boardmembers / committee members who are interested in traffic-related issues.
10. Discussion/Action: Motion of **SUPPORT** that the STNC supports changing the California Constitution to take authority away from Sacramento regarding local building and give that control to local Cities and Counties.
11. Discussion/Action: Motion of **SUPPORT** for the STNC to use Our Neighborhood Voices Ballot Initiative as an Outreach tool to bring the community together until it becomes an actual ballot measure.
12. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

13. Committee & Liaison Reports - by committee chairs present (See last page for committee members and meeting locations):

- Community Improvement & Government Affairs:
- Outreach:
- Beautification:
- STAT:
- STARC:
- Youth & Adult Education:
- Budget & Finance:
- Executive:

12. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)

B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements

C. NC Alliances (Valley Alliance of Neighborhood Councils - VANC meets 2nd Thursday on Zoom; LANCC meets 1st Saturday at 10am; PlanCheckNC meets 2nd Saturday at 10am, STNC Community Events/Meetings, Other Training Opportunities

13. FINAL ANNOUNCEMENTS

SAVE THE DATE – MAY 8, 2024 - STNC BOARD MEETING PRESENTATION BY LA SANITATION RE: ORO VISTA GREEN INFRASTRUCTURE CORRIDOR PROJECT - Safe Clean Water <https://tinyurl.com/4h3ndshe>

14. ADJOURN

Posted: 4/6/24 — Remove after: 4/11/24

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, Secretaria, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 444-9171, and enter **892 0652 4158** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO** minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the

eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting **[Lydia Grant, STNC President at 818-470-6629.](#)**

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 – **front window**

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC Resource List Representatives of LAPD, Local Schools, City, County, State, Federal

Send updates to secretary@stnc.org – Check back often for latest update – **Updated April 2024**

Foothill LAPD Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca (818) 634-0754 **SUNLAND SLO**: Willcer Godoy

36495@lapd.online 818-634-0705 Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at <https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

<https://www.lapdonline.org/office-of-the-chief-of-police/office-of-special-operations/transit-services-bureau/file-a-traffic-collision-report/>

Subscribe to L.A. City Council, Committees, Commissions: <https://lacity.gov/government/subscribe-agendas/city-council>

L.A. City Council Agendas Calendar - <https://clerk.lacity.org/calendar>

Link to Meeting Schedule for City Council Standing Committees & Link to Resolution details on what committees do: https://clkrep.lacity.org/onlinedocs/2023/23-2000-s1_misc_1-9-23.pdf and https://clkrep.lacity.org/onlinedocs/2023/23-2000_misc_1_1-6-23.pdf

City Council District 7- Monica Rodriguez councilmember.rodriguez@lacity.org – Tujunga Representative **Ricardo Flores** - ricardo.x.flores@lacity.org, Caseworker Billie Jean Londono - billie.jean.londono@lacity.org; CD7 Planning Deputy Paola Bassignana - paola.bassignana@lacity.org and Juan Solario - juan.solorio@lacity.org *The Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.*

LA Mayor Karen Bass – Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

LA City Attorney Hydee Feldstein-Soto – cityatty.help@lacity.org Neighborhood Prosecutor Mark Ross 213-978-8100 – mark.ross@lacity.org – at Foothill Station once a week (as of May 2023)

LA City Controller Kenneth Mejia - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Maria Flores, Dep Dir Cmty Eng m.d.flores@lausd.net cell: 818-401-8585

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger Natalie Vartanian, Field Deputy: NaVartanian@bos.lacounty.gov - cell 213-716-8048

***CA State Senator Anthony Portantino (District 25)** - 818-409-0400 - Talin Mangioglu, District Director, Talin.Mangioglu@sen.ca.gov

CA State Senator Caroline Menjivar (District 20) - (818) 901-5588 - **Jim Roy** (He/Him) - District Representative James.Roy@sen.ca.gov - (818) 901-5588 - 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 - Phone: 818-901-5588

***CA Assembly Member Laura Friedman (District 44)** - Sebastian Lozano, District Director -

Sebastian.Lozano@asm.ca.gov or Amanda Faissal, Deputy Communications Director - Amanda.Faissal@asm.ca.gov

CA Assembly Member Luz Rivas (Dist.39) - Arturo Garcia-Mendoza, District Director - Salvador Manriquez, Field Rep – salvador.manriquez@asm.ca.gov

Sunland-Tujunga Library - 818-352-4481

LADWP - Christina Holland, Sr. Public Relations Specialist | Communications & Corporate Strategy, 111 N. Hope Street, Room 1531, Los Angeles, CA 90012 - (213) 367-1076, Christina.Holland@ladwp.com

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656

dgutierrez@glacvcd.org [presenting July 22, 2023]

DONE - Raul Preciado, NEA, Raul.Preciado@lacity.org - (213) 978-1551

Vanessa Serrano, Interim General Manager - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org
213-978-8132

BONC - [As of September 2023] - Keren Waters, BONC Commissioner-North Valley, keren.waters@lacity.org

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@nca.la

STNC Committees, Committee Chairs, Meeting Dates/Times - *updated March 2024*
please send updates for this list to: secretary@stnc.org – always check stnc.org website for latest

STNC Committees - to join any committee and/or request items to be added to a committee meeting agenda, please contact the committee chair directly or via secretary@stnc.org and/or participate at meetings. All committees require one board member and no more than five board members in attendance. See stnc.org website calendar – all meetings are subject to change. All meetings post minutes and are recordings are placed on the STNC YouTube channel. See calendar at stnc.org – Check stnc.org calendar to confirm meeting location.

- Community Improvement & Government Affairs: TBA
- Outreach: TBA
- Youth & Adult Education: TBA
- Beautification: *Third Thursdays @ 6pm*
- STAT: *4th Tuesdays @ 6pm*
- STARC: *4th Tuesdays @ 7:30pm @ McGroarty Art Center & Zoom*
- Budget & Finance: *@ 6pm*
- Executive: *Last Wednesdays @ 6:45pm*
- Liaison Reports: *LANCC / VANC / Budget Advocates / Other*
- Ad Hoc Bylaws / Standing Rules - TBA

Community Impact Statement Submitters - *updated January 2024*

Karen Moran
Carol Hutchinson
Cindy Cleghorn

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Carol Hutchinson, Treasurer
Karen Moran - 2nd Card Holder

STNC Second Signer

Cindy Cleghorn

STNC Storage

U.S. Storage @ Lowell / Foothill

Boardmembers with keys: Leny Freeman, Mapi Moran, Carol Hutchinson

STNC Committees & Members 2023-25 *to be affirmed by the STNC Board: * = STNC Boardmember – Please submit committee member updates for board approval to secretary@stnc.org – updates will be made to the below committees after the STNC General Board meeting.

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Justin Grams and Leny Freeman* [Quorum = 3]

STARC: Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, KT Travers* - 1 vacancy [Quorum = 5]

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff. Committee Members: KT Travers*, Gerardo Barrientos, Judy Sutherland, vacant, Angela Nordhagen and Curtis Brown. Agendas and minutes: Nelly Luboff

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Cindy Cleghorn*, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians (alternate), Pati Potter (alternate), and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation required to join the LUC. LUC meets once a month on 3rd Mondays.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Carol Hutchinson*, Pati Potter, Sandy Capps, Nina Royal*

Outreach Committee: (all STNC Boardmembers) Committee Members: Ross Herman / Mapi Moran, co-chairs, Leny Freeman, Cheryl Schmidt, Karen Moran, Belinda Woodruff, KT Travers [region representatives & stakeholders]

[Liaison] Neighborhood Council Budget Representative / Budget Advocate: [July 2023] Cindy Cleghorn, NCBA Parliamentarian

[Liaison] LA Neighborhood Council Coalition: Lydia Grant / Nina Royal

**[Liaison] Valley Alliance of Neighborhood Councils: Lydia Grant; Cindy Cleghorn and Mark Seigel
VANC Exec**

[Liaison] LA DWP MOU: Cindy Cleghorn / Nina Royal

[Liaison] LA DWP Committee: Cindy Cleghorn / Nina Royal

[Liaison] PlanCheckNC: Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

Training Requirements for all board members. STNC Board & Committee Chair Town Hall held August 2023 can be viewed on our YouTube Channel at:

<https://youtu.be/AeXgO-DUOEw?si=rTDLL1QlksZQ6KF7>

City has a time limit when this training must be completed to be able to vote and remain a board member:

Code of Conduct *also applies to all STNC committee members

Anti-Bias

Funding

Ethics

For Login to Cornerstone to take online training Contact:

Mario Gomez | Front Desk Specialist

Phone | (213) 568-7404

Email | mario.r.gomez@lacity.org

and

Raul Preciado | NEA

Office | (213) 978-1483

Email | raul.preciado@lacity.org

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time. To join the STNC Land Use Committee, attend and participate in at least three LUC meetings (held on the 3rd Monday of each month at the Elks), complete the application and be confirmed by the STNC board.

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn, Mapi Moran, Karen Moran

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: *[send updates to committee chair and to secretary@stnc.org]*

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post June 2023]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646> [public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 12/31/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218> [public - last post 1/3/23]

<https://www.facebook.com/groups/sunlandtujanaw> [private - last post December 2022]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 12/4/22]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: https://www.instagram.com/sunlandtujunga_nc/

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q
Zoom Accounts/Settings: Contact: secretary@stnc.org

STNC Surveys
History
STARC
LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

reCycla - Republic - Commercial Trash Service - local representative

ALizaola-shakoor@republicservices.com

Fire Safe Council

L.A. Police Commission

Cannabis Enforcement - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click [here](#) (may be submitted anonymously).

Visit DCR [Personal Activity](#) page for information on the personal use of cannabis.

For more information, please visit the DCR [website](#), email cannabis@lacity.org or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - ladbs.org

City Planning Neighborhood Liaison - liaison.liaison@lacity.org

L.A. City Recreation & Parks - new superintendent - San Fernando Valley

How To Submit Public Comments to City Council : <https://www.stnc.org/page/viewNews/5715>

City Department Budget Requests for 2024-25 are linked below

– for more information visit the NC Budget Advocates at <https://www.budgetadvocates.org/>

<https://sites.google.com/lacity.org/department-budget-requests/home>

TREES

LA UFMP Neighborhood Workshops

<https://sustaining-field-b96.notion.site/4258cd36edd141a49d85369ae72c9fce?v=13498ace5f69424e90b10d2f12eeb21e>

INVITE- Quarterly Infrastructure Update for NC Members

Hello Neighborhood Council Members,

The office of Mayor Karen Bass, the Board of Public Works, and the Bureau of Sanitation cordially invites you to the **Mayor's Office Quarterly Infrastructure Update for Neighborhood Council Members**.

This virtual meeting will be held on **Tuesday, February 13, 2024 at 5pm** via Zoom .

This event is exclusive to Neighborhood Council members in City Council Districts 2, 3, 4, 6, 7 and 12.

[We kindly ask to confirm your attendance by completing this form.](#)

The event will feature:

- Mayor's Office Infrastructure
- Mayor's Office of Community Engagement
- Board of Public Works
- LA Sanitation

Join us to learn more about the City's residential green-bin program and the expansion this past year to include food waste and other organic waste for composting. Learn how to pick up a free kitchen pail to make food waste separation easier and the changes of what goes into each bin.---

Vahid Khorsand

Commissioner

(Preferred Pronouns: he/him/his)

Board of Public Works

200 North Spring Street

City Hall (Main), Room 361

Los Angeles, CA 90012

Email: vahid.khorsand@lacity.org

Office: 213-978-0253

[MyLA311](#) links Angelenos with the services and information they need to enjoy their city, beautify their community and stay connected with their local government. With [MyLA311](#), City of Los Angeles information and services are just a few taps away.

Lobbying & Ethics

<https://empowerla.org/lobbying-dos-and-donts-for-neighborhood-councils/>

How to send your public comments to City Hall

Clerk.lacity.org

Click on COUNCIL FILES AND POLICIES

 Council Files and Policies

RESPONSE: LACityCLERK Connect



REPLACE WITH THE COUNCIL FILE YOU WANT TO COMMENT ON

In search bar type the council file number in this format **13-1493** OR **13-1493-S12**

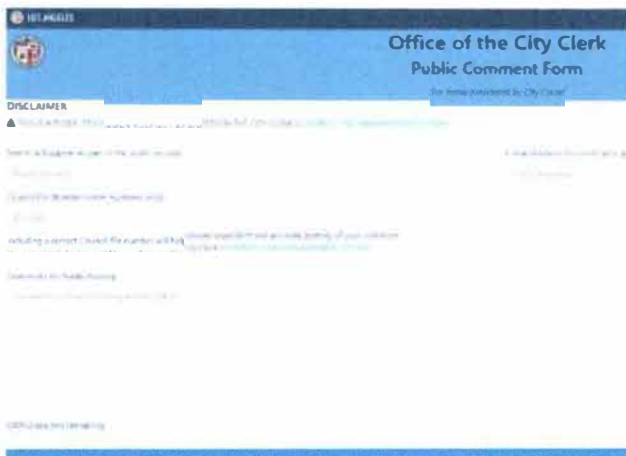
On the right side will be a window with your searched council file, click on it

13-1493	Street Vending / Special Sidewalk Vending District Program	09/16/2020
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At the top line showing the council file number you will see **NEW** Click on it



Response is a PUBLIC COMMENT FORM complete the form and **SUBMIT**



NEXT, you MUST go to YOUR email that you identified.

You will receive an authorization email from the city clerk.

Complete and reply to the authorization email.

What's the council file all about and what has been happening to this file

Street Vending / Special Sidewalk Vending District Program

Council File: 13-1493

Council.

- 09/22/2014 Community Impact Statement submitted by Studio City Neighborhood Council.
- 09/05/2014 Community Impact Statement submitted by Greater Echo Park Elysian Neighborhood Council.
- 08/29/2014 Community Impact Statement submitted by Van Nuys Neighborhood Council.
- 08/24/2014 Community Impact Statement submitted by Los Feliz Neighborhood Council.
- 07/31/2014 Community Impact Statement submitted by NoHo Neighborhood Council.
- 07/29/2014 Community Impact Statement submitted by Historic Highland Park Neighborhood Council.
- 07/24/2014 Community Impact Statement submitted by Harbor Gateway North Neighborhood Council.
- 05/13/2014 Economic Development Committee continued item to/for 90 days pending additional report from Chief Legislative Analyst.
- 05/13/2014 Chief Legislative Analyst document(s) referred to Economic Development Committee; Public Works and Gang Reduction Committee.
- 05/13/2014 Document(s) submitted by Chief Legislative Analyst, as follows:
 Chief Legislative Analyst report 14-05-0361, dated May 13, 2014, relative to various recommendations relating to the City's Street Vending Policy.
- 05/09/2014 Economic Development Committee scheduled item for committee meeting on May 13, 2014.
- 05/08/2014 Community Impact Statement submitted by Arroyo Seco Neighborhood Council.
- 11/06/2013 City Clerk transmitted Council File to Economic Development Committee.
- 11/06/2013 Motion referred to Economic Development Committee; Public Works and Gang Reduction Committee.

Online Documents (Doc)

Title	Date
Final Ordinance No. 186763	09/16/2020
Proof of Publication	09/16/2020
Mayor Concurrence/Council Action	09/16/2020
Communication(s) from Public	09/01/2020

Council Vote Information (4 Votes)

Meeting Date: 09/08/2020
 Meeting Type: Regular
 Vote Action: Adopted
 Vote Given: (14 - 0 - 1)

Member Name	CD	Vote
BOB BLUMENFIELD	3	YES
MIKE BONIN	11	YES
JOE BUSCAINO	15	YES
GILBERT A. CEDILLO	1	YES
MARQUEECE HARRIS-DAWSON	8	YES
PAUL KORETZ	5	YES
PAUL KREKORIAN	2	YES
JOHN LEE	12	YES
NURY MARTINEZ	6	YES
MITCH O'FARRELL	13	YES
CURREN		
MONICA		Motion 11/06/2013
DAVID		
VACANT VACANT	14	ABSENT
HERR WESS	10	YES

PUBLIC COMMENTS will be HERE

CLICK HERE

READ MOTION HERE

You can also search by topic

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Simple Search Search

Search

Search exact word or phrase

Search All Content
 Council Files Only
 Motions Only
 Resolutions Only
 Motions and Resolutions Only

Advanced Search Search

Search Results: Top 500 Records

Summary Report - by Council File Number (PDF) Create Report

Sort by - Relevance

Filter Search Results:

Showing 500 Records

Council File	Title	Last Change
11-1141-S2	On-Site Shopping Cart Containment System / Phase II	08/01/2018
08-2070	ABANDONED SHOPPING CART	05/14/2010
06-1786	ABANDONED SHOPPING CARTS / COUNCIL DISTRICT SIX	12/16/2009

APPROVED

MAR 07 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 24-059

DATE March 07, 2024

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REVISION OF THE DEPARTMENT OF RECREATION AND PARKS ALCOHOLIC BEVERAGE POLICY

B. Aguirre, M. Rudnick, B. Jones, C. Santo Domingo, for *B. Jackson, N. Williams

General Manager signature

Approved X Disapproved Withdrawn

If Approved: Board President, Board Secretary

RECOMMENDATIONS

- 1. Approve the revised Department of Recreation and Parks (RAP) Alcoholic Beverage Policy...
2. Direct RAP staff to report back to the Board annually...
3. Authorize RAP staff to make technical corrections...

SUMMARY

The Department of Recreation and Parks' Alcoholic Beverage Policy (Policy) was last revised in 1986. At the request of the Board, RAP staff has prepared proposed revisions to the Policy in an effort to streamline approval procedures and align with RAP's current liability policies.

BOARD REPORT

PG. 2 NO. 24-059

sensitivity or concerns with alcohol consumption in proposed area; capability and availability of City resources to support event; proposed utilization of revenues generated by sales; applicant's experience, resources, and ability to appropriately conduct alcoholic beverages sales or service; possible interruption of Department sponsored programs or previously scheduled events; Department experience with similar events; and general interference with or disruption of the public's normal enjoyment of Department facilities.

The proposed revised Policy, which was reviewed by RAP's Risk Manager for insurance and liability requirements and the Chief Park Ranger for security requirements, is set forth in Attachment 1 to this Report. It is marked to show the changes from the current Policy, with strikethroughs showing the language proposed to be removed and bold print showing the words proposed to be added. Some notable updates are as follows:

- Introduction
 - Remove the limitation of alcoholic beverages being beer and wine only.
- Department Authority for Approval
 - Authorize the GM to approve the sale of alcohol beverages at more than five public open-area events per region per year or more than one event for any park per year.
- Control
 - Require the permittee to provide the services of uniformed security officer as determined by the Chief Park Ranger and/or LAPD.
- Department Permit Fees
 - Change to a non-refundable deposit from \$150 to \$500 for each day alcoholic beverages will be sold.

Staff recommends approval of the revised Policy as a two-year Pilot Program. At the conclusion of this two-year period, the prior version of the Policy (last revised in April 1986) would again govern the sale, service and / or consumption of alcoholic beverages at applicable RAP operated parks and recreation facilities, unless the Board takes action to extend the term of the Pilot Program or otherwise further modify the Policy.

FISCAL IMPACT STATEMENT

The approval of the revised Alcoholic Beverage Policy will have no fiscal impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength and Innovative Partnerships

Outcome No. 2: Improve management of Department rental facilities and concessions
Enhance the quality of services offered to the public

BOARD REPORT

PG. 3 NO. 24-059

This Report was prepared by Trish Delgado, Executive Director, EXPO Center

LIST OF ATTACHMENTS

1. Proposed Revised Alcohol Beverage Policy

DEPARTMENT OF RECREATION AND PARKS
ALCOHOLIC BEVERAGE POLICY
 SALE, SERVING AND CONSUMPTION OF ALCOHOLIC BEVERAGES
~~(BEER & WINE ONLY) REVISED APRIL 1986~~ Revised January 2024

The provisions set forth within this policy govern the sale, service and /or consumption of alcoholic beverages in all Department of Recreation and Parks (Department) operated parks and recreation facilities with the exception of those facilities where ongoing alcoholic beverage sales have been authorized by the Board of Recreation and Park Commissioners (Board) pursuant to a written concession agreement or separate board policy. The major factors to be considered in determining approval of alcoholic beverage sales on Department property are patron safety, property protection, and prevention of minors' consumption of alcoholic beverages. ~~For the purposes of this policy the term "alcoholic beverages" refers only to beer and wine. The sale, serving and /or consumption of any other type of liquor is not permitted on Recreation and Parks Department property except at specific locations where permission is granted by contract or separate Board Policy (i.e. Friendship Auditorium).~~

All persons and/or agencies wishing to sell, serve or consume alcoholic beverages on Department property must ~~either~~ comply with the provisions listed herein. ~~or apply for and obtain a special waiver of provisions(s) from the Board of Recreation and Park Commissioners~~ Department staff shall notify the Los Angeles Police Chief's Office when the sale, serving and/or consumption of alcoholic beverages is associated with a City sponsored event. When the sale, serving and/or consumption of alcoholic beverages is associated with a private or permitted event, the permittee is responsible for notification to the Los Angeles Police Chief's Office. ~~of the date of Board consideration of any request to waive this policy or any of its provisions.~~

1. Department Authority for Approval

The General Manager of the Department is responsible for approving or disapproving requests for alcohol consumption in Department parks and recreation facilities within the parameters of this policy, and to issue instructions to Department employees in connection with the enforcement of this policy.

The criteria to be considered in the General Manager's determination for approval includes but are not limited to, the following: applicant's past performance under similar conditions; expected community involvement in proposed event and/or community sensitivity or resistance to alcohol consumption in proposed area; capability and availability of City resources to support event; proposed utilization of revenues generated by sales; applicant's experience, resources, and ability to appropriately conduct alcoholic beverages sales or service; possible interruption of Department sponsored programs or previously scheduled events; Department experience with similar events; general interference with or disruption of the public's normal enjoyment of Department facilities; etc.

If the General Manager determines that a permit should not be issued because the conditions of this policy have not or cannot be complied with, the General Manager shall ~~so~~ inform the applicant by delivering a brief written statement explaining the reason(s) for denial.

The General Manager may ~~not~~ approve the sale or serving of alcoholic beverages ~~at more than five public open area events per region per year, or more than one event for any one park per year.~~ However, this limitation does not pertain to events conducted exclusively within Department buildings.

ALCOHOLIC BEVERAGE POLICY - (continued)

~~provided that the number of persons in attendance shall not exceed the occupancy load established by the Fire Department and the Department of Building and Safety; or to small private gatherings which are conducted during weekdays in remote areas away from the general public and are not open to the public.~~

~~Pursuant to the General Manager's approval, considerations listed herein above, the five allowable alcoholic beverage events per year shall be determined on a first-come, first-served basis, but cannot be requested or approved prior to January 1, of the year of the proposed event.~~

~~If an applicant intends to sell or serve alcoholic beverages at more than five public open-area events per region per year. In order to obtain permission for additional events in any region after the limit of five events has been approved, the applicant must obtain written certification from the Chief's Office of the Los Angeles Police Department that adequate police resources can be made available for the event. and approval from the Board of Recreation and Park Commissioners.~~

All requests for the sale or service of alcoholic beverages at Department facilities with the exceptions of special event venues, which include but not limited to Brand Park Community Center, Orcutt Ranch Horticultural Center, Grace E. Simons Lodge, Friendship Auditorium, Griffith Park Visitor's Center Auditorium, Wattles Mansion, Pershing Square, Monticillo De Leo Politti, Cabrillo Beach Bathhouse, Ramona Hall, Exposition Park and Rose Garden, and the Greek Theatre, must be approved by the General Manager.

2. Location

In accordance with the provisions set forth herein the General Manager shall approve or disapprove the serving or sale of alcoholic beverages at ~~events-small gatherings~~ held exclusively within Department buildings where the number of persons in attendance does not exceed the building's occupancy load established by the Fire Department and the Department of Building and Safety. ~~Such events must be, and/or to which are small private gatherings which are~~ conducted during week-days in remote areas away from the general public, ~~and cannot be and which are not~~ open to the public.; ~~provided that in either case, such A~~alcoholic dispensing and consumption at such events does cannot interfere with or disrupt the public's normal use or enjoyment of Department facilities.

In addition, the General Manager may approve the sale and/or serving of alcoholic beverages at special events which are conducted in open areas of parks and recreation centers where no permanent containment facilities exist ONLY if the permittee provides temporary containment of the area in which the alcoholic beverages are to be sold and consumed by using temporary physical barriers, and complies with all other provisions set forth in this policy. The required barriers may be constructed by a variety of methods and materials (i.e., picket fencing, flame proofed hay bales, stanchions and cable, etc.).

However, the barriers must be connected and completely surround the area where alcoholic beverages are to be sold and consumed, except for one opening to allow ingress and egress. The barricaded area must be of a sufficient size to allow patrons adequate space within the confined area, and must ~~be located as close as possible to an available telephone.~~ have access to a telephone and/or cell phone coverage. The barriers must not be so restrictive that rapid and safe egress from the area is prevented if emergency evacuation becomes necessary. The permittee shall provide ample seating within the area to accommodate ~~the~~ patrons and post a sign at the entrance prohibiting patrons within the area from carrying ~~the~~ alcoholic beverages out of the contained area. Such sign shall be clearly

ALCOHOLIC BEVERAGE POLICY - (continued)

visible to patrons inside the area. ~~The~~ Permittee shall provide ample trash containers within the area to accommodate all trash generated by the concession. **Alcohol sales must end one hour prior to the conclusion of the event.**

3. Control

When alcoholic beverages are to be served, a Department employee ~~shall~~ must be on duty and immediately available for the duration of the event. In addition, for every 100 participants expected the permittee shall employ the services of ~~one~~ uniformed security officers ~~s~~ as determined by the Chief Park Ranger and/or LAPD, but not less than two officers per event. The uniforms worn by security employees shall be worn for identification purposes and need not be limited to police-type or security-type uniforms. ~~However, the General Manager shall approve the selected uniform prior to the event.~~ The Department staff person in charge of the facility shall approve the appropriate uniform. For outdoor events with an anticipated attendance of more than 250, the ~~P~~ permittee shall pay the security officer(s) directly and independently of any fees required to be paid to the Department. For indoor events, hall rentals, or outdoor events with an anticipated attendance of 250 or less, the Department may collect the security fees for the service and pay the contracted security vendor as determined by the identified Department liaison per the permit.

Where alcoholic beverages are to be sold within a temporarily contained area, ~~at least one one or more~~ uniformed security officers ~~s~~, ~~(the precise number to be determined by the Chief Ranger and/or LAPD)~~, shall remain inside the contained area at all times during the event. ~~If available, the Department prefers that permittee employ off-duty Department Park Rangers and/or Police Officers from neighboring cities and counties, in sufficient number to coordinate and supervise civilian security personnel as required by this policy. If Park Rangers and Police Officers are not available and~~ If ~~p~~ Permittee wishes to employ a ~~private~~ non-contracted security agency, such agency must be registered ~~and approved by~~ with the Los Angeles Police Commission. The security agency is responsible for ensuring each security guard assigned to the event possesses a State of California guard card and, if armed, must have the training credentials to be an armed security guard within the City of Los Angeles. Permittee shall employ such registered security officers in sufficient numbers but no less than two. ~~to coordinate and supervise civilian security personnel as required by this policy.~~

Permittee shall instruct security officers to maintain order within the area, ~~prevent ingress and egress of minors unattended by adults~~, do not allow individuals under the age of 21 in the alcohol containment area, prevent patrons from carrying drinks out of the area, and prevent over-consumption of alcoholic beverages. If the required security officers fail to report to duty and/or are unable to remain on duty for the duration of the event, the permittee must immediately cease the operation of serving alcohol or the Department has the option to close down the event if a security guard is not present. ~~Department shall enlist its own security officer(s) and assess the permittee for reimbursement of their salaries.~~ Two weeks prior to the scheduled date of the event, the permittee shall present to the ~~General Manager~~ Superintendent or equivalent, a signed security contract or equivalent verification of adequate proposed security for the event.

4. Licenses and Permits

The permittee must submit in writing to the General Manager and/or designee, a plot plan of the containment ~~controlled~~ area, the proposed number of security guards, the security contract, and the proposed method of accounting for and verification of alcohol sales; and obtain the ~~General Manager's~~

ALCOHOLIC BEVERAGE POLICY - (continued)

Superintendent or equivalent's written approval of the same. ~~The p~~Permittee shall also obtain the necessary licenses and permits from the California State Alcoholic Beverage Control Board, City Clerk, Fire Department, Police Department and County Health Department; and shall meet all other requirements and restrictions applicable to the ~~special~~ use of Department Facilities. Permittee shall present copies of all permits and required documents at least two weeks in advance of the scheduled event. The approved Department permit, ABC License, and plot plan shall remain at the sales or serving site during all hours of operation and be available for inspection upon request by a Department representative or law enforcement official.

At least thirty (30) days prior to the scheduled event, ~~p~~Permittee must complete and submit to the LAPD Area Division Commander, a "Request for LAPD Consideration of ~~Beer or Wine~~ Alcohol Dispensing Permit" and receive written recommendation of the Division Area Commander. (See Attached Form "Request for LAPD Consideration of ~~Beer or Wine~~ Alcohol Dispensing Permit." ~~Form No. RP 0029.~~)

5. Insurance

~~The~~Permittee must meet the Department's regular insurance requirements for special events. Additionally, the permittee's required general liability insurance policy must include broad form liquor liability coverage and must include the City as an additional insured ~~of public liability and property damage which additionally insures the Department must also include liquor liability coverage. The limits of liability must be at least \$1,000,000.~~ The permittee's paid employees must also be covered by worker's compensation and the permittee must provide the Department proof of such coverage with a waiver of subrogation. All necessary insurance documents must be submitted ~~to the Department Insurance Coordinator~~ on KwikComply (<https://kwikcomply.org/>), and upon successful submission by a licensed insurance broker, a Certificate Approval Number will be received. This approval number must be provided to the Superintendent or equivalent at least two weeks prior to the event.

6. Department Permit Fees

For the privilege of selling alcoholic beverages on Department owned and/or operated facilities, the permittee shall remit to the Department an agreed upon percentage of gross receipts from all alcoholic beverage sales (which percentage shall not be less than 20%).

The Department shall designate ~~a~~ one or more Department employee to be on duty at the alcohol sale or serving site at all times during the event. Permittee shall reimburse the Department for the full cost of any overtime worked by the employee during the scheduled event. Scheduling of said employee shall be at the sole discretion of the ~~General Manager~~ Superintendent or equivalent.

The permittee must also remit to the Department in advance of the event, a non-refundable deposit of ~~\$150-\$5~~\$500 for each day alcoholic beverages ~~are to~~will be sold. Permittee shall pay to the Department all fees and charges listed herein in addition to any other fees assessed by the Department for the event, such as Building Use Fee, Facility Use Fee, etc.

7. Collection and Verification of Proceeds

The permittee must utilize an accounting system that accurately records and provides verification of the gross alcohol sales receipts. The permittee, together with a Department representative, shall account for all proceeds from the sale of alcoholic beverages at the end of each operating day. The permittee

ALCOHOLIC BEVERAGE POLICY - (continued)

shall remit the agreed upon percentage of gross alcohol sales receipts (but not less than 20% of gross receipts on alcohol beverage sales) to the Department before leaving the Department facility at the close of the event.

If the amount of any additional costs incurred by the Department exceeds the amount of the deposit, the permittee shall remit to the Department the total difference.



Guidelines for ED1 Ordinance

- 1.) Limit the number of waivers and off-menu incentives to a total of 6.
- 2.) Only one waiver allowed if in an environmental category.
Example: Reduced setbacks, or reduced trees, reduced open space- only 1
- 3.) Front setbacks- code or align with adjoining sites prevailing setbacks.
Side setbacks- minimum 5'0", *Rear setbacks- code or minimum 15'.
We ask for 15', if city wants trees to grow.
Open Space- reduction up to 50% of code
Required Trees- reduction up to 25% of code.
- 4.) In order to qualify for the incentives offered in ED 1 or ED 1 Ordinance projects they must be consistent with the following uses (A) Residential units only.
(B) Mixed-use developments consisting of residential and nonresidential uses with at least 96% of the sq ft designated for residential use
(C) transitional housing or supportive housing. All exterior and interior improvements including floor plan design, relative size, finishes/materials, etc. among the affordable units, and any non-residential space that could be ministerially converted to a housing unit, shall be comparable. The affordable units shall have the same access to and enjoyment of all community amenities/facilities, light, and air, in the residential project.
- 5.) Prevent developers from declaring "economic hardship" thus being allowed to avoid basic City requirements like site improvements, infrastructure improvements, fees, and standards.
- 6.) Any off-menu requests that are above and beyond the stated ED 1 Ordinance guidelines (see 1) must go through a discretionary review including public hearings.
- 7.) ED1 and ED1 Ordinance projects are not permitted in R1 zones, R2, and HPOZs in their entirety, and districts/buildings/sites designated as a historical resource under a local, state, or federal designation.
- 8.) ED 1 projects should not be granted on substandard streets.
- 9.) ED 1 qualified projects should at minimum meet Tier 2 TOC distance to transit qualifications.
- 10.) Exempt high fire severity zones.

Guideline Explanations

- 1.) Waivers and off menu incentives are basically giveaways to encourage developers to build. Some ED 1 projects are asking for as many as 12.
- 2.) Concessions often have an impact on our environment. We should limit those to 1. Some ED 1 projects ask for as many as 6 environmentally sensitive concessions.
- 3.) The city allows an 8-foot rear setback, we should require 15 ft (usual standard) if we want trees in our communities.
- 4.) Bait and Switch: any non-residential space converted to residential use after approvals are granted, must also be 100% affordable.
- 5.) As is the case currently, all developers are responsible for pulling utilities and doing street work on their site. ED 1 developers should not be exempt.
- 6.) More than 6 waivers, the project should go through regular planning review.
- 7.) R1 and R2 continue to be exempt. HPOZs are the history of our city and are 69% multi-family zones and are more racially diverse than the city as a whole. They are located throughout the city and should be exempt in their entirety.
- 8.) Substandard streets are too narrow to accept more traffic impact.
- 9.) ED 1 projects must be near transit and qualify for Tier 2 criteria (distance from transit)
- 10.) protect high fire areas