

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
VACANT - Second Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
VACANT, Stakeholder Group Rep
VACANT, Stakeholder Group Rep
Shirley Kim, Shekinah Church
Michael Goglia, VH Cemetery
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



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Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, September 14, 2022
7:00 PM**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: **918 9278 5703** and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial ***9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

1. Call to Order, Welcome - Lydia Grant, President

- A. Volunteer Recognition
- B. CERT Training began Sept. 1
- C. New date for Pinewood Elementary outreach event 9/13
- D. In Person / Hybrid Meetings Update

2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary

- A. Completion of City / DONE Required trainings status for the STNC board
- B. Announce any Board member recusals or paid lobbyists in attendance
- C. Announcement of vacant board seats: Stakeholder Group Representative - Two Positions - Details at https://www.stnc.org/readpost.php?news_id=776

3. Pledge of Allegiance

4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)

5. Report from The Land Use Committee (LUC):

- A. **Discussion/Possible Action** that STNC board approves LUC support letter regarding change of use from retail to adult day care at 8257-8265 Foothill Blvd.
- B. **Discussion/Possible Action** that STNC board approves LUC support letter regarding 10320 Samoa Tujunga – Lot Line Adjustment.

6. Committee & Liaison Reports (see last page for meeting and committee member information)

- A. Budget & Finance
- B. Land Use
- C. STAT
- D. STARC
- E. Community Improvement & Government Affairs
- F. Outreach - *open committee stakeholder seats, Coffee with STNC set for Sept. 17*
- G. Youth & Adult Education
- H. Beautification - *Update on Pinewood Mural*
- I. Liaison Reports: *LANCC / VANC / Budget Advocates / Other*
- J. Ad Hoc Bylaws / Standing Rules - *future meeting dates*
- K. Other

7. Discussion/Action: To Fill Vacant Board Seats.

- A. **Discussion/Motion** to approve Sherry McCoy, Stakeholder Group Representative - Neighborhood Watch
- B. **Discussion/Motion** to approve Shauna Scanlon, VP Outreach
- C. **Discussion/Motion** to approve Marieke Cahill, VP Outreach

8. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

- A. **Discussion/Action:** Approve June 2022 Monthly Expenditure Report (MER) and Balances.
- B. **Discussion/Action:** Approve July 2022 Monthly Expenditure Report (MER) and Balances.
- C. **Discussion/Action:** Approve August 2022 Monthly Expenditure Report (MER) and Balances.
- D. **Discussion/Action:** Approve \$509.75 for extension of insurance policy with Merriweather & Williams related to extended completion schedule of Pinewood Mural through 3/01/23.

9. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the non-funding consent calendar:

- A. **Discussion/Possible Action:** Approve letter to Council Person Rodriquez in support of a CCE grant for Hillhaven Retirement Home renovations.
- B. **Discussion/Possible Action:** Approve CIS in support of **CF 22-0798** Responsible Beverage Service Training Program (RBSTP) / Alcohol Beverage Control (ABC) / AB 1221 / Alcohol Servers / Online and InPerson Training / Business Source Centers
- C. **Discussion/Possible action:** Approve CIS in support of **CF 22-0002-S101**, AB 1740 (Muratsuchi) / AB 2407 (ODonnell) / SB 1087 (Gonzalez) / Used Catalytic Converter Sales: Introduced on July 14, 2022 and referred to Rules, Elections, and Intergovernmental Relations Committee. Resolution is requesting that the City of Los Angeles includes in its 2021-2022 State Legislative Program SUPPORT for AB 1740, AB 2407 and SB 1087, which would seek to strengthen the laws governing the sale of used catalytic converters, thereby assisting law enforcement in reducing thefts and discouraging the commission of the crime.

OLD BUSINESS - None

NEW BUSINESS

- A. **Discussion/Possible Action:** Review MER generation issues and provide an update
- B. **Discussion/Possible Action:** Request all committees submitting expense requests to provide a vendor analysis and adequate reasoning for choosing an out of state vendor for procurement of goods.
- C. **Discussion and possible motion** to appoint up to four (4) board members to attend Civic U 1.0. Presented by the Department of Neighborhood Empowerment and the Office of Mayor Garcetti. Civic U 1.0 presented by Dr. Raphael J. Sonenshein, Ph.D. Executive Director, Pat Brown Institute for Public Affairs, California State University, Los Angeles. Dates are October 6th, October 13th and October 27th. Appointed board members must attend all three sessions.
- D. **Discussion/Possible Action:** Approve Neighborhood Purpose Grant (NPG) in the amount of \$4,390.00 to ST Forward, Incorporated for Community 2nd Annual Indigenous Peoples' Day Event held on October 9, 2022. The event promotions will include STNC acknowledgement and logo. [B&F committee recommended \$1,500 and ST Forward representatives agreed to this funding request adjustment.]
- E. **Discussion/Possible Action:** of current budget, rollover funds and possible future revision.
- F. **Discussion/Possible Action:** To confirm STNC Community Impact Statement Filers: Carol Hutchinson, Jon von Gunten, Claire Gordon, Shirley Kim, Cindy Cleghorn.
- G. **Discussion/Possible Action:** Request for use of STNC Chairs, Tables, Sandwich Signs and Cones for Indigenous People's Day on October 9, 2022.

10. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

11. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

12. FINAL ANNOUNCEMENTS & BOARD ANNOUNCEMENTS

13. ADJOURN

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

STNC YouTube Videos are generally posted within 3-5 days after board and committee meetings

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email:** secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org