

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Shauna Scanlon, Second Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
Sherry McCoy, Neighborhood Watch
Shirley Kim, Shekinah Church
Michael Goglia, VH Cemetery
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
VACANT, Stakeholder Group Rep
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



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Tujunga, CA 91042
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Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**SPECIAL Board Meeting Agenda
Wednesday, April 26, 2023 (In Person)
Apperson Elementary School
10233 Woodward Ave., Sunland, CA 91040
7:00 PM**

- 1. Call to Order, Welcome** - Lydia Grant, President
 - A. STNC In Person Board & Committee Meetings
- 2. Roll Call, Voting Eligibility** - Carol Hutchinson, Secretary
 - A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
- 3. Pledge of Allegiance**
- 4. Announcements: Committee Meeting Dates & In Person Locations**
 - A. Budget & Finance - *meeting at Sunland Rec Center*
 - B. Land Use - - *meeting location TBA*
 - C. STAT - *meeting at ST Library*
 - D. STARC - *meeting at McGroarty Arts Center*
 - E. Community Improvement & Government Affairs - *meeting location TBA*
 - F. Outreach - *meeting location TBA*
 - G. Youth & Adult Education - *meeting location TBA*
 - H. Beautification - *meeting at ST Library*

5. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be

considered as time allows. MOTION: The STNC Board approves the funding consent calendar as recommended by the STNC Budget & Finance Committee:

- A. Discussion/Action: Approve February & March 2023 Monthly Expenditure Report (MER) and Balances (MER).
- B. Approve updated budget categories moving funds from election, which will not be held, back to Outreach.
- C. Discussion/Action: Refreshments, supplies, outreach banner, balloons, table cloth costs for May 2023 STNC board meeting up to \$1,000 for STNC 20th Anniversary Celebration (\$700 food, \$200 decorations, \$100 banner)
- D. Discussion/Action: Augment already approved \$2,000 to up to \$6,000 (\$4,000 increase) for Audio / Visual equipment to be used for movies in the park and for use in doors at local venues as approved by STNC board.
- E. Discussion/Action: Approve payment for invoices to LAUSD for meeting at Apperson Elementary in the amount of \$700.00
- E. Discussion/Action: Approve the following Outreach items:

Outreach Item	Vendor	Status	Turnaround Time estimate	Quantity	Amount Requested	Notes/Who/How to Pay
NEWSLETTER	Sunland Printing	Not st... ▾	1-week	20,000	3,200.00	Mapi/Cindy/Carol - City Check
Newsletter	Postage/Set Up/Taxes	Not st... ▾	2-days	20,000	3,800.00 500.00	Ed, Carol {PCard}
Beach Balls	CDC Promo	Not st... ▾	3 days	250	375.00	Lydia - PCard
Rocket Rules Coloring Books	Rocket	Not st... ▾	1 week	500	248.00	Lydia - PCard (250 x 2 versions)
Website Upgrade	WebCorner	Not st... ▾	1 month	1	3250.00	Cindy/Carol/Karen - City Check Or P-Card
Website Monthly	WebCorner	Not st... ▾	Monthly	12	275.00	Cindy/Carol/Karen - Recurring direct payment
Reusable Grocery Tote Bags	CDC Promo	Not st... ▾	10 days	250	770.00	Cheryl/Carol - PCard

Outreach Item	Vendor	Status	Turnaround Time estimate	Quantity	Amount Requested	Notes/Who /How to Pay
Flashlight Key Chains	CDC Promo	Not st... ▾	5 days	200	390.00	Cheryl/Carol/P-Card
Banners 4'x6'	CDC Promo	Not st... ▾	10 days	5 10	410.55 747.70	Carol/Cindy P-Card
Magnets 4'x6'	CDC Promo	Not st... ▾	10 days	500	670.00	Carol/Cindy P-Card
Zip Ties	Harbor Freight	Not st... ▾			50.00	Carol - PCard
Poster Billboards	Outfront Media	Not st... ▾	1	3 weeks	3,530.00	Mapi/Cindy/Carol - PCard or City Check
Refreshments @ Meeting & Supplies	Various	Not st... ▾			3,000.00 per meeting x 6 meetings	Lydia - P-Card \$500 per mtg
Refreshments - May 20 yr. Anniversary- \$700 food, \$200 decorations, \$100 banner)	Various	Not st... ▾			1,000.00	Lydia, Carol
LAUSD Meeting Costs	LAUSD	Not st... ▾	6 meetings total		700.00	Lydia / Raul / Maribel - City Check or P-Card ?
		Not st... ▾		TOTAL	22,168.55	

Adjourn.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to ONE minute per speaker, unless adjusted by the presiding officer of the Board.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation

to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- North Valley Neighborhood City Hall, 7747 Foothill Blvd., Tujunga, CA 91042
- www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Carol Hutchinson, Secretary, at secretary@stnc.org

Reconsideration and Grievance Process - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.stnc.org