



Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

Sunland-Tujunga Neighborhood Council
Beautification Committee Meeting Minutes
Wednesday, March 16, 2022
Online Meeting Via Zoom 5:30 p.m.

Roll Call at:5:31 pm	
*Carol Hutchinson	Present
Roger Klemm	Present
Nelly Luboff	Present
Gerardo Barrientos	Present
Marjorie Maxon	Present
Angela Nordhagen	Present
Steve Black	Absent
	*STNC Board Member
Committee Quorum: 4	6 Present for entire meeting, quorum met.

Additional Attendees: Matt Walker, Elisa Avalos (5:31 to 5:36) Lydia Grant - STNC President (5:55 to 6:15), Belina Woodruff - STNC Region 4 Rep. (at 5:55), Karen Purdue - VP Outreach (at 5:55)

1. Call to Order and Welcome – Co-Chair Klemm calls meeting to order. Roll call-- meeting quorum met.
2. General Public Comment on Non-Agenda items –

Elisa Avalos: She just qualified to be a candidate for City Council Member for District 7. Please go to her website and contribute \$20.00 so she can qualify for matching funds. She is a former member of the Pacoima Neighborhood council and she thanks this committee for being active in the community. She has to leave now because she has another meeting.

Co-Chair Luboff: Thanks to everyone who came to the tree watering / mulching event. There was a great turn out. Kudos to Pat Kramer for organizing a great event.

Board Member Hutchinson: (for Joe DeCenso, Chair of STARC committee) – There will be a passing of the laurels ceremony for the next Poet Laureate, for Sunland Tujunga on April 9, 2022; 1pm to 4pm, 10755 Art St., Shadow Hills.

Member Barrientos: thinks committee members should consider attending the Poet Laureate event which will be outdoors.

3. The Brown Act and Meeting Procedures, A Training

Co-Chair Luboff – since this subject was brought up after last month’s meeting, she did some research on the Brown Act and found this article with a couple of interesting items. Co-Chair Klemm will do the presentation.



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Co-Chair Klemm – The Brown Act is California’s sunshine law for local government. It is found at California Government Code Section 54950 et seq. Since the STNC is a volunteer arm of the City it applies. Board Member Hutchinson adds that committees are also part of the STNC.

Public Participation is part of the Brown Act. The act precludes the body from prohibiting public criticism of the policies, procedures, programs or services of the agency or the acts or omissions of the City Council. The public may not say anything, if the subject matter is outside the jurisdiction of the agency, the public may be cut off.

Discussion of Non Agenda Items – the article states that the Brown Act has an exception in that 2/3rds of the committee can vote to put an item on the agenda. The act also allows for brief discussion of non-agenda items. Board member Hutchinson is not sure about this, she thinks that anything that comes up in public comment has to wait until the next meeting. STNC President Grant notes she does not think the City Attorney allows NC’s to do this; all items that are going to be discussed must be on either a regular or special meeting agenda.

Co-Chair Luboff-- this subject is being brought up because Board Member Hutchinson accused the committee of violating the Brown Act and bullying her. She thinks Board Member Hutchinson should bring documentation of exactly what the committee did that violated the Brown Act. Criticism is allowed, it is not “bullying”.

Board Member Hutchinson—the problem was the back and forth during public comments. She was just saying everyone is supposed to sign the Code of Conduct. If everyone is ganging up that is not fair.

Member Barrientos – he does not remember anyone being insulting.

Co-Chair Klemm – the discussion was always civil

STNC President Grant – Discussions start to steer off when you are directing comments at people, you should just say it is not on the agenda. It is better to put discussion off until the next meeting. She needs to leave the meeting now since she has another meeting.

Member Maxon: Has two points to make 1) the discussion on the Code of Conduct was on the agenda last month and that is when the discussion took place; 2) Disagreement is not bullying, she did not direct any of her comments toward Board Member Hutchinson.

Co-Chair Klemm – would like this item back on the agenda in a couple of months with training once the new bylaws are finalized.

4. Approve February 16, 2022 Meeting Minutes – no proposed changes. Member Barrientos moves to approve; Co-Chair Luboff seconds. Minutes approved.
5. Application of Committee Member—applicant Matt Walker – the applicant is here and has prepared the letter to the STNC as mentioned at last month’s meeting. Member Barrientos thanks Applicant Walker for all his work cleaning up illegal dump sites. Co-Chair Luboff notes Applicant Walker does a lot more than pick up trash. Co-Chair Klemm notes Applicant Walker has been helpful in many ways. Board Member Hutchinson thinks Applicant Walker will be an asset to the committee.



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Motion by Member Maxon: I move that Matt Walker become a member of the Beautification Committee. Member Barrientos seconds. All 6 members vote yes, 1 absent, motion passes.

6. Committee Member Training—Code of Conduct and other Board Policies—

Member Barrientos – wants this item tabled for a couple of months because the subject matter is changing.

7. Update on Pinewood Mural Project – Member Barrientos shares pictures of the mural’s progress to date. Co-Chair Luboff wonders how much is left in the budget. Board Member Hutchinson thinks there is approximately \$2,300 left over with about \$100 left in the misc. budget for brushes etc. Co-Chair Luboff does not know how much anti-graffiti treatment will be needed; it is about \$200 for a fairly large container that might cover the whole mural. Member Barrientos suggests buying one container first to see if that is enough. Board Member Hutchinson agrees to get exact numbers from STNC VP Babakhanian. Member Barrientos does not think any more collaborators are needed, he thinks he and the two remaining collaborators, along with committee members working on the mural will be enough. He thanks Co-Chair Luboff and members Nordhagen and Maxon and the collaborators for their assistance with the mural. Board Member Hutchinson thanks the committee members and thinks the mural looks great.
8. Pinewood Mural Grand Opening Event – Board Member Hutchinson thinks this should be before school lets out this June. If the school is letting us use their parking lot and insurance, she does not think an event form will be necessary. Member Luboff notes she has asked the principal if she wants to speak at the event, she has not heard back. Member Barrientos thinks this will be a good outreach event. VP Purdue thinks the mural is looking great, she is at the meeting to see where things are at, the STNC could provide water or inexpensive pre-packaged foods. Member Barrientos was wondering if they could have a demonstration or perhaps hand out a recipe for acorn cookies like they did for Indigenous Peoples Day, he will see if he can get the contact information. Co-Chair Klemm thinks the Saturday before the last week of school might be a good day for the event. Co-Chair Luboff notes this all depends on getting the wall fixed.
9. Update on Welcome Garden – Co-Chair Klemm thanks Co-Chair Luboff, and members Maxon and Nordhagen for their help with weeding and watering the garden. He shows pictures of some of the wildflowers now in bloom. He still needs to contact the City arborist about trimming the oak trees.
10. Next Meeting April 20th at 5:30 pm. Meeting adjourned at 6:42 pm.

Minutes by Marjorie Maxon