

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Shauna Scanlon, Second Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
Sherry McCoy, Neighborhood Watch
Shirley Kim, Shekinah Church
Michael Goglia, VH Cemetery
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
VACANT, Stakeholder Group Rep
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, June 14, 2023 – Celebrating 20 Years !
Flag Day !
Apperson Elementary School (In Person)
10233 Woodward Ave., Sunland, CA 91040
7:00 PM**

- 1. Call to Order, Welcome** - Lydia Grant, President
 - A. STNC In Person Board & Committee Meeting
 - B. Status of STNC Board approved Light Pole Banners
 - C. Memorial Day
 - D. LAPD & LAFD Town Hall @ Elks on 6/12
 - E. Canyon Hills Town Hall @ Aurora Banquet
 - F. Update on SB411 (Portantino) regarding NC meetings on Zoom
 - G. 4th of July Parade - Rotary
 - H. National Night Out at Little Landers Park on 8/1/23
- 2. Roll Call, Voting Eligibility** - Carol Hutchinson, Secretary
 - A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
- 3. Pledge of Allegiance – Today is Flag Day!**
- 4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)**

5. Discussion/Possible Action STNC support Declaration of Neighborhood Council Rights

Declaration of Neighborhood Council Rights

Whereas, the people of the City of Los Angeles enacted, in the charter of 1999, a system of Neighborhood Councils, whose missions are "to promote more citizen participation in government and make government more responsive to local needs" and,

Whereas, in order to fulfill these missions, Neighborhood Councils must be empowered to operate as independently as possible of the city's officials and agencies and not subject to undue influence or control by those officials and agencies,

Therefore, the Neighborhood Councils of the City of Los Angeles declare:

Neighborhood Councils' Boardmembers are elected officials of the City of Los Angeles.

The method by which Boardmembers are chosen shall be determined solely by the Bylaws of each Council.

The sole authority to censure, suspend, remove, or otherwise discipline a Boardmember is vested in the Neighborhood Council of which that individual is a Boardmember.

Each Board shall determine the composition of its Bylaws and no other agency or commission of the city, with the exception of Board composition and boundaries of the Council, may alter or amend those Bylaws following initial Council certification and approval by the Board of Neighborhood Commissioners.

No official or agency of the City of Los Angeles may delay or otherwise impede the action of a Neighborhood Council to amend its Bylaws or rules.

Neighborhood Councils shall be consulted prior to the appointment of individuals to the Board of Neighborhood Commissioners and the appointment of any individual as the general manager of the Department of Neighborhood Empowerment.

May 14, 2023

6. Discussion/Possible Action regarding meeting dates at Apperson Elementary.

7. Discussion/Possible Action regarding letter to City Attorney regarding STNC meeting space.

8. Discussion/Possible Action regarding Sponsorship up to \$3,600 for National Night Out including social media promotion.

9. Discussion/Possible Action: Position Statement Requesting that the Los Angeles County Civil Grand Jury Open an Inquiry Into Countywide Evacuation Readiness and Evacuation / Emergency Ingress Limitations

10. Discussion/Possible Action: STNC Board Elections update and seating of new board.

11. Discussion/Action to approve Land Use Committee recommendations:

12. Committee & Liaison Reports - by committee chairs present (See last page for meeting and committee member information. All committee meetings will be held at the Sunland-Tujunga Library unless otherwise noted.)

- A. Budget & Finance
- B. Land Use - meetings at Elks Lodge - 10137 Commerce
- C. STAT - meeting at ST Library
- D. STARC - meeting at McGroarty Arts Center
- E. Community Improvement & Government Affairs - meeting location TBA
- F. Outreach: Meeting location TBA
- G. Youth & Adult Education - meeting location TBA
- H. Beautification - meeting at ST Library
- I. Liaison Reports: LANCC / VANC / Budget Advocates / Other
- J. Ad Hoc Bylaws / Standing Rules
- K. Other

13. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

- A. Discussion/Action: Approve initial 2023 - 2024 NCFP Admin Packet / budget**
- B. Discussion/Action: Approve April & May MER**
- C. Discussion/Action: Approve up to \$80 for two 4 prong Fiskar weed pullers for STAT committee**

14. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

A. 7921 W Denivelle Road, Tujunga a. ZA-2022-8791-ZAD-HCA and ENV-2022-8792-EAF – zone RE40-1 - Support New Single Family dwelling w/attached garage and ADU to be approved under ministerial process, on a substandard limited hillside Street with a width of less than 20 feet.

B. 6125, 6127, 6141 Sister Elsie Dr, Tujunga - Support Single Family residence w/attached garage on RE40-1 zone substandard limited hillside street with width less than 20 feet.

15. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

16. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period;

however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

17. FINAL ANNOUNCEMENTS

18. ADJOURN by 9:00 p.m.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Representatives of LAPD, Local Schools, City, County, State, Federal - updated May 2023

Foothill LAPD Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Wil Godoy 36495@lapd.online **SUNLAND SLO:** Diana Figueroa:

36838@lapd.online Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at

<https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

Subscribe to L.A. City Council, Committees, Commissions: <https://lacity.gov/government/subscribe-agendas/city-council>

L.A. City Council Agendas Calendar - <https://clerk.lacity.org/calendar>

Link to Meeting Schedule for City Council Standing Committees & Link to Resolution details on what committees do: https://clkrep.lacity.org/onlinedocs/2023/23-2000-s1_misc_1-9-23.pdf and https://clkrep.lacity.org/onlinedocs/2023/23-2000_misc_1_1-6-23.pdf

City Council District 7- Monica Rodriguez councilmember.rodriguez@lacity.org – Tujunga Representative **Ricardo Flores** - ricardo.x.flores@lacity.org, Caseworker Billie Jean Londono - billie.jean.londono@lacity.org; CD7 Planning Deputy Paola Bassignana - paola.bassignana@lacity.org and Juan Solario - juan.solorio@lacity.org
The Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.

LA Mayor Karen Bass – Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

LA City Attorney Hydee Feldstein-Soto – cityatty.help@lacity.org Neighborhood Prosecutor Mark Ross 213-978-8100 -- mark.ross@lacity.org – at Foothill Station once a week (as of May 2023)

LA City Controller Kenneth Mejia - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Maria Flores, Deputy Dir Cmty Engmt-m.d.flores@lausd.net 818-401-8585

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger Natalie Vartanian, Field Deputy: NaVartanian@bos.lacounty.gov - cell 213-716-8048

CA State Senator Anthony Portantino (District 25) - 818-409-0400 - Declan Floyd: Declan.Floyd@sen.ca.gov

CA State Senator Caroline Menjivar (District 20) - (818) 901-5588 - 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 - Phone: 818-901-5588

CA Assembly Member Laura Friedman (District 44) - Christopher John Khachadour - (818) 558-3044 - Christopher.Khachadour@asm.ca.gov

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 mary.jerejian@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656
dgutierrez@glacvcd.org [presenting in March 2023]

DONE - Raul Preciado, NEA, Raul.Preciado@lacity.org - (213) 978-1551

Vanessa Serrano, Interim General Manager - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org 213-978-8132

BONC - [As of Sept 2022] - Jennifer Valdivia, BONC Commissioner - North Valley

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631
Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -
SunlandTujungaCoS@lausd.net
Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@ncsa.la

STNC Committees, Committee Chairs, Meeting Dates/Times - *updated April 2023*
please send updates for this list to: secretary@stnc.org

STNC Committees - to join any committee, request agenda items, contact the committee chair directly or via secretary@stnc.org and participate at meetings. All committees require one board member and no more than five board members. More info on stnc.org website calendar – all meetings are subject to change for special meetings - see calendar at stnc.org – All meetings held at the Sunland-Tujunga Library unless otherwise noted. Check stnc.org calendar to confirm.

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM @ ST Library
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM @ Apperson
- c. Neighborhood Watch – meetings 2nd Tuesday, 9 a.m. via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - Lallah Rowe, VP - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - Shauna Scanlon, VP - 3rd Thursdays @ 7:00 PM
- h. Bylaws & Standing Rules (ad-hoc) - Sandy Capps (co-chair) - TBA
- i. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM
- l. STNC Youth & Adult Education Committee - Lallah Rowe, Chair - 3rd Tuesdays @ 6:30 PM
- m. Ad-Hoc Storage Inventory Committee - check calendar at stnc.org

Community Impact Statement Submitters - *updated October 2022*

Jon von Gunten
Carol Hutchinson
Cindy Cleghorn
Shirley Kim
Claire Gordon

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Ed Babakhanian, STNC Treasurer
Carol Hutchinson 2nd Card Holder

STNC Second Signer

Cindy Cleghorn

STNC Committees & Members affirmed by the STNC Board: * = STNC Boardmember

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman*

STARC: Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, vacant, Michelle Wadler and KT Travers* [Quorum = 5]

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen and Curtis Brown.

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation [two meetings each month] required to join the LUC.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Ed Babakhanian, Pati Potter, Karen Perdue, Sandy Capps

Outreach Committee: Chair Shauna Scanlon. Committee Members: Leny Freeman, Cheryl Schmidt, Claire Gordon, Karen Moran, Belinda Woodruff

[Liaison] Neighborhood Council Budget Representative / Budget Advocate: [July 2022] Cindy Cleghorn

[Liaison] LA Neighborhood Council Coalition: Lydia Grant / Nina Royal

[Liaison] Valley Alliance of Neighborhood Councils: Lydia Grant; Cindy Cleghorn and Mark Seigel VANC Exec

[Liaison] LA DWP MOU: Cindy Cleghorn / Nina Royal

[Liaison] LA DWP Committee: Cindy Cleghorn / Nina Royal

[Liaison] PlanCheckNC: Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

Training Requirements for all board members. *City has a time limit when this training must be completed to be able to vote:*

Code of Conduct *also applies to all STNC committee members

Anti-Bias

Funding

Ethics

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time.

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn and for Calendar: Leny Freeman

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: *[send updates to this list to secretary@stnc.org]*

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post June 2023]
<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646>
[public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 12/31/22]
<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218>
[public - last post 1/3/23]
<https://www.facebook.com/groups/sunlandtujanaw> [private - last post December 2022]
<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 12/4/22]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: https://www.instagram.com/sunlandtujunga_nc/

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

Zoom Accounts/Settings: Contact: secretary@stnc.org

STNC Surveys
History
STARC
LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.

Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

reCycla - Republic - Commercial Trash Service - local representative

ALizaola-shakoor@republicservices.com

Fire Safe Council

L.A. Police Commission

Cannabis Enforcement - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click [here](#) (may be submitted anonymously).

Visit DCR [Personal Activity](#) page for information on the personal use of cannabis.

For more information, please visit the DCR [website](#), email cannabis@lacity.org or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - ladbs.org

City Planning Neighborhood Liaison - liaison.liaison@lacity.org

L.A. City Recreation & Parks - new superintendent - San Fernando Valley