

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Shauna Scanlon, Second Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
Sherry McCoy, Neighborhood Watch
Shirley Kim, Shekinah Church
Michael Goglia, VH Cemetery
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
VACANT, Stakeholder Group Rep
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**Special General Board Meeting Agenda
Wednesday, January 11, 2023
7:05 PM* **New Time****

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: **918 9278 5703** and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

- 1. Call to Order, Welcome** - Lydia Grant, President
 - A. Homeless Count: Jan. 24-26 - sign up at <https://www.theycountwillyou.org>
 - B. Community Impact Statement Portal Update
 - C. Status of STNC Board approved Light Pole Banners
 - D. Coffee & Tea with the STNC - next date

- 2. Roll Call, Voting Eligibility** - Carol Hutchinson, Secretary
 - A. Completion of City / DONE Required trainings status for the STNC board
 - B. Announce any Board member recusals or paid lobbyists in attendance
 - C. Announcement of vacant board seat: Stakeholder Group Representative - One Position - Details at https://www.stnc.org/readpost.php?news_id=776

- 3. Pledge of Allegiance**

- 4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments** (2 min per Representative including Q&A)

- 5. Discussion/Action:** Response letter from L.A. Police Commission.

- 6. Discussion/Action:** Finalize date for **Board Retreat** and recommended topics.
- 7. Discussion/Action:** Approve **Fentanyl Youth Town Hall event at Aurora Banquet and required liability insurance up to \$1,000.** Event to be held on Jan. 21 or in Feb. 2023.
- 8. Discussion/Action:** Update on [CF-21-0407](#) and approve submittal of updated **Community Impact Statement** regarding motion on **Neighborhood Council elections.**
- 9. Discussion/Motion:** Response to Councilwoman Monica Rodriguez letter of 12-2-22 regarding vacating the North Valley Neighborhood City Hall building at 7747 Foothill Blvd., Tujunga
- 10. Discussion/Possible Motion: Explore new STNC office and related details**
- 11. Discussion/Possible Action: STNC Board Elections:**
- a. Candidate Filing opens Feb. 3, 2023 and Election Date: Saturday, June 3 - 12 noon - 6 p.m.
 - b. Official Polling Location: Not yet confirmed by City Clerk. Suggestions include VONS Parking Lot, Howard Finn Park, New Hope Community Church, Aurora Banquet, North Valley Neighborhood City Hall, Tujunga United Methodist Church, Sunland Recreation Center, Sunland Senior Center, Apperson Elementary School
 - c. Review and Approve STNC Ballot Voting Model
 - d. Possible Motion regarding DONE Election outreach thru Pacoima Beautiful
 - e. Review and Approve STNC Election Plans
 - f. New STNC board will be seated at the July 12, 2023 board meeting (Note: May 10 General Board Meeting is last meeting to vote on funding items)
- 12. Discussion/Action:** Motion to hold **In-Person/Hybrid with Wi-Fi Board & Committee Meetings after March 1, 2023**
- 13. Discussion/Action:** Motion to **approve locations for In-Person/Hybrid with Wi-Fi Board/Committee Meetings** at Apperson Elementary School, Sunland Recreation Center, Tujunga United Methodist Church, New Hope Community Center Locations
- 14. Discussion/Action/Motion** to support Senator Portantino's bill so Neighborhood Councils can continue holding meetings on Zoom
- 15. Report from The Land Use Committee (LUC): Approve LUC recommendations**
- A. Discussion/Motion: Approve Letter of Support or Non Support re: full liquor license (currently beer & wine) at 10505 Mt. Gleason - Corner Market for A CONDITIONAL USE PERMIT TO ALLOW THE SALE AND DISPENSING OF FULL-LINE ALCOHOLIC BEVERAGES FOR OFF-SITE CONSUMPTION WITH AN EXISTING 2,155 SQ. FT. CONVENIENCE STORE WITH OPERATING HOURS OF 7AM-11PM.
 - B. Discussion/Motion: Approve Letter of Support / Non Support re: ZA-2021-10673-CU-SPR-SPP-SPPA, ENV-2021-10675-CE - 6724-36 Foothill Blvd., Tujunga @ Haines Canyon - new drive thru Starbucks - NEW DRIVE-THRU COFFEE SHOP FAST-FOOD RESTAURANT UNDER A CONDITIONAL USE PERMIT, SITE PLAN REVIEW, AND SPECIFIC PLAN PROJECT PERMIT COMPLIANCE AND ADJUSTMENT
 - C. Discussion/Motion: Support / Non Support re: ZA-2022-6410-ZAD-SPP and ENV-2022-6411-CE 10731-10733 N Plateau Dr. Sunland - 2134 SQ FT ADDITION TO (E) 2144 SQ FT SFD, ALONG WITH INTERIOR / EXTERIOR RENOVATION, NEW POOL, PATIO. PROPOSED BUILDING HEIGHT IS 19'-10", FAR .19, PROPOSED 3 TOTAL PARKING SPACES

16. Committee & Liaison Reports - by committee chairs present (see last page for meeting and committee member information)

- A. Budget & Finance
- B. Land Use
- C. STAT
- D. STARC - *Presentations*
- E. Community Improvement & Government Affairs
- F. Outreach
- G. Youth & Adult Education
- H. Beautification - *Update on Pinewood Mural*
- I. Liaison Reports: *LANCC / VANC / Budget Advocates / Other*
- J. Ad Hoc Bylaws / Standing Rules
- K. Other

17. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

- A. **Discussion/Action: Approve November 2022 Monthly Expenditure Report (MER)** and Balances, as recommended by the Budget & Finance Committee.
- B. **Discussion/Action: Approve December 2022 Monthly Expenditure Report (MER).**
- C. **Discussion/Action: Approve STNC Budget to include rollover funds from FY2021-22**
- D. **Discussion/Action: Approve up to \$200 for Board Name Badges, funding approved in prior Fiscal Year.**

18. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

- A. **Discussion/Possible Action:** Approve November 2022 Board & Special Meeting Minutes
- B. **Discussion/Possible Action:** Approve STARC committee members and quorum.
- C. **Discussion/Possible Action:** Approve Youth/Education committee members and quorum.

19. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

20. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

21. FINAL ANNOUNCEMENTS

22. ADJOURN

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial ***9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email: secretary@stnc.org**.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC YouTube Meeting Link: [Subscribe to our Channel](https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q)

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*STNC YouTube Videos are generally posted within 3-5 days after
board and committee meetings*