



# Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: [secretary@stnc.org](mailto:secretary@stnc.org)

## STNC Election Committee

### Meeting Agenda

DATE: Wednesday, October 17, 2018  
LOCATION: North Valley City Hall  
7747 Foothill Blvd, Tujunga, CA 91042  
TIME: 6:30 PM

#### Code of Conduct

1. Silence cell phone. No cell phone conversations. Limit texting.
2. Raise hand and wait to be acknowledged by chair to speak.
3. No side conversations, please. Keep to subject matter on the agenda.
4. Keep language and tone appropriate and respectful.
5. Present issues in a way that promotes mutual discussion and resolution.
6. Treat on another with dignity and respect.
7. Show respect for time and opinion.
8. Think, speak and act in the best interest of the community and stakeholders.
9. Assume positive intent.

1. Call to Order
2. Chair of Committee Remarks: Sevada Hemelians
  - Outreach Booth at Oct 20<sup>th</sup> Armenian Festival – Save the Date Flyer
3. Public Comments –
4. Review Minutes from 9-19-18 Meeting
5. Discussion: Formalize Committee Members
6. Discussion: Election Committee Tasks, Roles, Responsibilities
7. Discussion: Election Budget and Timelines
8. Adjourn

[Posted 10/14/18; Remove after 10/17/18]

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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042 At [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>



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**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Janelle Hussion, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the

STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at [EmpowerLA.org](http://EmpowerLA.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org)."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, զանգարեք գարսուդարուհուն՝ [818-951-7411](tel:818-951-7411) ժողովից առնվազն 72 ժամ առաջ: