

**Neighborhood Council  
General Board**

Lydia Grant, President  
Lallah Rowe, First Vice-President  
Mapuana Moran, Second Vice President  
Carol Hutchinson, Treasurer  
Cindy Cleghorn, Corresponding Secretary  
Karen Moran, Recording Secretary  
Leny Freeman, Region 1  
KT Travers, Region 1  
Sherry McCoy, Region 2  
VACANT Region 2  
Michael Goglia, Region 3  
Peter Darakjian, Region 3  
Jon von Gunten, Region 3  
Belinda Woodruff, Region 4  
Trevor Schmidt, Region 4  
Mark Seigel, Region 4  
Ross Herman, Region 4  
Chris Rowe, Education Representative  
Cheryl Schmidt, Public Safety Representative  
Nina Royal, Senior Representative  
Vartan Keshish, Community Interest Representative

**CITY OF LOS ANGELES  
CALIFORNIA**



**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**



P.O. BOX 635  
Tujunga, CA 91042  
Phone: 818-951-7411  
Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda  
Wednesday, September 13, 2023  
Apperson Elementary School (In Person)  
10233 Woodward Ave., Sunland, CA 91040  
7:00 PM**

1. **Call to Order, Welcome** - Lydia Grant, President
2. **INSTALLATION OF THE 2023-2025 General Board not installed at July Board Meeting** - Keren Waters, BONC Commissioner
3. **STNC President's Updates**
  - A. STNC In Person Board & Committee Meeting updates/meeting locations + Update on SB411 (Portantino) regarding NC meetings on Zoom
    - Apperson, ST Library, Elks, McGroarty, Bolton Hall, McDonald's, NVCH, Sunland Rec Center, other
  - B. Board Vacancy - Region 2
  - C. Land Use Committee Vacant Seats
  - D. Status of STNC Board approved Light Pole Banners
  - E. STNC Board & Committee Chair Planning Meeting held Aug. 26
    - Items covered, Zoom recording, future topics / categories to cover
4. **Roll Call, Voting Eligibility** - Cindy Cleghorn, Corresponding Secretary
  - A. Completion of City / DONE Required trainings status for the STNC board
  - B. Announce any Board member recusals or paid lobbyists in attendance
5. **Pledge of Allegiance** - Jade Yerby
6. **PRESENTATION / SPEAKERS / Q&A** : Keren Waters, BONC Commissioner / LA County Vector Control - West Nile Virus

7 **8. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)**

8 **9. CONSENT CALENDAR ITEMS (FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: **[Budget Committee approved 8/30/23]**

**A. Discussion/Action: Approve August 2023 MER**

**B. Discussion/Action: Approve \$30 to Webcorner for Domain name. (unpaid in 22-23 budget)**

**C. Discussion/ Action: Approve \$150 to Webcorner for April 2023 bill (unpaid in 22-23 budget)**

**D. Discussion/Action: Approve an additional amount of \$30 for payment of Post Office Box (now \$430 annually) due 7/31.**

**E. Discussion/Action: Approve up to \$25 for late fee for Post Office box (due on 7/31) (Office)**

**F. Discussion/Action: Approve up to \$100 for storage totes for items in storage. (Office)**

**G. Discussion/Action: Approve up to \$500 for waste bags for Little Landers and Sunland Park (Outreach)**

**H. Discussion/Action: Approve up to \$100 for small plaques at waste bag stations to say: "Waste Bags courtesy of Sunland Tujunga Neighborhood Council" for receptacles at Little Landers Park and Sunland Park. (Outreach)**

**I. Discussion/Action: Approve up to \$100 for outreach items at Halloween carnival event at Sunland Park on 10/31/23 (Outreach)**

**J. Discussion/Action: Approve updated inventory to send to City Clerk**

**K. Discussion/Action: Approve changes to STNC storage units at US Storage from two units to one unit. [this will result in savings of \$150 or more per month; vote needed for City Clerk to process Letter of Authorization (LOA) ].**

9 **10. CONSENT CALENDAR ITEMS (NON-FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

**A. Discussion/Action:** Approve LUC recommendation to support application ZA-2034-3760-ZAD-SPP AND ENV-2023-3671-CE at 11337 Riverwood Ranch Road: 2,290 sq. ft. addition to an (E) 1,663 sq. ft. SFD and 462 sq. ft. addition to a (E) 461 sq. ft. garage. Total sq footage of home will be 3,9553sf with a 823sf garage

**B. Discussion/Action:** Approve LUC recommendation to support DIR-2023-4356-SPP and ENV-2023-4357-CE at 9411 N Wexford Drive Tujunga - 137 square foot addition to an existing covered area at the center of a single-family residence.

**C. Approve August 2023 STNC Board Meeting Minutes**

**E. Discussion/Action:** Support Community Impact Statement in support of CF23-0002-S84 regarding Caltrans working with California Indian Tribes for signage designating tribal lands and designating State Route 210 as the Southern California Native American Freeway.

**F. Discussion/Action:** Support extension of the Victim Emergency Assistance Program and submit Community Impact Statement (CIS) to CF23-0837.

10 ~~11~~. **Discussion/Action:** STNC Board directs the Outreach & CIGA Committees to use social media, town hall and other outreach methods to mobilize stakeholders to participate in a Sunland-Tujunga Evacuation Routes campaign.

11 ~~12~~. STNC supports the Independent Redistricting Commission and submit Community Impact Statement (CIS) to CF-22-1196-S1.

12 ~~13~~. **Discussion/Action: Problems in the Oro Vista Wash area with excessive BBQs and Trash in this high fire danger area, including recommendations to L.A. Sanitation.** CF23-0224 Riverwood Ranch Community - Oro Vista Crossing

**13. Committee & Liaison Reports - by committee chairs present** *(See last page for meeting and committee member and meeting locations:*

- Budget & Finance - 9/27 @ 6pm @ Apperson
- Land Use - 9/19 @ 7pm @ Elks — change of day/date for this meeting
- STAT - 9/26 @ 6pm @ TBA
- STARC - 9/26 @ 7:30pm @ TBA
- Community Improvement & Government Affairs - 9/21 @ McDonalds Tujunga
- Outreach: 9/28 @ Sunland Rec Ctr, 7 pm
- Youth & Adult Education - 9/21 @ 7pm @ McDonalds Sunland
- Beautification - 9/21 @ 6pm @ ST Library - change of day/date
- Liaison Reports: LANCC / VANC /Budget Advocates /Other
- Ad Hoc Bylaws / Standing Rules

14 ~~14~~. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

15 ~~15~~. **PRESENTATION & TRAINING on the Neighborhood Council (NC) System**  
**A.** Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)  
**B.** NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements  
**C.** NC Alliances, STNC Community Events/Meetings, Other Training Opportunities - NC Congress is 9/23 at L.A. City Hall - <https://www.neighborhoodcongress.la>

16 ~~16~~. **FINAL ANNOUNCEMENTS** - Schedule Bylaws /Standing Rules committee meeting; new Google Sheet for approved board actions.

17 ~~17~~. **ADJOURN by 9:00 p.m.**

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our*

*communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: [secretary@stnc.org](mailto:secretary@stnc.org).**

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL, 7747 Foothill Blvd, Tujunga, CA 91042 – front window**

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)