

Community Improvement  
Government Affairs Committee  
Lallah Rowe, 1<sup>st</sup> VP/Chair  
Lydia Grant, President  
Carol Hutchinson, Treasurer  
Cindy Cleghorn, Secretary

CITY OF LOS ANGELES  
CALIFORNIA



## SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

### Special Emergency Meeting Joint Board and Community Improvement & Government Affairs Committee Meeting Agenda Thursday, October 19, 2023 10:00am In Person Meeting 6510 Foothill Blvd. Tujunga, CA 91040



P.O. BOX 635  
Tujunga, CA 91042  
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Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
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**TRANSLATION SERVICE** – If you need  
translation service, please contact

Lydia Grant, STNC President  
via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com)  
or 818-951-7411 at least 72 hours  
before the meeting.

#### **SERVICIOS DE TRADUCCIÓN**

Si requiere servicios de traducción,  
favor  
de avisar al concejo vecinal  
72 horas antes del evento.  
Por favor contacte  
Lydia Grant, President, al  
electrónico al  
[stnclydia@gmail.com](mailto:stnclydia@gmail.com)  
or 818-951-7411 para  
avisar al Concejo Vecinal.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS.** Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Committee.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*

#### AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

*"Out of an abundance of caution due to the possible attendance and participation of a majority of Neighborhood Council Board Members at this Joint Committee meeting, this meeting is noticed as a Special Joint Meeting of the Committee and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committee. Only Committee Members are allowed to vote"*

"Sunland-Tujunga Neighborhood Council Community Improvement & Government Affairs Committee regularly meets monthly on the 3rd Thursday of each month and is focused on bringing forth and making recommendations on issues that affect our Sunland-Tujunga Community and City of Los Angeles.

"Sunland-Tujunga Neighborhood Council promotes the community's overall welfare, progress and economic prosperity."

1. Call to Order – Lallah Rowe, Vice President & Chair
2. Opening Comments by Chair.
3. Assign Notetaker
4. Updates on and planning on NCs use of City spaces.
5. Creation of central location (google sheets) to track letters and CISes during the NC process.
6. Discussions Possible Motions/Actions
  - A. Letter as a Community Impact Statement on code of conduct
  - B. Letter to Vanessa Serrano, Acting General Manager of DONE ([Vanessa.Serrano@lacity.org](mailto:Vanessa.Serrano@lacity.org)) with a copy to Jared Rivera, Deputy Mayor of Community Engagement ([Jared.Rivera@lacity.org](mailto:Jared.Rivera@lacity.org)), and as a Community Impact Statement to the Mayor and City Council referencing [Council File 02-0090](#) Motion for Neighborhood Councils to support a letter to the acting General Manager, copying the Deputy Mayor of Community Engagement, for help in finding appropriate spaces to meet, and to immediately convene an open meeting to brainstorm ideas on addressing finding and securing facilities.
7. Any new motions from the floor.
8. Any Other New Business
9. Any Old Business

7. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (10) a total of 10 minutes – *Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland- Tujunga Neighborhood Council. The Brown Act prevents the Board/Committee from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone). Announcements: Next Committee meeting April 21, 2022*

8. Adjourn

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or [email:NCsupport@lacity.org](mailto:NCsupport@lacity.org)

- **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson**, at: [secretary@stnc.org](mailto:secretary@stnc.org)
- **PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:
- **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042
- [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- **NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)