

**Neighborhood Council  
General Board**

Lydia Grant, President  
Lallah Rowe, Vice-President  
Karen Perdue, Vice President  
Ed Babakhanian, Treasurer  
Carol Hutchinson, Secretary  
Michelle Wadler, Apperson PTA  
VACANT, Stakeholder Group Rep  
Shirley Kim, Shekinah Church  
VACANT, Stakeholder Group Rep  
Chris Rowe, Toastmasters  
Nina Royal, STSERVS  
Cindy Cleghorn, STSH Community Fund  
Leny Freeman, Region 1  
KT Travers, Region 1  
Claire Gordon, Region 2  
Trevor Schmidt, Region 2  
Jon von Gunten, Region 3  
Karen Moran, Region 3  
Belinda Woodruff, Region 4  
Cheryl Schmidt, Region 4  
Mark Seigel, At Large

**CITY OF LOS ANGELES  
CALIFORNIA**



**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**



P.O. BOX 635  
Tujunga, CA 91042  
Phone: 818-951-7411  
Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda  
Wednesday, March 9, 2022  
7:00 PM**

Zoom Meeting Online or By Telephone  
Dial (888) 475-4499 to Join the Meeting  
Then Enter This Webinar ID: **918 9278 5703** and Press #  
Online: Go to <https://zoom.us/j/91892785703>

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial **\*9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

***The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.***

***Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.***

1. Call to Order, Welcome - Lydia Grant, President
  - a. Thank you to all for participation at Education & Wildfire Town Halls
  - b. "Water Talks" presentation with Tree People [Xiomara Duran] will be rescheduled
  
2. Roll Call, Voting Eligibility - Carol Hutchinson, Secretary
  - a. Completion of City / DONE Required trainings status for the STNC board
  - b. Announcement of vacant board seats: Stakeholder Group Representative - Two Positions - Details at [https://www.stnc.org/readpost.php?news\\_id=776](https://www.stnc.org/readpost.php?news_id=776)
  
3. Pledge of Allegiance
  
4. **Comments: LAPD, Elected Officials/Representatives, DONE, City Departments** (2 min per Representative including Q&A)
  
5. **Report from The Ad-Hoc Bylaws & Standing Rules Committee** - Draft Standing Rules on [stnc.org](https://www.stnc.org) at [https://www.stnc.org/committee-view.php?committee\\_id=34](https://www.stnc.org/committee-view.php?committee_id=34)
  
6. **Discussion/Possible Action: [BONC Digital Media Policy](#) recommendation to simplify wording in the policy**
  - Latest Draft: [3-1-22](#)
  - BONC set to vote on 3/21/22
  
7. **Discussion: Update on [BONC/EmpowerLA Code of Conduct Policy](#) for Neighborhood Councils**
  - Draft under consideration: <https://empowerla.org/draft-under-consideration/>
  
8. **Committee & Liaison Reports** (see last page for meeting and committee member information)
  - a. Land Use Committee
  - b. STAT
  - c. STARC - Scott Froschauer - unveiling date for the Jeff Knopp Memorial
  - d. Community Improvement & Government Affairs
  - e. Outreach
  - f. Youth & Adult Education
  - g. Beautification - *Update on Pinewood Mural*
  - h. Liaison Reports: LANCC / VANC /Budget Advocates /Other
  - i. Ad Hoc Bylaws / Standing Rules - Recommendation item #5
  - j. Other
  
9. **CONSENT CALENDAR ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:
  - a. Discussion/ Motion to approve any outstanding Monthly Expenditure Report and Balances (MER)- *[Recommended by the STNC Budget & Finance Committee]*
  - b. Discussion/Action: Motion to approve \$1,300 sponsorship request to Little Landers Historical Society in support of Verdugo Hills Cemetery Centennial Celebration on April 23, 2022 *[Recommended by the STNC Budget & Finance Committee]*
  - c. Discussion/Action: Motion to approve up to \$100 for 4th of July parade float decorations *[Recommended by the STNC Budget & Finance Committee]*

- d. Discussion/Action: Motion to approve up to \$50 per month for "Coffee / Tea with the STNC" *[Recommended by the STNC Budget & Finance Committee]*
- e. Discussion/Action: Motion to approve \$83.85 to Lloyd's Staffing for October 2021 minutes
- f. Discussion/Motion: to approve the January 12, 2022 Board Meeting Minutes
- g. Discussion/Motion: to approve the February 9, 2022 Special Board Meeting Minutes
- h. Discussion/Motion: to approve the February 9, 2022 Board Meeting Minutes
- i. Discussion/Motion: to approve Special Meeting Minutes for Education & Wildfire Town Hall meetings
- j. Discussion/Motion: to appoint Ed Novy, STNC Stakeholder, to the NCSA (NC Sustainability Alliance) for STNC
- k. Discussion/Motion: to approve committee recommendation to add Karen Moran on the Youth & Education Committee *[Recommended by the STNC Y&E Committee]*
- l. Discussion/Motion: to approve committee recommendation to add Leny Freeman on the STAT Committee. *[Recommended by the STNC STAT Committee]*

## OLD BUSINESS

- 10. Discussion/Action: Motion to submit Community Impact Statement (CIS) in SUPPORT of [CF 21-0002-s196](#) - legislation which would reinstate cash bail.
- 11. Discussion/Action: Motion to submit Community Impact Statement (CIS) in SUPPORT of [CF 22-0002-S5](#) which SUPPORTS Assembly Bill 1603 (Salas) which would decrease the threshold for value of property in thefts that can be charged as grand theft from \$950 to \$400.
- 12. Discussion/Action: Motion to submit Community Impact Statement (CIS) in opposition of CF 20-0963 regarding mail in ballots.
- 13. Discussion/Action: MOTION to submit Community Impact Statement (CIS) to OPPOSE UNLESS AMENDED of [CF 21-1462 2028](#) regarding hiring a consultant to assist in the development of a ballot measure to provide funding for the purposes identified in the "Parks Condition Assessment Report" and Executive Directive 31 , "Achieving Park Equity."

## NEW BUSINESS

### 14. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

**15. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone).

### 16. FINAL ANNOUNCEMENTS & BOARD COMMENTS

### 17. ADJOURN

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email: [secretary@stnc.org](mailto:secretary@stnc.org)**.

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**,7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

## **Representatives of LAPD, Local Schools, City, County, State, Federal - updated February 2022**

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Violet Potter: 818-634-0705; [35464@lapd.lacity.org](mailto:35464@lapd.lacity.org)

Encourage victims you speak with to formally report every crime. Minor crimes can be reported online at <https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters. Email Councilwoman - [councilmember.rodriguez@lacity.org](mailto:councilmember.rodriguez@lacity.org) if you like, or don't like, the laws she supports and voted for. Please suggest city legislation you think should exist or be annulled.

City Council District 7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331. The Sunland-Tujunga office has not yet been opened to the public due to COVID-19.* CD7 Planning Deputy Dominick Ortiz [dominick.ortiz@lacity.org](mailto:dominick.ortiz@lacity.org) & Anissa Raja [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org)

LA Mayor Garcetti–Michelle Vergara, East Valley Rep - [Michelle.Vergara@LACity.org](mailto:Michelle.Vergara@LACity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- [mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: [JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400 - Declan Floyd: [Declan.Floyd@sen.ca.gov](mailto:Declan.Floyd@sen.ca.gov)

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 [mary.jerejian@asm.ca.gov](mailto:mary.jerejian@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: [27701@lapd.online](mailto:27701@lapd.online) (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

DONE - **[New 1-28-22]** Raul Preciado, NEA, [Raul.Preciado@lacity.org](mailto:Raul.Preciado@lacity.org) - (213) 978-1551

Vanessa Serrano, Director of Civic Leadership - 818-374-9889 - [vanessa.serrano@lacity.org](mailto:vanessa.serrano@lacity.org)

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - [quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

Mission College – Olivia Sanchez Ayala, 818-364-7795, [sancheo@lamission.edu](mailto:sancheo@lamission.edu)

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 - [SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

## **STNC Committees, Committee Chairs, Meeting Dates/Times - updated February 2022**

**[all STNC Committee Meetings held via Zoom-committees do not meet on National Holidays]**

### **STNC Committees**

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – meetings 2nd Tuesday, 9 a.m. via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - Karen Perdue, VP - 3rd Thursdays @ 7:00 PM
- h. Bylaws & Standing Rules (ad-hoc) - Bill Skiles/Sandy Capps (co-chairs) - TBA
- i. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM
- l. STNC Youth & Adult Education Committee - Lallah Rowe, Chair - 3rd Tuesdays @ 6:30 PM

### **Community Impact Statement Submitters**

Jon von Gunten

Carol Hutchinson

Karen Perdue

Shirley Kim

Claire Gordon

### **STNC Bank Card Holders**

Ed Babakhanian, STNC Treasurer

Carol Hutchinson 2<sup>nd</sup> Card Holder

### **STNC Second Signers**

Cindy Cleghorn

Carol Hutchinson, Alternate

### **STNC Committees & Members affirmed by the STNC Board: \* = STNC Boardmember**

**STAT Committee:** Chair Pat Kramer, Co-Chair Jon von Gunten\* Committee Members: Gerald Sherman, George Arakel, Barbara Rowe, Roger Swart and Leny Freeman\*

**STARC:** Chair Joe DeCenzo Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Bill Skiles, Corey Stein, Michelle Wadler\* and KT Travers\*

**Beautification Committee:** Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson\*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen, and Steve Black

**Land Use Committee:** Co-Chairs/Vice Chairs: Pati Potter, Bill Skiles, ~~Debby Beck~~, Richard Marshalian. Committee Members: Cindy Cleghorn\*, Nina Royal\*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members.

**Ad Hoc Bylaws & Standing Rules:** Co-Chairs/Vice Chairs: Bill Skiles, Sandy Capps. Committee Members: Cindy Cleghorn\*, Mark Seigel\*, Lydia Grant\*

**Budget & Finance Committee:** Ed Babakhanian, Pati Potter, Bill Skiles, Sandy Capps

Other committees to be added to this list when approved by the STNC Board

Training Requirements for all board members. City has a time limit when this training must be completed to be able to vote.

Code of Conduct \*also applies to all STNC committee members

Anti-Bias

Funding

Ethics

Website [www.stnc.org](http://www.stnc.org)

Social Media: Facebook Pages managed by STNC committees & their status:

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post 2/23/22]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646> [public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 2/22/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218> [public - last post 1/27/22]

<https://www.facebook.com/groups/sunlandtujunganw> [private - last post 3/1/22]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 5/24/21]

Social Media: NextDoor - NC accounts managed by DONE - <https://nextdoor.com>

Social Media Instagram: [https://www.instagram.com/sunlandtujungan\\_nc/](https://www.instagram.com/sunlandtujungan_nc/)

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC Surveys

STARC

LUC