

Monthly Expenditure Report



Reporting Month: May 2023

Budget Fiscal Year: 2022-2023

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25004.02	\$5110.68	\$19893.34	\$7210.48	\$0.00	\$12682.86

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31900.00	\$1617.98	\$10656.75	\$0.00	\$3446.27
Outreach		\$3492.70		\$7210.48	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4460.00	\$0.00	\$4089.88	\$0.00	\$4089.88
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16502.69	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	05/03/2023	Contact management	General Operations Expenditure	Office	\$70.00
2	US STORAGE - LA CRE	05/05/2023	storage for STNC items - 1st unit	General Operations Expenditure	Office	\$348.50
3	US STORAGE - LA CRE	05/05/2023	Storage for STNC items Unit 2	General Operations Expenditure	Office	\$348.50
4	THE WEB CORNER, INC	05/06/2023	website support services	General Operations Expenditure	Office	\$150.00
5	ADOBE PRODUCTS	05/06/2023	Adobe account for Secretary	General Operations Expenditure	Office	\$19.99
6	DIY HOME CENTER #11 CV	05/09/2023	Supplies for STAT committee meeting and tree support activities	General Operations Expenditure	Outreach	\$66.53
7	DOLLAR TREE	05/10/2023	STNC 20th anniversary celebration held during May 10 Board Meeting	General Operations Expenditure	Outreach	\$7.60
8	DOLLAR TREE	05/10/2023	STNC 20 year anniversary party held during May 10 board meeting	General Operations Expenditure	Outreach	\$58.96

9	SMART AND FINAL 414	05/10/2023	STNC 20th anniversary party held during May 10 board meeting	General Operations Expenditure	Outreach	\$103.46
10	VONS #2124	05/10/2023	STNC 20th anniversary celebration held during May 10 Board meeting	General Operations Expenditure	Outreach	\$59.97
11	PANDA EXPRESS 1706	05/10/2023	STNC 20th anniversary party held during May 10 board meeting	General Operations Expenditure	Outreach	\$525.60
12	DOLLAR KING SUNLAND	05/10/2023	STNC 20 year anniversary party held during board meeting on May 10, 2023	General Operations Expenditure	Outreach	\$52.91
13	COMMUNITY DIRECTORY CO	05/18/2023	Outreach giveaway items for outreach booths at our events	General Operations Expenditure	Outreach	\$738.20
14	COMMUNITY DIRECTORY CO	05/18/2023	giveaway items for outreach booths	General Operations Expenditure	Outreach	\$657.56
15	COMMUNITY DIRECTORY CO	05/18/2023	giveaway items for outreach booths	General Operations Expenditure	Outreach	\$397.82
16	COMMUNITY DIRECTORY CO	05/18/2023	giveaway items for outreach booths	General Operations Expenditure	Outreach	\$375.22
17	COMMUNITY DIRECTORY CO	05/18/2023	Outreach giveaways for booths at events	General Operations Expenditure	Outreach	\$448.87
18	ADOBE ACROPRO SUBS	05/30/2023	Treasurer's Adobe Account	General Operations Expenditure	Office	\$14.99
19	LAUSD CIVIC PERMIT OFFICE ATTN JOYCE IZUMI	05/05/2023	Meeting costs for STNC Board at Apperson Elementary School	General Operations Expenditure	Office	\$666.00
Subtotal:						\$5110.68

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	05/17/2023	Cost to upgrade current website to improve presence in the community and provide additional ways for the community to interact with the STNC and learn about goings on being sponsored as well a...	General Operations Expenditure	Outreach	\$3250.00
2	Sunland Tujunga Shadow Hills Rotary Club	05/19/2023	Sponsorship of Rotary club's 2023 July 4th parade in Sunland, Ca	General Operations Expenditure	Outreach	\$1350.00
3	SUNLAND PRINTING	05/23/2023	STNC newsletter printing. 20,000 pieces to be mailed to households in Sunland and Tujunga highlighting the work of the STNC and looking to drive participation in the STNC	General Operations Expenditure	Outreach	\$2610.48
Subtotal: Outstanding						\$7210.48