

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, Vice-President
Karen Perdue, Vice President
Ed Babakhanian, Treasurer
Carol Hutchinson, Secretary
Michelle Wadler, Apperson PTA
VACANT, Stakeholder Group Rep
Shirley Kim, Shekinah Church
VACANT, Stakeholder Group Rep
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Moran, Region 3
Belinda Woodruff, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda *corrected
Wednesday, June 8, 2022
7:00 PM**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: **918 9278 5703** and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial ***9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

1. Call to Order, Welcome - Lydia Grant, President

- Celebrating STNC's 19th year as a Certified Neighborhood Council
- 4th of July Parade
- Save the Date: National Night Out, Aug 2 at Little Landers Park.

2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary

- Completion of City / DONE Required trainings status for the STNC board
- Announce any Board member recusals or paid lobbyists in attendance
- Announcement of vacant board seats: Stakeholder Group Representative - Two Positions - Details at https://www.stnc.org/readpost.php?news_id=776

3. Pledge of Allegiance

4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments (2 min per Representative including Q&A)

6. Report from The Land Use Committee (LUC): Discussion/Possible Action that STNC board approves LUC support letter recommendations:

- LUC Announcements

7. Committee & Liaison Reports (see last page for meeting and committee member information)

1. Budget & Finance
2. Land Use
3. STAT
4. STARC
5. Community Improvement & Government Affairs
6. Outreach - open stakeholder seats, Coffee with STNC
7. Youth & Adult Education
8. Beautification - *Update on Pinewood Mural*
9. Liaison Reports: LANCC / VANC /Budget Advocates /Other
10. Ad Hoc Bylaws / Standing Rules
11. Other

8. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

1. Discussion/Action: Approve April 2022 Monthly Expenditure Report (MER) and Balances.
2. Discussion/Action: Approve May 2022 Monthly Expenditure Report (MER) and Balances.
3. Discussion/Action: Approval of up to \$500 to replace damaged STNC light pole banners (Gold Media) [*Outreach committee recommendation. Not incremental \$, funds will be used from existing light pole banner funds already approved.*]

4. Discussion/Action: Approval of up to \$1,800 to purchase additional / spare light pole banners using same artwork as current from Gold Media – *[Outreach committee recommendation. Not incremental \$, funds will be used from existing light pole banner funds already approved.]*
5. Discussion/Update: Request for \$350 to support STAT committee tree watering event approved in April shall be amended to include use of same funds to purchase fertilizer vs mulch. *[STAT committee recommendation.]*
6. Discussion/Action: Approval of up to \$300.00 for pet waste bags to refill parks and provide for general clean up of community areas. *[Budget & Finance Committee recommendation / L. Freeman Region 1]*
7. Discussion / Action: Confirm Karen Perdue to join the Budget & Finance committee and request for additional committee members. *[Karen is currently the STNC Outreach Chair. Approved at Budget & Finance Committee 5-25-22.]*
8. Discussion / Action: 1st pass at 2022 – 2023 fiscal year budget with budget packet due July 1, 2022. *[Budget & Finance Committee recommendation]*

9. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar:

1. **Discussion/Motion: Supports** appointment of Glenn Klatter as recommended by the STAT Committee. *[Glenn Klatter is a longtime Sunland resident and has volunteered on tree care events. The current committee members of STAT have unanimously approved the recommendation to present his appointment to the STAT Committee.]*
2. **Discussion/Motion: That STNC Supports** the “Let’s Make a Difference” project to promote “safe medication practices” (safe storage, not sharing, and proper disposal of all unused or expired medications). This project is from the San Fernando Valley Partnership, Inc. *[STAT Committee recommendation]*
3. **Discussion/Motion: That STNC Supports** the Alcohol Delivery / Merchant Committed” project working with local retailers to reduce the likelihood of youth accessing alcohol via delivery and prevent possible citations for sales to minors. *[STAT Committee recommendation]*
4. **Discussion/possible action:** CF 11-0002-S24 regarding AB 1594 (Ting - Gipson - Ward) / Firearm Manufactures and Retailers / Non-Compliance Lawsuit / AB 1621 (Gipson) / Ghost Gun Regulations / AB 2571 (Bauer - Kahan) / Firearm Marketing to Minors Restrictions. The STNC is **AGAINST** this motion. The right to bear arms is guaranteed in the Second Amendment in the Bill of Rights. This motion only harms LAWFUL gun owners. Criminals have no problem obtaining guns regardless of laws. We are seeing the results of disarming the populace in the War in the Ukraine where people have been disarmed by the government and now are fighting for their lives with whatever is at hand. *[CIGA Committee recommends Against]*
5. **Discussion/possible action:** CF 22-0002-S41 Homekey Program 2.0 / Homelessness Crisis / State Coronavirus Relief Fund / State General Fund / Funding Increase. The STNC is **AGAINST UNLESS AMENDED**. “While the upcoming budget that begins on July 1 is “balanced” according to Garcetti, it relies on an aggressive 8.5% increase (\$577 million) increase in continuing General Fund revenues. The Mayor is also raiding the Reserve Fund for \$105 million, forgetting that this fund is reserved for emergencies such as earthquakes or pandemics. He is also underfunding the City’s infrastructure and pension plans.” LA Watchdog, Apr 22. Therefore, the STNC is AGAINST unless Amended. The people of CA and especially Los Angeles are struggling under skyrocketing inflation and gas prices and some of the highest taxes in the nation.. Many have lost jobs due to governmental restrictions and mandates. This is NOT the time to be wantonly increasing funding, especially when there is lack of accountability from non profits funded by the City for the purpose of housing the homeless. It has been shown the City is literally GIVING tax payer owned properties to Non Profits which the non profit can then turn around and sell- and keep the money. This reckless tax and spend is driving taxpayers to other states merely for relief from all the taxation. There MUST be accountability for the taxpayers hard earned money- NON PROFITS should NOT be wantonly profiting off the people. Unless there is accountability by the City and non profits- the STNC is AGAINST this CF. *[CIGA Committee recommends Against unless amended]*
6. **Discussion/possible action:** CF 20-1575 regarding CF 22-0002-S61 2021-2022 State Legislative Program / Taxpayer Protection and Government Accountability Act. The STNC is **AGAINST** the resolution by the Mayor and the City Council to oppose the State Legislative CF 22-0002-S61. Californians and especially Angelenos already pay some of the highest taxes in the nation. We now have skyrocketing inflation and doubled gas prices. The state and city mandates have crippled the lives of many of the residents. People are fleeing this state in order to have some relief from oppressive taxation. Yet, Mayor Garcetti and the City Council look to fund their spending spree on the backs of taxpayers. We continue to see our city deteriorate with rising crime and homelessness for which the residents have already been severely taxed. The idea that the Mayor and the City Council would be against taxpayer protection and government

accountability literally boggles the mind. The Government is accountable to the people. Something this City Council and Mayor seem to have forgotten. *[CIGA Committee recommends **Against**]*

7. **Discussion/Motion:** CF 22-0392 Digital Off-Site Signs / Outdoor Advertising / Transportation Communication Network Program Structures / Los Angeles County Metropolitan Transportation Authority (MTA) *[CIGA Committee recommends **Support**]*
8. **Discussion/Motion:** CF 22-0102 Equity Analysis / Violence and Crime / Black Women and Girls / Missing Person Cases. *[CIGA Committee recommends **Support**]*
9. **Discussion/Motion:** 20-1524-S1 To Council Motion (de Leon - Blumenfield) relative to instructing the City Administrative Officer to execute any necessary documents to accept the Homeless Housing, Assistance and Prevention (HHAP) Program Round 3 funding. *[CIGA Committee recommends **Support**]*
10. **Discussion/Motion:** 22-0600-S18 To Public Safety Committee Budget Recommendation, dated May 18, 2022, relative to instructing the Emergency Management Department to report to the Public Safety Committee on the programming breakdown of the Innovation and Development Division and how resources are currently distributed to address climate change challenges, such as wildfires. *[CIGA Committee recommends **Support**]*
11. **Discussion/Motion:** 22-0158 Los Angeles Municipal Code / 12.03 / 12.80 / 12.81 / Shelters for the Homeless / Interim Housing / Zones. *[CIGA Committee recommends **Against**]*
12. ***Discussion/Motion:** Approve May 11, 2022 Board Meeting Minutes
13. ***Discussion/Motion:** Approve May 11, 2022 Special Board Meeting Minutes

OLD BUSINESS – None

NEW BUSINESS

10. Discussion/Motion: to approve STNC Elections Worksheet for 2023

11. Discussion/Motion: to approve STNC Elections Outreach Plan for 2023 STNC Board Elections

12. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

13. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

14. FINAL ANNOUNCEMENTS & BOARD COMMENTS

15. ADJOURN

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Monthly Expenditure Report



Reporting Month: April 2022

Budget Fiscal Year: 2021-2022

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25027.98	\$2730.31	\$22297.67	\$310.68	\$3000.00	\$18986.99

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$657.83	\$6961.34	\$310.68	\$6650.66
Outreach		\$2072.48		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10100.00	\$0.00	\$9941.87	\$0.00	\$9941.87
Neighborhood Purpose Grants	\$4900.00	\$0.00	\$4900.00	\$0.00	\$4900.00
Funding Requests Under Review: \$3000.00		Encumbrances: \$0.00		Previous Expenditures: \$17466.48	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	04/01/2022	Storage of STNC items	General Operations Expenditure	Office	\$449.00
2	AMZN Mktp US	04/02/2022	Refund for items purchased for Pinewood Mural	General Operations Expenditure	Outreach	\$-16.41
3	EIG CONSTANTCONTACT.CO	04/03/2022	Constant Contact for e-mail addresses	General Operations Expenditure	Office	\$95.00
4	Adobe Inc	04/06/2022	Adobe account for capturing signatures - Secretary's account.	General Operations Expenditure	Office	\$14.99
5	CARTER SEXTON ARTIST S	04/28/2022	Materials for Pinewood Elementary Mural	General Operations Expenditure	Outreach	\$245.74
6	DUNN-EDWARDS CORP #161	04/30/2022	Materials for Pinewood Elementary Mural	General Operations Expenditure	Outreach	\$521.20
7	SQ THE BACK DOOR BAKE	04/30/2022	Coffee and Tea with STNC event	General Operations Expenditure	Outreach	\$21.95
8	ADOBE 800-833-6687	04/30/2022	Adobe account for gathering signatures	General Operations Expenditure	Office	\$14.99

9	LLOYD Staffing Inc	03/21/2022	Minute Taker	General Operations Expenditure	Office	\$83.85
10	Little Landers Historical Society	04/06/2022	Sponsorship of Verdugo Hills Cemetery Grand Centennial Event	General Operations Expenditure	Outreach	\$1300.00
Subtotal:						\$2730.31

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for printer / copier	General Operations Expenditure	Office	\$75.46
2	INSIGHT INVESTMENTS, LLC	07/26/2021	Insight, Inc. for outstanding 2019 invoices related to copy machine	General Operations Expenditure	Office	\$84.30
3	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices for Copier / Printer	General Operations Expenditure	Office	\$75.46
4	INSIGHT INVESTMENTS, LLC	07/26/2021	open 2019 invoices	General Operations Expenditure	Office	\$75.46
Subtotal: Outstanding						\$310.68



Quote/Sales Order

Date: 5/10/2022
 Job #: AG 4189

21051 Warner Center Lane
 Suite 250A
 Woodland Hills, CA 91367
 (Tel) (800) 755-9466 (Fax) (818) 348-1956

Bill To:	
Sunland-Tujunga Neighborhood Council ATTN: Cindy Cleghorn 818-353-7135	Prior Customer: Yes No Credit OK by:

Ship To	
	Terms Due Upon Acceptance of order Explain:

Sale Type	Launch Date	Removal Date:	Customer P.O.	Account REP	FOB
	TBD			AG	

Quantity	Description	Unit Price	Amount
1	<p>Trip Charge to go out and review all banners. Using 5 extra banners we have in storage to replace any banners beyond repair.</p> <p>NOTE: This is discounted since the installation fee was previously paid for the 5 banners kept in reserve.</p>	440.00	440.00

Sales tax subject to change based on current sales tax rate at time of invoicing. Prices subject to change after review of supplied art. All claims for errors or allowances must be made in writing within 10 days from receipt of goods. No goods returnable without written consent.	Sales Tax:	\$0.00
	TOTAL AMT. DUE	\$440.00

Order confirmation sent Date:
 Received:

Authorized by: _____



Quote/Sales Order

Date: 5/10/2022
 Job #: AG 4190

21051 Warner Center Lane
 Suite 250A
 Woodland Hills, CA 91367
 (Tel) (800) 755-9466 (Fax) (818) 348-1956

Bill To:	
Sunland-Tujunga Neighborhood Council ATTN: Cindy Cleghorn 818-353-7135	Prior Customer: Yes No Credit OK by:

Ship To	
	Terms Due Upon Acceptance of order Explain:

Sale Type	Launch Date	Removal Date:	Customer P.O.	Account REP	FOB
	TBD			AG	

Quantity	Description	Unit Price	Amount
10	"Neighborhood Council" City Light Pole Banner (Single Wing) 3'(w) x 8'(h) - Printed on outdoor vinyl with wind slits (5) Images (A/A, B/B, C/C, D/D, E/E)- All 4 Color Process	102.50	1,025.00T
10	Installation, maintenance and removal. Maintenance includes normal wear & tear for 90 days (Maintenance due to any unforeseen circumstances will be charged extra). City of Los Angeles Permit Fees not included - you must have City Council approval to waive fees. Full payment due upon acceptance of order.	62.50	625.00

Sales tax subject to change based on current sales tax rate at time of invoicing. Prices subject to change after review of supplied art. All claims for errors or allowances must be made in writing within 10 days from receipt of goods. No goods returnable without written consent.	Sales Tax:	\$97.38
	TOTAL AMT. DUE	\$1,747.38

Order confirmation sent Date:
 Received:

Authorized by: _____



CREDIT CARD PAYMENT AUTHORIZATION FORM

Date: _____

Company Name: _____

I, _____ (as is on account) authorize _____

to charge \$ _____ (invoice total)

+ \$ _____ (convenience fee)

= \$ _____ (total chargeable)

to my :

Visa American Express

Discover Master Card

****Please Note That The Charge Will Show As “Gold Metropolitan Media” On Your Bank Statement****

Charge Card Billing Address : _____

City: _____ ST: _____ ZIP: _____

Charge Card Owner’s Signature: _____ Title: _____

Contact phone: _____ Contact email: _____

(Remove and portion below this line upon processing.)

Charge Card Account Number: _____

Exp. Date _____ CVV#: _____

Invoices Paid on or before Initial Installation/Delivery Date		
From:	To:	Convenience Fee
\$0	\$500	\$0
\$501	\$1,000	\$25
\$1001	\$2,000	\$50
\$2,001	\$3,500	\$75
\$3,501	\$5,500	\$100
\$5,501	\$7,500	\$150
\$7,501	\$10,000	\$250
\$10,001	\$15,000	\$350
\$15,001	\$25,000	\$500
\$25,001	\$40,000	\$750
\$40,001	\$50,000	\$1,000

Invoices Paid after Initial Installation/Delivery Date		
From:	To:	Convenience Fee
\$0	\$750	\$25
\$751	\$1,500	\$50
\$1,501	\$3,000	\$75
\$3,001	\$5,000	\$100
\$5,001	\$7,000	\$150
\$7,001	\$10,000	\$250
\$10,001	\$15,000	\$350
\$15,001	\$22,500	\$500
\$22,501	\$35,000	\$750
\$35,001	\$50,000	\$1,000

*Convenience fees are subject to increased fees for amounts over \$50,000

Please email completed form with signature to: JonathanR@goldmetropolitan.com

The Sunland-Tujunga Neighborhood Council (STNC), a certified Neighborhood Council, is coordinating a street banner program. Street banners will be used as an outreach tool to encourage stakeholders to become involved in the STNC programs and activities.

I THEREFORE MOVE that the City Council, in accordance with the Los Angeles Municipal Code (LAMC) Section 62.132, approve the street banner program identifying the Sunland-Tujunga Neighborhood Council, as a City of Los Angeles Non-Event Street Banner Program for the period of June 2022 through June 2023.

I FURTHER MOVE that the City Council approve the content of the attached street banner design.

PRESENTED BY: _____
MONICA RODRIGUEZ
Councilmember, 7th District

SECONDED BY: _____

Sunland Tujunga Neighborhood Council

Special Board Meeting Minutes

May 11, 2022

1. Call to Order, Welcome - Lydia Grant, President at 9:45 pm
2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary - 16 present at Roll Call

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st Vice President-CIGA
Karen Perdue	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Present	Yes	At-Large Group Representative
Leny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Present	Yes	Region 1 Representative
Trevor Schmidt	Present	Yes	Region 2 Representative
Claire Gordon	Present	Yes	Region 2 Representative
Jon von Gunten	Present	Yes	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative
Cheryl Schmidt	Present	Yes	Region 4 Representative
Belinda Woodruff	Absent	Yes	Region 4 Representative
Stakeholder Group Rep	Vacant		
Nina Royal	Present	Yes	STSERSVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Present	Yes	Toastmasters
Shirley Kim	Absent	Yes	Shekinah Church
Michelle Wadler	Absent	Yes	Apperson PTA
Stakeholder Group Rep	Vacant		
Quorum: 11	16		

3. Motion to file CIS recommendation from the STNC STARC committee regarding a motion before the Los Angeles City Council to transfer \$68,031 from District 7's portion of "Neighborhood Service Enhancements" for the purpose of repairing the McGroarty Arts Center's parking lot facilities.
Public Comments: J. DeCenzo, D. Jenkins
Board Comments: None

Item 3. Motion to Approve Motion to file CIS recommendation from the STNC STARC committee regarding a motion before the Los Angeles City Council to transfer \$68,031 from District 7's portion of "Neighborhood Service Enhancements" for the purpose of repairing the McGroarty Arts Center's parking lot facilities. Motion: L. Rowe Second: M. Seigel					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Travers, T. Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Royal, Seigel					Woodruff Kim Wadler
16 yes, 0 no, 0 ineligible, 0 abstain, 3 absent					

4. Motion to approve letter to the Los Angeles City Council regarding in person meetings at City Hall; that the STNC objects to the inadequate notice and requests that hybrid meetings be held to accommodate not only public comment but also Neighborhood Councils presenting Community Impact Statements at all L.A. City Council, Committee and Commission meetings.

Public Comments: None

Board Comments: C. Hutchinson

Item 4. Motion to approve letter to the Los Angeles City Council regarding in person meetings at City Hall; that the STNC objects to the inadequate notice and requests that hybrid meetings be held to accommodate not only public comment but also Neighborhood Councils presenting Community Impact Statements at all L.A. City Council, Committee and Commission meetings.

Motion: L. Rowe Second: M. Seigel

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Travers, T. Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Royal, Seigel					Woodruff Kim Wadler
16 yes, 0 no, 0 ineligible, 0 abstain, 3 absent					

Special Meeting Adjourned at 9:56 p.m.

Minutes taken by C. Cleghorn, Board Member

Sunland Tujunga Neighborhood Council
 General Board Meeting Minutes
 May 11, 2022

1. Call to Order, Welcome - Lydia Grant, President
 - a. Call to Order at 7:00 pm
 - b. This month marks the STNC's 19th year as a certified NC
 - c. Apr 23 Verdugo Hills Cemetery Centennial photos and acknowledgements.
 - d. President Grant announced vacant board seats
 - e. Congratulations to incoming Poet Laureate Alice Pero
 - f. Congratulations to Mt Gleason marathon runners- Cheryl Schmidt.

2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary - 14 present at Roll Call

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st Vice President-CIGA
Karen Perdue	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Arrived Late	Yes	At-Large Group Representative
Leny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Present	Yes	Region 1 Representative
Trevor Schmidt	Present	Yes	Region 2 Representative
Claire Gordon	Present	Yes	Region 2 Representative
Jon von Gunten	Arrived Late	Yes	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative
Cheryl Schmidt	Present	Yes	Region 4 Representative
Belinda Woodruff	Absent	Yes	Region 4 Representative
Stakeholder Group Rep	Vacant		
Nina Royal	Present	Yes	STSERVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Present	Yes	Toastmasters
Shirley Kim	Absent	Yes	Shekinah Church
Michelle Wadler	Absent	Yes	Apperson PTA
Stakeholder Group Rep	Vacant		
Quorum: 11	19		

3. Pledge of Allegiance led by Leny Freeman

4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments

- a. Senior Leads Potter and Caloca spoke. Tujunga has a 61% increase in crimes == 11

Senior Lead Caloca:

- a. Tujunga has a 61% increase in crimes = 11
b. Valaho cleaner; some have moved close by

Senior Lead Potter:

- c. Sunland has a 26.3% increase in crime. Burglary from motor vehicles 68.2% increase (44 incidents last year and 74 this year). Please lock your doors and cars. There are extra patrols taking place in key areas. RVs still can't be impounded as of 5/15. But they've started to let violators know. It will take time due to limited tow trucks for RVs to be moved out. On May 10 the RV at Grove / Oro Vista impounded took 5-½ weeks to get the tow vehicle. People in a tent were cited at Sunland Park working with the Park Rangers. Dispatch should be called when a violent crime is taking place.

Board Comments: Cheryl Schmidt, K.T. Travers.

Public Comments: J. DeCenzo, P. Potter, E. Avalos.

- d. Supervisor Barger: Jason Maruca congratulated STNC on its 19th year. Blue Ribbon Commission recommendations approved that Supv. Barger initiated. Public Health reported 1,988 people died due to homelessness (56% increase). Bring LAHSA back to pre-Measure H, more insurance of Federal funding, create local solutions, fund through Measure H and create County Dept. to offer flexible solutions for persons experiencing homelessness with unified coordination. Dept. will be directly accountable to the Board of Supervisors. We need one point of accountability. Report back in 90 days with more details. Hosting tribute to veterans, military families on May 28 at Arcadia County Park - 10am-1pm.

Board comments: C. Cleghorn, K.T. Travers.

- e. Senator Portantino: Declan Floyd - Congratulations on 19 years and happy to celebrate at the 100th anniversary for the Verdugo Hills Cemetery celebration. All of Senator Portantino's bills are moving through. SB986 catalytic converter made it through to the appropriations committee and noise camera bill SB1079 will allow noise cameras for those who are racing down Foothill that have loud enhancements on vehicles.
- f. Councilwoman Rodriguez: Eve Sinclair reported on Traffic Safety improvements with LADOT. Sunland Park pop up and the website will be open for more feedback. 13 new continental crosswalks installed to increase pedestrian visibility, green bike lane conflict markings, Foothill & Summitrose simplified, speed feedback signs. A \$4 million Federal grant awarded. AB43 passed to reduce the speed limit on Foothill to 35 mph. There has been weekly outreach success for homeless people from Sunland Park placed into housing. Just announced at the end of April, HACLA received \$9.5 million for 10150 Hillhaven 34 units of new apartments which will provide 24/7 care provided by Hyder. Service provider still being selected. Emphasis on drug, addiction with counseling on site. As Eve learns more about it, she will share with the community. Outreach teams continue to work with the homeless in the community weekly. Sanitation as well. 90% of homeless are from this area. Therapeutic van program launched Jan. 30. LAFD 77 will be launched for mental health issues. McGroarty Art Center resurface parking lot and tree report. New staff Mary MacAdam new area rep for Tujunga. Billie Jean case worker replaces Delilah and has experience from the Mayor's office. Mary said she has experience in homeless outreach and has housed 78 in other areas and hopes to bring her experience to Tujunga.

Board Comments: C. Hutchinson, L. Freeman, E. Babakhanian, C. Cleghorn. President Grant recommended the Land Use Committee agendaize the Hillhaven site.

- g. Julissa Hernandez (Assembly member Rivas) - not present
h. Raul Preciado (DONE) reminders on upcoming end of fiscal year.
i. Event approval final date- May 20, Funds- June 20

5. Report from the Land Use Committee (LUC): Discussion/Possible Action that STNC board approves LUC Support Letter recommendation for the project at 9452 Reverie Road Proposed SFH with attached garage and ADU with relief from 20 ft wide continuous paved roadway. Public Comments: None

Item 5 a. Motion to Approve Support letter for the project at 9452 Reverie Road.					
Motion: Lallah Second: Karen P.					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Travers, T. Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Royal			Seigel		Woodruff Kim Wadler
15 yes, 0 no, 0 ineligible, 1 abstain, 3 absent					

Item 5b. LUC Co-Chair Pati Potter announced that Bill Skiles has resigned from the LUC. Anyone interested in joining the Land Use Committee, to contact Pati Potter for an application. LUC meetings are held twice a month on first and third Mondays.

6. Committee & Liaison Reports presented by the following: *[see last page of agenda for meeting and committee member information]*

- a. Youth & Adult Education: Lallah Rowe – two townhall meetings coming up
- b. Budget and Finance: Ed Babakhanian - funding deadlines announced; new funding rep questioning charges and MERs are delayed
- c. STARC: Joe DeCenzo
- d. Outreach: Karen Perdue

7. CONSENT CALENDAR ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:

- a. Discussion/Action: Approve March 2022 Monthly Expenditure Report (MER) and Balances.
- b. Discussion/Action: Approve April 2022 Monthly Expenditure Report (MER) and Balances. - *REMOVED AS APRIL 2022 MER NOT RECEIVED FROM CITY CLERK*
- c. Discussion/Update: Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update. – *ITEM REMOVED - NO ACTION TAKEN*
- d. Discussion/Action: Approval of up to \$350 for snacks, water, food items, for Clean-Up event and tree-mulching & watering in coordination/cooperation with STAT Committee.
- e. Discussion/Action: Approve STARC recommendation to appoint Joanna Gates to the STARC Committee. Joanna is an art teacher and is currently serving as Vice President of the McGroarty Arts Center board of directors. She is enthusiastic about networking with other artists and organizations through the STARC Committee. The current committee members of STARC have unanimously approved the recommendation to present her application request to the STNC board.

Motion to approve Consent Calendar Items: Approve March 2022 MER and balances; Approve up to \$350 for snacks, water, food items for clean up event and tree-mulching & watering in coordination / cooperation with STAT Committee; Approve appointment of Joanna Gates to the STARC Committee.

Motion: L Rowe Second: C. Schmidt

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Hutchinson, Freeman, Travers, Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Seigel, Royal 15 yes, 1 no, 0 ineligible, 0 recuse, 3 absent	Perdue				Wadler Kim Woodruff

DONE/NEA Report: Raul Preciado stated that all STNC board members are caught up on required trainings. The NC Core Institute will hold first training on May 31 on the Brown Act with S. Leahy. LA Congress will be held Sept. 24. Q&A: C. Hutchinson

The following items were removed from Consent and considered individually: { Agenda Items a, b, c, d, i, j }

[Agenda Item i.] - Discussion/Action: Approval of up to \$5,000 for Outreach Items & Printing: Kitchen Magnets (updated), STNC Brochure, Banners for STNC, Bus Bench Advertising Printing, Coloring Books/Crayons, Keychain Flashlight with logo, lip balm with logo (good quality) Pens/Pencils, Tote Bags w/logo, Print Resource Materials. *[see detail list]*

Public Comments: J. Quinones, E. Avalos

Board Comments: K. Perdue, KT Travers, L. Rowe, N. Royal, J. von Gunten, M. Seigel, C. Hutchinson

Motion to approve of up to \$5,000 for Outreach Items & Printing: Kitchen Magnets (updated), STNC Brochure, Banners for STNC, Bus Bench Advertising Printing, Coloring Books/Crayons, Keychain Flashlight with logo, lip balm with logo (good quality) Pens/Pencils, Tote Bags w/logo, Print Resource Materials. *[see detail list]*

Motion: L Rowe Second: K. Perdue

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Seigel, Royal 15 yes, 1 no, 0 ineligible, 0 recuse, 3 absent	Travers				Wadler Kim Woodruff

[Agenda Item j.] Discussion/Action: approve up to \$3,000 for National Night Out in August 2022 Pre-payment where possible to pay for items we can purchase in advance to promote NNO 2022 at Little Landers Park such as non-perishable items, banners, entertainment; follow plans same as NNO 2021.

Public Comments: S. Capps

Board Comments: C. Cleghorn, KT Travers, K. Perdue, C. Schmidt

Motion to approve up to \$3,000 for National Night Out in August 2022 Pre-payment where possible to pay for items we can purchase in advance to promote NNO 2022 at Little Landers Park such as non-perishable items, banners, entertainment; follow plans same as NNO 2021.

Motion: L Rowe Second: Freeman

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Seigel, Royal	Travers				Wadler Kim Woodruff
15 yes, 1 no, 0 ineligible, 0 recuse, 3 absent					

[Agenda Item a. POSTPONED] Discussion/Action: Approve CIS AGAINST : CF 11-0002-S24 AB 1594 (Ting - Gipson - Ward) / Firearm Manufactures and Retailers / Non-Compliance Lawsuit / AB 1621 (Gipson) / Ghost Gun Regulations / AB 2571 (Bauer - Kahan) / Firearm Marketing to Minors Restrictions

[Agenda Item b. POSTPONED] Discussion/Action: Motion to file CIS AGAINST UNLESS AMENDED: CF 22-0002-S41 Homekey Program 2.0 / Homelessness Crisis / State Coronavirus Relief Fund / State General Fund / Funding Increase

[Agenda Item c. POSTPONED] Discussion/Action: Motion to file CIS AGAINST City Council Resolution that OPPOSES CF 22-0002-S61 2021-2022 State Legislative Program / Taxpayer Protection and Government Accountability Act

At 9:44 p.m. the board meeting recessed for Special Board Meetings.

At 9:57 p.m. Board meeting reconvened.

[Agenda Item d.] Motion to file CIS AGAINST unless AMENDED on CF 20-0990 regarding mandatory diversity equity and inclusion training and anti-bias training for all members of the Los Angeles Neighborhood Councils including implementation of Mayor’s Executive Order No. 27 regarding racial equity in city government plans at the Neighborhood Council level and including gender expressions and gender in DONE’s report.

Public Comments: M. Dutton.

Board Comments: C. Gordon, C. Hutchinson, N. Royal, L. Freeman, L. Rowe, KT Travers, J. von Gunten

Motion to approve CIS AGAINST unless AMENDED on CF 20-0990 regarding mandatory diversity equity and inclusion training and anti-bias training for all members of the Los Angeles Neighborhood Councils including implementation of Mayor’s Executive Order No. 27 regarding racial equity in city government plans at the Neighborhood Council level and including gender expressions and gender in DONE’s report.

Motion: N Royal Second: C Hutchinson

Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Travers, Schmidt, von Gunten, Moran, C.	Gordon				Wadler Kim Woodruff

Schmidt, C. Rowe, Cleghorn, Seigel, Royal					
15 yes, 1 no, 0 ineligible, 0 recuse, 3 absent					

8. OLD BUSINESS

a. Discussion/Motion: Approve letter in response to March 10, 2022 letter from DONE regarding observations

Public Comments: J. Quinones.

Board Comments: M. Seigel, C. Hutchinson, L. Rowe, K. Perdue, N. Royal

Discussion/Motion: Approve letter in response to March 10, 2022 letter from DONE regarding observations and include copies to City Council, BONC, Mayor.					
Motion: N. Royal Second: K. Perdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, T. Schmidt, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Seigel, Royal	Travers, Gordon				Wadler Kim Woodruff
14 yes, 2 no, 0 ineligible, 0 recuse, 3 absent					

Discussion/Motion: Approve letter to DONE requesting refund for 2021 park fee paid by STNC

Public Comments: None

Board Comments: K. Perdue, E Babakhanian

b. Discussion/Motion: Approve letter to DONE requesting refund for 2021 park fee paid by STNC					
Motion: N Royal Second: Seigel					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L Rowe, Babakhanian, Perdue, Hutchinson, Freeman, Schmidt, Gordon, von Gunten, Moran, C. Schmidt, C. Rowe, Cleghorn, Seigel, Royal			Travers		Wadler Kim Woodruff
15 yes, 0 no, 0 ineligible, 1 abstain, 3 absent					

NEW BUSINESS - none

9. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

10. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

M. Dutton (Outreach), E. Avalos (CD7 Candidate), D. Jenkins (McGroarty Art Center), C. Menjivar (State Senate District 20 Candidate).

11. FINAL ANNOUNCEMENTS & BOARD COMMENTS

L. Rowe (All invited to Mission Grand Opening 5/21 @ 3pm); M. Seigel (New ham radio classes to start)

12. Meeting Adjourned at 10:09 p.m.

Minutes taken by C. Cleghorn, Board Member

Join us for a Tree Watering, Tree Fertilizing, Tree Mulching Day in Sunland-Tujunga

Saturday, June 11, 2022 at 8 a.m. - 11 a.m.

DIY Home Center, 6300 Foothill Boulevard,

Tujunga, CA

Our trees need help! Climate change, drought, no regular watering by the City of L.A., and years of being encased in blocks of impermeable pavement is taking its toll on our trees along the Boulevard.

What can you do?

Join our group of community members led by the Crescenta Valley Group of the Sierra Club and the Sunland-Tujunga Neighborhood Council's Safe Traffic & Transportation Committee. We will be providing mulch, fertilizer and water to as many trees as we can, based on the # of our volunteers who show up to sustain our trees that are struggling along Foothill Boulevard. **Please bring work gloves, a watering can or two 5-gallon buckets and join us.**



Does this look like a healthy tree to you?

Please RSVP for location and what to bring: Email: Patkramerstnc@gmail.com

Pat Kramer
Safe Traffic & Transportation Committee Chair,
Sunland/Tujunga Neighborhood Council

Subject: Sunland /Tujunga Neighborhood Council Support for the Let's Make a Difference Rx Prevention Project & Alcohol Delivery Project

Dear Ms. Kramer,

Thank you for the opportunity to present our drug and alcohol prevention projects to the Sunland/Tujunga Neighborhood Council. When it comes to safe & drug-free communities, the Partnership recognizes the importance of neighborhood councils as catalysts for community engagement.

The San Fernando Valley Partnership is currently working with other county-funded agencies to reduce the likelihood of youth accessing and misusing both alcohol and opioids/prescription medications. Did you know that for the first time in history, Americans are more likely to die from a drug overdose than from a car accident? Moreover, when it comes to underage drinking, alcohol plays a factor in the four leading causes of death for young people (homicide, suicide, car crashes, and unintended injuries).

In terms of our projects: 1. The "Let's Make a Difference" campaign works to address to number one source of access to opioids and prescription medications by promoting "safe medication practices" (safe storage, not sharing, and proper disposal of all unused or expired medications); and 2. The Alcohol Delivery Project, based on our initial "Merchant Committed" project, works with local retailers to reduce the likelihood of youth accessing alcohol via delivery and prevent possible citations for sales to minors.

We would welcome the opportunity to once again, work with the Sunland /Tujunga Neighborhood Council to promote our efforts to the Sunland/Tujunga community.

Sincerely,

Bart Trevino - Neighborhood/Prevention Specialist
San Fernando Valley Partnership, Inc.

Special Recognition

Sunland-Tujunga Neighborhood Council
Los Angeles City Certified Neighborhood Council



Thank you to the STNC Boards of Directors, Many Outstanding Community Volunteers and Stakeholders, Community Organizations and the City of Los Angeles staff for your support of this Neighborhood Council.