

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, Vice-President
Anthony Diaz, Vice President
Ed Babakhanian, Treasurer
Brandy Diaz, Secretary
Michelle Wadler, Apperson PTA
James Spishak, Neighborhood Watch
Shirley Kim, Shekinah Church
Janelle Hussion, ST Volunteer Team
Chris Rowe, Toastmasters
Nina Royal, STSERVS
Cindy Cleghorn, STSH Community Fund
Leny Freeman, Region 1
KT Travers, Region 1
Claire Gordon, Region 2
Trevor Schmidt, Region 2
Jon von Gunten, Region 3
Karen Perdue, Region 3
Carol Hutchinson, Region 4
Cheryl Schmidt, Region 4
Mark Seigel, At Large

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda
Wednesday, July 14, 2021
7:00 p.m.**

Zoom Meeting Online or By Telephone
Dial (888) 475-4499 to Join the Meeting
Then Enter This Webinar ID: 918 9278 5703 and Press #
Online: Go to <https://zoom.us/j/91892785703>

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

1. Call to Order, Welcome

2. Roll Call

3. Pledge of Allegiance

4. COMMENTS BY ELECTED OFFICIALS/REPRESENTATIVES, DONE, CITY DEPARTMENTS (3 min)

5. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities
- D. Board Member Training Requirements: All board members must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/> [anti-bias training]

6. ADMINISTRATIVE ITEMS:

- A. Discussion/ Motion to approve Karen Perdue as 2nd Vice President of Outreach.
- B. Discussion/ Motion to postpone filling the Secretary Position and appointing Carol Hutchinson to help fulfill the duties of Secretary.
- C. Discussion/Motion: Review and approval of June minutes
- D. Discussion/Motion: Review and approval of May minutes
- E. Discussion/Motion: Standing Rule Amendment/ Bylaws and Removal of Petition Process from the STNC Bylaws due to inability to verify signatures as required by the Bylaws.
- F. Discussion/Update on National Night Out/ Volunteers- Nina Royal

The following items are recommendations from the STNC Budget & Finance Committee (*Ed Babakhanian, Treasurer*)

- G. Discussion/Motion: Review and adoption of the May Monthly Expenditure Report (MER)
- H. Discussion/Motion: Review and adoption of the June Monthly Expenditure Report (MER)
- I. Discussion/Motion: STNC approve 4 invoices totaling \$310.68 to Insight Investments for the copier lease agreement from 7-1-2019 to 10-31-2019.
- J. Discussion/Action: STNC request for up to \$3500 for the Pinewood Mural Event (Previously approved and carried over from 2021 fiscal year)

K. Discussion/Action: STNC request for up to \$6000 for the Installation of the STNC Neighborhood Council City Light Pole Banner Project. (Previously approved and carried over from 2021 fiscal year CIP or Outreach)

L. Discussion/Action: Outreach committee request not to exceed \$1500. for purchase of outreach items with the STNC logo on them. (price is approximate per item) ' Bic sticky note (\$0.22), translucent power clip (\$0.79), wallet business card sticky pad dog bone and doghouse tags and tape measure key light (\$0.87), tote bags doorhangers, various qty flyers, 1-00 buttons, A City 311 promo 3x5 or 4x6 lawn signs/banners/flyers.(Vendors: 4imprint.com,4AllPromos.com, Pettags.com, Community Directory, Sunland Printing, GotPrint, Vista Printing Amazon or similar) (Outreach)

M. Discussion/Action: Outreach Committee request for STNC shirts for new board members, STNC name badges, STNC business cards for STNC outreach at community events not to exceed \$1500.(Vendors: Sunland Printing GotPrint, Vista Print, R&R T-shirt Printing & Embroidery) (Outreach)

N. Discussion/Action: Outreach Committee request to reprint 1000 STNC Outreach frequently requested information services 4 x 6 Magnets from vendor Sunland Printing up to \$600. (Outreach)

O. Discussion/Action: Approve STNC National Night Out Event Form for August 3, 2021, and event budget request in the amount of up to \$2000. (Outreach) Recommending 2 events.

P. Discussion/Action: 1.5. Discussion/Action: Approve DocuSign account for signing STNC letters, BACs, other forms @ up to \$20 per month. (Office)

Q. Discussion/Update/Action: Discussion on the current STNC inventory list/items in storage units 358/363 and the possibility of recommending condensing into 1 unit and/or moving certain inventory Back to NVCH.

7. Recommendations from the Community Improvement/Government Affairs Committee:

a. **DISCUSSION/ACTION:** Motion to Approve draft Community Impact Statement (CIS) CF12-0460-S4 that LA City Council postpone consideration of the Policies and Procedures Amendment to the City Charter for a minimum of six months in order to enable further community presentations and feedback. This item may also be reviewed by the STNC Land Use Committee.

b. **DISCUSSION/ACTION:** Confirm Date/ Plans for Board Strategic Planning & Training

c. **DISCUSSION/ACTION:** Motion to Approve STNC Board Meeting new minute taker/Lloyds Staffing at a rate of 28.85 per hour.

d. **DISCUSSION/ACTION:** Motion for CIS in Support of Council File 21-0002-S118, a Resolution in favor of HR 1280, the George Floyd Justice in Policing Act of 2021.

e. **ANNOUNCEMENT:** Speaker / City Departments for Town Hall meetings. E-MAIL TO stnclydia@gmail.com or Agenda Request link

f. **DISCUSSION/ACTION:** Motion for CIS in Support of Council File 21-0263 to analyze, report on, and pursue street harassment mitigation strategies.

8. APPROVE LAND USE COMMITTEE RECOMMENDATION

MOTION: STNC support letter for a Conditional Use Permit to sell full line of alcohol for off-site consumption at 7240 Foothill Blvd, Tujunga AKA ST Market

9. COMMITTEE REPORTS

a. STAT Committee Request: Discussion/Motion to Approve Certificates of Appreciation to LAPD for National Night Out.

b. STAT Committee Request: Discussion/Motion to Re-confirm STAT Committee and Approval of Committee Members: Chair Pat Kramer, Co-Chair Jon von Gunten Committee Members: Gerry Sherman, George Arakel, Levon Parian, Betty Rowe, Betty Markowitz, Michelle Wadler, Leny Freeman, and Roger Swart.

10. DISCUSSION/MOTION: Motion to confirm/appoint vacant STNC Liaisons, Reports & Updates from Alliance Members, and other STNC Representative Appointments:

- A. Homelessness Liaisons - Camille Yiu
- B. Film Liaisons-
- C. Data Liaisons-
- D. Purposeful Aging Liaisons
- E. Animal Services Liaisons
- F. Resilience Liaisons / RYLAN - Sandy Capps
- G. LGBTQ+ Alliance-Claire Gordon
- H. Mission College - Nina Royal
- I. NC Emergency Preparedness Alliance - Nina Royal
- J. NC Sustainability Alliance - Dorisma Hanrahan
- K. Regional Grievance Panel Member - Sandy Capps
- L. NC Budget Representatives-
- M. Youth - Lallah Rowe
- N. DWP MOU / DWP Committee - Nina Royal
- O. LANCC - Lydia Grant
- P. VANC - Cindy Cleghorn / Mark Seigel

11. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - one minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial *9 (on your cell phone).

12. FINAL ANNOUNCEMENTS & BOARD COMMENTS

13. ADJOURN 9:30 p.m.

Next STNC Board Meeting August 11, 2021

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Brandy Diaz, Secretary, at (818) 951-7411** or email at: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

Representatives of LAPD, Local, City, County, State, Federal

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - 30339@lapd.lacity.org

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; 35755@lapd.lacity.org

SUNLAND SLO: Cesar Contreras: 818-634-0705; 36373@lapd.lacity.org

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director Eve.Sinclair@lacity.org

The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331

CD7 Planning Deputy Dominick Ortiz dominick.ortiz@lacity.org & Anissa Raja anissa.raja@lacity.org

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 Caroline.Menjivar@lacity.org

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 – mark.ross@lacity.org

LA City Controller Ron Galperin - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 michael.menjivar@lausd.net

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy: JMaruca@bos.lacounty.gov

CA State Senator Anthony Portantino (District 25) - 818-409-0400 vickere.murphy@sen.ca.gov

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911 arturo.garcia-mendoza@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.lacity.org

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner - guyen.vo-ramirez@lacity.org

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 dgutierrez@glacvcd.org

STNC Committees

[all Committee Meetings held via Zoom]

- a. Bylaws/Standing Rules - Bill Skiles 4th Mondays @ 7 PM
- b. Beautification – Roger Klemm/Nelly Luboff (co-chairs) 3rd Wednesdays @ 5:30 PM
- c. Budget & Finance – Ed Babakhanian - 4th Wednesday @ 6 PM
- d. Neighborhood Watch – Jim Spishak - meetings via LAPD Zoom
- e. Land Use – Pati Potter - 1st & 3rd Mondays @ 7 PM
- f. Community Improvement-Government Affairs - 3rd Thursdays @ 6:00 PM
- g. Elections Committee (ad-hoc) - Various dates -- check calendar at stnc.org
- h. Outreach - 3rd Thursdays @ 7:00 PM
- i. STAT - Safe Traffic & Transportation Committee - Pat Kramer - 4th Tuesdays @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee - Joe DeCenzo - 4th Tuesdays April 27 @ 7:30 PM
- k. Executive Committee – Lydia Grant - 4th Wednesdays @ 7:00 PM via Zoom

Community Impact Statement Submitters

Jon von Gunten

Carol Hutchinson

Karen Perdue

Shirley Kim

Claire Gordon

STNC Bank Card Holder

Ed Babakhanian, STNC Treasurer

Carol Hutchinson 2nd Card Holder

STNC Second Signer

Cindy Cleghorn

Carol Hutchinson, Alternate

STNC Liaisons

- A. Homelessness Liaisons - Camille Yiu
- B. Film Liaisons
- C. Data Liaisons
- D. Purposeful Aging Liaisons
- E. Animal Services Liaisons
- F. Resilience Liaisons / RYLAN - Sandy Capps
- G. LGBTQ+ Alliance
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