

**Neighborhood Council  
General Board**

Lydia Grant, President  
Lallah Rowe, Vice-President  
Karen Perdue, Vice President  
Ed Babakhanian, Treasurer  
Vacant, Secretary  
Michelle Wadler, Apperson PTA  
James Spishak, Neighborhood Watch  
Shirley Kim, Shekinah Church  
Janelle Hussion, ST Volunteer Team  
Chris Rowe, Toastmasters  
Nina Royal, STSERVS  
Cindy Cleghorn, STSH Community  
Fund  
Leny Freeman, Region 1  
KT Travers, Region 1  
Claire Gordon, Region 2  
Trevor Schmidt, Region 2  
Jon von Gunten, Region 3  
Vacant, Region 3  
Carol Hutchinson, Region 4  
Cheryl Schmidt, Region 4  
Mark Seigel, At Large

**CITY OF LOS  
ANGELES**  
CALIFORNIA



**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**



P.O. BOX 635  
Tujunga, CA 91042  
Phone: 818-951-7411  
Email: Secretary@stnc.org  
Website: [www.stnc.org](http://www.stnc.org)

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, Presidente, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) para avisar al Concejo Vecinal.

**General Board Meeting Draft Minutes  
Wednesday, November 10, 2021  
7:00 PM**

Zoom Meeting Online or By Telephone  
Dial (888) 475-4499 to Join the Meeting  
Then Enter This Webinar ID: 918 9278 5703 and Press #  
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*

**1. Call to Order, Welcome** - 7:02 PM by Chairwoman Lydia Grant. She thanked everyone for their time and stated that the homeless count would be taking place soon.

a. Pinewood Mural Artists

Carol Hutchinson gave an update, stating there had been new volunteers and that progress had been made.

b. Communication from Kelly Gonez

Chairwoman Grant stated that Ms. Gonez had only responded to the question about vaccines and had not responded to the other questions. Ms. Hutchinson stated that the letter was on the Board's website.

c. Upcoming Dates: Veterans Day Nov. 11 events: American Legion Post 377 at Sunland Park 11 a.m., Glen Haven Cemetery, 13017 Lopez Cyn at 10 a.m.

Chairwoman Grant stated that the American Legion event had been cancelled.

Cheryl Schmidt described the event that would take place at Glen Haven Cemetery.

d. Elks Lodge Cupcake Decorating, Sat. Dec. 4

Chairwoman Grant stated that the Board would be sponsoring it and described how people can donate to it. She stated that art and bake sales would also be taking place at the time.

e. Volunteers needed for STNC storage inventory contact Karen Perdue

Chairwoman Grant stated that anyone interested should give Ms. Perdue a call.

**2. Roll Call, Voting Eligibility** - 15 present, quorum met

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st Vice President-CIGA
Karen Perdue	Present	Yes	2nd Vice President - Outreach
Ed Babakhanian	Present	Yes	Treasurer
Carol Hutchinson	Present	Yes	Secretary
Mark Seigel	Present	Yes	At-Large Group Representative
Leny Freeman	Present	Yes	Region 1 Representative
K.T. Travers	Absent	N/A	Region 1 Representative
Trevor Schmidt	Present	Yes	Region 2 Representative

Claire Gordon	Present (here at 8:40)	Yes	Region 2 Representative
Jon von Gunten	Present	Yes	Region 3 Representative
Karen Moran	Present	Yes	Region 3 Representative
Cheryl Schmidt	Present	Yes	Region 4 Representative
Belinda Woodruff	Absent	N/A	Region 4 Representative
Vacant		Yes	Neighborhood Watch
Nina Royal	Present (here at 7:15)	Yes	STSERSVS
Cindy Cleghorn	Present	Yes	STSH Community Fund
Chris Rowe	Present	Yes	Toastmasters
Shirley Kim	Absent	Yes	Shekinah Church
Michelle Wadler	Absent	Yes	Apperson PTA
Stakeholder Group	Vacant	Yes	
Quorum: 11 13 present at roll call			

### 3. Pledge of Allegiance - Led by Dan Kellgreen

### 4. Presentation by Local Service Club - The American Legion

Dan Calgreen gave the presentation, describing the mission of the organization. He said they are currently doing a blanket drive for homeless veterans and that it is a non-political entity. He stated that they are involved in youth sports and the Boy Scouts.

Lallah Rowe asked if the American Legion could be opened up to the community and how it was involved in education. Mr. Calgreen stated that the organization was open to the community and that it taught history through its veterans' experience.

### 5. Comment by Elected Officials/Representatives, Done, City Departments (3 min per Representative) - .

**Eve Sinclair**, Area Director from Councilwoman Monica Rodriguez's office, discussed COVID in the area, stated that a new testing site would be open on November 17, that they were working with local churches to administer vaccines, that there would be a vaccination drive at Stetson Ranch, that the Project Homekey Goodnight Inn site was now open and that several homeless people had accepted housing that the Summer View site would also be open soon, and that Care and Care Plus teams were working to provide homeless services. She stated that no-overnight parking restrictions for oversized vehicles was now being enforced in several areas, that there was an EMROD clean-up recently, that on December 23rd there would be a food give-away, Howard Finn Park would receive new lighting, fencing was repaired at the Veterans' Memorial, that there would be a new slurry seal on Tujunga Blvd, that the Oro Vista Green Corridor Project was moving ahead, that the Tujunga Canyon and Marcus Sewer project was moving forward, and asked for donations for veterans.

Chairwoman Grant asked about the construction at North Valley City Hall and asked if items in storage could be moved to avoid paying storage charges. Ms. Sinclair stated she would look into moving the items.

Cindy Cleghorn asked if a trash receptacle at Commerce Ave and Tujunga Blvd could be picked up. Ms. Sinclair stated that she believed it had been.

Mr. Schmidt asked how the contractor would be selected for Oro Vista and stated that he wanted to share a vaccine death report with her. Ms. Sinclair stated that design had not begun yet and that they would do a call-out ahead of work beginning.

Cheryl Schmidt described the RV overnight parking situation and stated that neighbors had been getting death threats from RV occupants. Ms. Sinclair stated that the motion had been waived out of the Transportation Committee and was in process.

**SLO Contreras** stated that there continued to be a slight decrease in crime from last year, that they were currently tracking an armed burglary suspect, and asked those in attendance to call 911 if they spot a suspicious person. He stated that they had been dealing with an RV encampment, but that with the moratorium they could not impound or threaten to impound such vehicles unless crimes were being committed.

Jon von Gunten asked if any of the arms taken from the burglary suspect were rifles with telescopic sights. SLO Contreras stated that only handguns had been captured.

Ed Babakhanian asked about a casino bust and a liquor store robbery. SLO Contreras stated that he had no updates on the robbery and that the casino was illegally operating and was a revolving issue.

**Gilessa Hernandez**, new Field Deputy for Assemblymember Rivas, introduced herself, and gave her email as [gilessa.hernandez@asm.ca.gov](mailto:gilessa.hernandez@asm.ca.gov). She stated that the office would be able to assist with any state issue, including EDD, DMV, and CALTRANS. She stated that they had facilitated a vaccine pop-up site and that more were scheduled for later this month.

**Vanessa Serrano**, spoke about upcoming training opportunities, including the Core Onboarding series, and drafting agendas, CIS's, and funding workshops. She spoke about BONC's upcoming draft of its digital media policy and the meeting at which it would be discussed.

Ms. Cleghorn stated that the date for the BONC meeting was Monday and asked about moving items into storage. Ms. Serrano stated she would see what she could do to help.

Mr. Schmidt asked about the digital media policy changes. Ms. Serrano stated she would send them to the Board. Chairwoman Grant stated that it is on the agenda.

## **6. Recommendations from The Land Use Committee**

No recommendations were made.

## **7. Presentation: Tree People**

Pat Kramer gave a note on the presentation. She spoke about a tree-watering event that the group had held, stating it was well-received and that they were in contact with Steve List, the urban forestry representative for the area. She stated that he said the trees needed maintenance and that he would work with the council office on it. She stated that the Councilwoman said she would work with Mr. List on tree maintenance.

Xiomara Duran gave the presentation with screen sharing, stating that she had been appointed as a tree ambassador. She stated that the tree canopy had many benefits, including cooler temperatures, and that poorer neighborhoods tended to have fewer trees. She stated that heat-related deaths commonly went unreported and that a fraction of current land use was dedicated to trees. She went over the program's goals, including applying for tree applications. She discussed how to adopt trees and gave her email as [xduran@treepeople.org](mailto:xduran@treepeople.org).

Chairwoman Grant asked who to contact. Ms. Kramer stated that they could contact Tree People directly and suggested holding a joint event.

Ms. Rowe asked if there was a public education program for children. Ms. Kramer stated that she would support such a program. Ms. Duran described the Generation Earth education program.

**8. NEW BUSINESS**

**ADMINISTRATIVE ITEMS:**

**a. Announcement of vacant Board Seats**

Chairwoman Grant introduced the item, stating two seats were vacant.

**b. Discussion/Action:** Motion to extend STNC Light Pole Banner program to November 2022 with City and submit all required paperwork/permits to accomplish this extension of time. [STNC’s light pole banners installed 11/1/21 but our banner program started June. This vote is to extend to Nov. 2022 so banners are up for the one year period of time.]

Chairwoman Grant introduced the item.

<b>Item 8b. Motion to extend STNC Light Pole Banner program to November 2022 with City and submit all required paperwork/permits to accomplish this extension of time</b>					
Motion: Nina Royal 2 <sup>nd</sup> : Lallah Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Seigel, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian 12 yes, 0 no, 6 absent 1 recuse motion passed				von Gunten	Gordon Woodruff Kim Travers T. Schmidt Wadler

**c. Discussion/Update on Pinewood Mural**

Chairwoman Grant introduced the item, asking people to contact her if they are interested in assisting.

**d. Discussion/Motion to cancel the December 2021 STNC board meeting due to the holidays**

Chairwoman Grant introduced the item.

<b>Item 8d. Motion to cancel the December 2021 STNC board meeting due to the holidays</b>					
Motion: C. Schmidt 2 <sup>nd</sup> : None					
Yes	No	Ineligible	Abstain	Recuse	Absent

**9. CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar,

in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:

Chairwoman Grant introduced the items.

a. Discussion /Motion to approve Apperson Elementary School Civic Permit to be submitted, for Meeting location when returning to in person meetings.

b. Discussion/Motion to approve the October 13, 2021 Board Meeting Minutes

Ms. Rowe asked that this item be pulled from the calendar, addressing errors on items 6c and 7d. Mr. Seigel addressed more errors on item 7d, stating the amendment to the motion was withdrawn.

Ms. Gordon left the meeting at 9:11 PM.

Item 9b. Motion to approve the October 13 meeting minutes as amended					
Motion: L. Rowe 2 <sup>nd</sup> : Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Cleghorn, Seigel, C. Schmidt 13 yes, 0 no, 1 abstain, 5 absent motion passed			Cleghorn		Woodruff Kim Travers Wadler Gordon

c. Discussion/Motion to Set up Town Halls that allow 30 Minute segments (2hr. Total)for Non-Profits to present. With the statement that the Neighborhood Council does not endorse these non-profits.

d. Discussion/Motion to approve Possible dates for Committee Training/ Retreat on Saturday, January 15, 2021 or Sunday January 16, 2021

e. Discussion/Motion to send a letter to CD7 to, maintain the Foothill Blvd, tree wells. Whereas, CD7 has informed us that streets with trees along them have a positive impact on slowing down traffic; and whereas Foothill Boulevard in S-T is considered to be part of a High Injury Network (HIN); and whereas the trees along Foothill Boulevard were planted over 5 years ago and have not been consistently maintained for more than two years; the STAT Committee of STNC moves that our Council District, CD7, allocate funding to 2 improve and enlarge the areas around the tree wells as the decorative inserts and hard-packed soil are preventing water from penetrating down into the roots. By taking this action, we hope to encourage the survival and health of our beautiful trees along our main Foothill Boulevard Corridor. [presented by STAT Committee: Roger Swart, Barbara Rowe]

Ms. Kramer asked that the item be pulled from the calendar and amended it to remove tree well widening and add funding from CD7 for maintenance.

Item 9e. Motion to send a letter to CD7 to maintain the Foothill Blvd, tree wells.					
Motion: Freeman 2 <sup>nd</sup> : L. Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent

Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, Gordon, von Gunten, Cleghorn, Seigel 14 yes, 0 no, 5 absent motion passed					Woodruff Kim Travers Wadler C. Schmidt
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**f. Discussion/Motion to file a CIS on CF 21-1134 Public Safety Motion**

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=21-1134> g. The Sunland Tujunga Neighborhood Council supports CF21-1134 to: INSTRUCT the Los Angeles Department of Transportation (LADOT) to report in regard to the number of uncontrolled marked crosswalks throughout the City, and recommendations for traffic controls and/or beacons at each crosswalk where such devices do not exist nor are funded, and could be beneficial to improve driver yielding and stopping behavior, and as a result, pedestrian comfort and safety. 2. INSTRUCT the LADOT, in coordination with the City Administrative Officer (CAO), to report with a multi-year funding plan to implement the aforementioned recommendations as detailed above in Recommendation No. 1 by 2025. 3. INSTRUCT the Bureau of Engineering and the Bureau of Street Lighting to assess the required access ramp and street lighting needs for all locations identified for a new traffic control and/or beacon, and provide a rough order of magnitude cost for this work, and resources necessary to implement.

<b>Items 9a, c, d, and f. Motion to pass the Consent Calendar items 9a, c, d, and f.</b>					
Motion: Lallah Rowe 2 <sup>nd</sup> : Karen Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten 13 yes, 0 no, 2 abstain, 4 absent motion passed			Gordon Seigel		Woodruff Kim Travers Wadler

Following are recommendations from the new Sunland Tujunga Youth Adult Education Committee (pronounced Stake)

Chairwoman Grant introduced the items.

**h.** Youth basketball coaching each week on Thursdays at New Hope Church. Time 6:30 to 8:30pm weekly. RSVP requested. No Charge

**i.** Drug Education Seminar for teens and adults. Saturday, January 8 th 1 to 4pm. Presentation by Drug Free World. Location to be announced. Free. All materials provided free of charge.

**j.** Education Town Hall Thursday, January 27 th 7:00PM on zoom.

**k.** Youth and Adult Education Committee to assume control of the existing Youth Council FaceBook page to promote educational activities in the community that are sponsored by or partnered with the STNC."

<b>Items 9h, i, j, and k. Motion to pass items 9h, i, j, and k.</b>					
Motion: Lallah Rowe 2 <sup>nd</sup> : Karen Purdue					
Yes	No	Ineligible	Abstain	Recuse	Absent

Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Gordon, Seigel 15 yes, 0 no, 4 absent motion passed					Woodruff Kim Travers Wadler
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**10. CONSENT CALENDAR FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: Recommendations from the STNC Budget & Finance Committee - Ed Babakhanian, Treasurer

Mr. Babakhanian gave the presentation.

- a. Discussion/ Motion to approve the October 2021 Monthly Expenditure Report (MER)
- b. Discussion/Motion to approve up to \$125.00 to advertise and bring attention to the Pinewood Mural (Banner)
- c. Discussion/Motion to approve Neighborhood Purpose Grant in the amount of \$2,500.00 to fund vehicle rentals (golf cart type vehicles) and promotional materials to support 2022 Independence Day Parade as executed by the Sunland Tujunga Shadow Hills Rotary Club

Mr. von Gunten recused himself, causing the item to be pulled out of the calendar.

<b>Items 10c. Motion to approve Neighborhood Purpose Grant in the amount of \$2,500.00 to fund vehicle rentals (golf cart type vehicles) and promotional materials to support 2022 Independence Day Parade as executed by the Sunland Tujunga Shadow Hills Rotary Club</b>					
Motion: Babakhanian 2 <sup>nd</sup> : Hutchinson					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran, Babakhanian, T. Schmidt, Gordon 11 yes, 0 no, 3 recused, 5 absent motion passed				von Gunten Cleghorn Seigel	Woodruff Kim Travers Wadler C. Schmidt

d. Discussion /Motion to Reimburse Boardmember Carol Hutchinson \$65.95 for Halloween outreach event costs purchased from Costco approved at October 13 board meeting.

Mr. Babakhanian asked for this item to be pulled out of the calendar.

<b>Item 10d. Motion to fund Halloween outreach items purchased from Costco by Carol Hutchinson and reimburse her.</b>					
Motion: L. Rowe 2 <sup>nd</sup> : Freeman					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, C. Rowe, Moran,					Woodruff Kim



Babakhanian, T. Schmidt, Gordon, von Gunten, Cleghorn, Seigel 14 yes, 0 no, 5 absent motion passed					Travers Wadler C. Schmidt
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e. Discussion /Motion to Reimburse Boardmember Carol Hutchinson \$25 for Verdugo Hills High School ad approved at October 13 board meeting.

<b>Items 10a, b, and e. Motion to pass items 10a, b, and e.</b>					
Motion: Mark Seigel 2 <sup>nd</sup> : Lallah Rowe					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Gordon, Seigel 15 yes, 0 no, 4 absent motion passed					Woodruff Kim Travers Wadler

### 11. Committee & Liaison Reports

Sandy Capps stated that LAFD Battalion 12 CERT is holding the American Hero's Air Show on Saturday at the Hansen Dam Sports Complex and that in-person CERT training will resume in early 2022.

Ms. Royal asked if a spot could be reserved. Ms. Capps stated that CERT would have a booth.

Mr. von Gunten stated there would be a 5K youth run earlier that day.

- a. STAT
- b. STARC
- c. Land Use
- d. Community Improvement
- e. Outreach
- f. Beautification

Ms. Hutchinson stated that Gerardo met with volunteers for the mural project and that the Committee had assisted with graffiti clean up off three DOT boxes and assisted with Monica's Clean up day.

Lallah Rowe is going to community asking about educational opportunities.

- g. LANCC / VANC
- h. Budget Advocates 3

Trevor Schmidt asked about submitting a vaccine adverse reaction (VAERS) report to the record. He stated there are massive numbers of adverse reactions and reported deaths from vaccine. Lydia suggested taking item offline at this time for possible action at some other date.

Karen Perdue gave update for Outreach committee. She is looking to purchase more non perishable items (coloring books) to have ready for events. She also asked that board members respond regarding business cards and shirts. Lydia mentioned there is an outreach event at the Elks Lodge Dec 4. Lydia gave report on Halloween outreach event-

**12. Discussion/ Action Motion to support or not support the newest version of the Digital Media Policy and submit STNC position to the Board of Neighborhood Commissioners.**

Chairwoman Grant presented the policy, stating it covered what Board members could say on digital forums. She read Section 8.3, stating its intent was to drive people towards the Board website. She read the social media policy in Section 8.6 and stated the policy would not allow promoting non-profit organizations on the website. She stated that official City images would not be allowed to be posted on social media and that news articles could not be shared by Board members if it could become a Board issue. She stated that she could send a letter to NC presidents asking them to join the Board in opposition.

Mr. von Gunten stated this would allow Board members to bring issues before the Board solely to cause another Board member to be in violation of the policy if they had posted an article about it.

Ms. Rowe stated that this would mean that Board members could not post articles about the homeless. Mr. Seigel stated that if these policies did not apply to other legislatures and only neighborhood councils it seemed extremely punitive and suggested contacting other neighborhood councils to rally opposition to the policy.

Mr. Schmidt and Ms. Cleghorn suggested voting to oppose the policy tonight.

Mr. von Gunten suggested adding language that would make clear that the policy should not be construed to abridge any Board member's right to freedom of speech if they are not acting in an official capacity.

<b>Items 12. Motion to oppose the policy due to its violation of the right to freedom of speech and its curtailing of the tools used to reach out to the community and to ask for a 60-day extension to review it</b>					
Motion: L. Rowe 2 <sup>nd</sup> : Cleghorn					
Yes	No	Ineligible	Abstain	Recuse	Absent
Grant, L. Rowe, Freeman, Perdue, Hutchinson, Royal, Cleghorn, C. Schmidt, C. Rowe, Moran, Babakhanian, T. Schmidt, von Gunten, Seigel 14 yes, 0 no, 5 absent motion passed					Woodruff Kim Travers Wadler Gordon

**a. Department Digital Communications Report 10.18.21**

**b. Unmarked Policy Draft: 10.14.21 Draft**

**c. Department Digital Communications Policy Supporting Materials: <http://tiny.cc/DigitalCommsPolicyReport>**

**d. Community Impact Statements - <https://empowerla.org/commission/community-impact-statements/>**

**13. Council Files and Additional Board Actions Update**

**14. PRESENTATION & TRAINING on the Neighborhood Council (NC) System**

**a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)**

**b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements**

**c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities**

d. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/> [anti-bias training]

**15. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone).**

Dan Welby, the region representative for the LA County Libertarian Party, stated that the party had filed an initiative to overturn an LA ordinance and thanked the Board for voting against it.

#### **16. FINAL ANNOUNCEMENTS & BOARD COMMENTS**

Mr. Schmidt spoke about vaccine death rates and stated that he wanted to share a report covering the issue. He stated adverse reactions to the vaccine had been underreported and agreed to discuss it with Chairwoman Grant outside the meeting.

Ms. Purdue discussed overnight parking and stated that each sign notifying against it had to be approved by the City. She discussed the Halloween outreach event and stated that there was fear among residents about the vaccines. She asked the Board to respond to her email about Board members' business cards.

Ms. Rowe asked about doing a pop-up Christmas event. Chairwoman Grant stated that December 4th was an opportunity.

Chairwoman Grant discussed the outreach efforts made at the Halloween outreach event.

Ms. Hutchinson asked who would file the CIS about the sidewalks. Mr. von Gunten stated that he would do it.

#### **17. ADJOURN - 10:19 PM**

### **Next STNC Board Meeting: December 8, 2021**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Interim Secretary, at (818) 951-7411** or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

## **Representatives of LAPD, Local, City, County, State, Federal**

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*

CD7 Planning Deputy Dominick Ortiz [dominick.ortiz@lacity.org](mailto:dominick.ortiz@lacity.org) & Anissa Raja [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org)

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- [mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: [JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 [arturo.garcia-mendoza@asm.ca.gov](mailto:arturo.garcia-mendoza@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: [27701@lapd.online](mailto:27701@lapd.online) (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - [quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

## **STNC Committees**

**[all Committee Meetings held via Zoom]**

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – Jim Spishak - meetings via LAPD Zoom
- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - 3rd Thursdays @ 7:00 PM
- h. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays April 27 @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom

### **Community Impact Statement Submitters**

Jon von Gunten  
Carol Hutchinson  
Karen Perdue  
Shirley Kim  
Claire Gordon

### **STNC Bank Card Holder**

Ed Babakhanian, STNC Treasurer  
Carol Hutchinson 2<sup>nd</sup> Card Holder

### **STNC Second Signer**

Cindy Cleghorn  
Carol Hutchinson, Alternate

### **STNC Committee Members reaffirmed by the STNC Board:**

**STAT Committee:** Chair Pat Kramer, Co-Chair Jon von Gunten\* Committee Members: Gerald Sherman, George Arakel, Levon Parian, Barbara Rowe, and Roger Swart.

**STARC:** Chair Joe DeCenzo, Kresse Armour, Gerardo Barrientos, Debby Beck, Lucy Berman, Scott Froschauer, Dawn Jenkins, Eric Santiestevan, Bill Skiles, Corey Stein, and Michelle Wadler\*

**Beautification Committee:** Co-Chair Roger Klemm, Co-Chair Nelly Luboff, Carol Hutchinson\*, Gerardo Barrientos, Judy Sutherland, Marjorie Maxon, Angela Nordhagen, and Steve Black

**Land Use Committee:** Chair Pati Potter, Bill Skiles, Debby Beck, Richard Marshalian, Cindy Cleghorn\*, Nina Royal\*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, John Laue, Arsen Karamians, and Stephanie Mines

\* STNC Boardmember