

**Neighborhood Council  
General Board**

Lydia Grant, President  
Allah Rowe, Vice-President  
Karen Perdue, Vice President  
Ed Babakhanian, Treasurer  
Vacant, Secretary  
Michelle Wadler, Apperson PTA  
James Spishak, Neighborhood Watch  
Shirley Kim, Shekinah Church  
Lanelle Hussion, ST Volunteer Team  
Chris Rowe, Toastmasters  
Vina Royal, STSERVS  
Cindy Cleghorn, STSH Community Fund  
Deny Freeman, Region 1  
KT Travers, Region 1  
Claire Gordon, Region 2  
Trevor Schmidt, Region 2  
Ron von Gunten, Region 3  
Vacant, Region 3  
Carol Hutchinson, Region 4  
Cheryl Schmidt, Region 4  
Mark Seigel, At Large

**CITY OF LOS ANGELES  
CALIFORNIA**



P.O. BOX 635  
Tujunga, CA 91042  
Phone: 818-951-7411  
Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**SUNLAND-TUJUNGA  
NEIGHBORHOOD COUNCIL**

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal

**General Board Meeting Agenda  
Wednesday, October 13, 2021  
7:00 PM**

Zoom Meeting Online or By Telephone  
Dial (888) 475-4499 to Join the Meeting  
Then Enter This Webinar ID: 918 9278 5703 and Press #  
Online: Go to <https://zoom.us/j/91892785703>

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IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

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Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory*

*body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*

1. **Call to Order, Welcome - Lydia Grant, President**
  - a. **DIGITAL COMMUNICATIONS POLICY UPDATE**
  - b. **NEXT CODE OF CONDUCT POLICY MEETING 10-19-21 @ 6:30 PM**
  - c. **GRIEVANCE POLICY**
  - d. **LIGHT POLE BANNERS**
  - e. **LA Public Library: Free help with homework for adult + K-12 students**
  - f. **Angeleno Connect Program brings LA residents low/no cost internet access, fee-free banking,**
  - g. **\$37 million available for LA small businesses via Comeback Checks COVID relief program**
  - h. **Upcoming town hall with City Controller, Ron Galperin, tentatively scheduled for October 27**
2. **Roll Call, Voting Eligibility - Carol Hutchinson, Secretary**
3. **Pledge of Allegiance**
4. **Presentation by Local Service Club - The American Legion**
5. **Comment by Elected Officials/Representatives, DONE, City Departments (3 min per Representative)**
6. **Recommendations from The Land Use Committee**
7. **NEW BUSINESS**

**ADMINISTRATIVE ITEMS:**

  - a. **Discussion/Motion to approve the establishment of the Sunland-Tujunga Youth and Education Committee.** The purpose of this committee: To prepare our leaders of the future and assist community members by helping the community to create, provide and carryout educational and growth activities and opportunities for young people and community members in the Sunland-Tujunga area. This will be accomplished by working with parents, educators, community members and groups. The initial members of the committee shall be STNC Board members, Lallah Rowe – Chair, Lydia Grant, Chris Rowe, Cheryl Schmidt, Ed Babakhanian and Stakeholders Pastor Eddie Ledesma, Brian Anderson.
  - b. **Announcement of vacant Board Seats**
  - c. **Discussion /Action for Meeting location for returning to in person meetings.**
  - d. **Discussion/Update/Action regarding moving stored items to NVCH. Letter to Councilwoman Rodriquez sent last month.**
8. **CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the consent calendar:
  - a. **Discussion/Motion to approve the September 8, 2021 Board Meeting Minutes**

- b. Discussion/Motion to approve the September 8, 2021 Special Board Meeting Minutes
- c. Discussion/Motion to support Outreach for local artists for Pinewood Mural.
- d. Discussion/Motion to support CF 21-0001-S1 50 (RODRIGUEZ) 8/3/21 Street Racing I Authorizing Driver's License Suspensions
- e. Discussion/Motion to support CF 21-0870 (RODRIGUEZ) 8/3/21 Street Racing I Task Force Reports & Recommended Measures To: Public Safety Committee.
- f. Discussion/Motion to support CF 21-0869 (BUSCAINO) 8/3/21 Issue: LAPD Neighborhood Watch I Community Building I Online tools.
- g. Discussion/Motion to support letter to Kelly Gonez regarding mandatory vaccines for students and staff.

**9. CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: Recommendations from the STNC Budget & Finance Committee - Ed Babakhanian, Treasurer**

- a. Discussion/ Review Motion to approve the August Monthly Expenditure Report (MER)
- b. Discussion/Review Motion to approve the September Monthly Expenditure Report (MER)
- c. Discussion/Motion for the STNC to approve \$400 as an outreach sponsorship to Elks Lodge to be used toward Outreach event tentatively set for first Saturday in December. STNC will sponsor an event focusing on youth and families being held by the Elks Lodge.
- d. Discussion/Motion for the STNC approve an additional license for Adobe Acrobat not to exceed \$20 per month
- e. Discussion/Motion for the STNC to approve budget update effective 10/1/2021
- f. Discussion/Motion for the STNC to approve an ad in the Verdugo Hills High School Homecoming Program to promote STNC up to \$250.00

#### **10. Committee & Liaison Reports**

- a. STAT
- b. STARC
- c. Land Use
- d. Community Improvement
- e. Outreach
- f. Beautification
- g. LANCC / VANC
- h. Budget Advocates

#### **11. Council Files and Additional Board Actions Update**

## 12. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- a. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- b. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- c. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities
- d. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/> [anti-bias training]

**12. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone).

## 13. FINAL ANNOUNCEMENTS & BOARD COMMENTS

## 14. ADJOURN

### Next STNC Board Meeting: November 10, 2021

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at (818) 951-7411** or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

## **Representatives of LAPD, Local, City, County, State, Federal**

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*

CD7 Planning Deputy Dominick Ortiz [dominick.ortiz@lacity.org](mailto:dominick.ortiz@lacity.org) & Anissa Raja [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org)

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 -- [mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: [JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 [arturo.garcia-mendoza@asm.ca.gov](mailto:arturo.garcia-mendoza@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: [27701@lapd.online](mailto:27701@lapd.online) (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - [quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

## **STNC Committees**

### **[all Committee Meetings held via Zoom]**

- a. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- b. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6:00 PM
- c. Neighborhood Watch – Jim Spishak - meetings via LAPD Zoom

- d. Land Use – Pati Potter - 1st & 3rd Mondays @ 7:00 PM
- e. Community Improvement-Government Affairs - 3rd Thursdays @ 10:00 AM
- f. Elections Committee (ad-hoc) - Various dates - check calendar at stnc.org
- g. Outreach - 3rd Thursdays @ 7:00 PM
- h. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe De Cenzo - 4th Tuesdays @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom

**Community Impact Statement Submitters**

Jon von Gunten  
Carol Hutchinson  
Karen Perdue  
Shirley Kim  
Claire Gordon

**STNC Bank Card Holder**

Ed Babakhanian, STNC Treasurer  
Carol Hutchinson 2<sup>nd</sup> Card Holder

**STNC Second Signer**

Cindy Cleghorn  
Carol Hutchinson, Alternate