



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

## General Board Online Meeting Agenda

Wednesday, March 10, 2021

6:45 p.m.

### How to Join the Virtual Telephonic Meeting

**By Telephone: Toll Free (888) 475-4499, enter 918 9278 5703, and Press #**

**Online: Go to <https://zoom.us/j/91892785703>**

or paste the address into the address bar on your browser and press Enter

**918 9278 5703**

**Other Toll Free Numbers: 833-548-0276, 833-548-0282, 877-853-5257**

**You may also call in at this number which is not toll free: 1-669-900-6833**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING (STNC) WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial 1 (888) 475-4499 and enter **918 9278 5703**, and then press # to join the meeting. The meeting can also be joined from the Zoom join meeting screen using Webinar ID **918 9278 5703**. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to (1) One minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.*



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1. **Call to Order and Welcome** – Liliana Sanchez, President
  - A. **Pledge of Allegiance**
  - B. **Roll Call Secretary** – Cindy Cleghorn – Quorum is 11
    - Meeting Protocols Reminder
    - Board Members eligible to vote
  - C. **STNC board members to declare any conflicts of interest relating to items on this meeting's agenda.**

NOTE: To VIEW the agenda, board minutes, MER, board packet, go to **stnc.org** Go to **COMMITTEES** click on **BOARD MEETING AGENDAS and MINUTES** select [FEBRUARY 10, 2021](#)

## 2. President's Report

### 3. STNC ELECTIONS UPDATES BY THE STNC ELECTIONS COMMITTEE

- a. Vote By Mail Registration is open til April 13, 2021. STNC is a Vote By Mail Election only and you must register to receive a ballot. Documentation required to register to vote. Register online here: <https://clerk.lacity.org/elections/neighborhood-council-election> OR Call 213-978-0444.
- b. Submit your ballot by returning it in the mail anytime after you receive it in the mail or drop off between 9:00 a.m. on Friday April 16th and 8:00 p.m. on Tuesday April 20th (Election Day) at the Sunland Tujunga Library Box Location.
- b. [Candidates running for office](#) [select 2021 list of candidates, then Sunland-Tujunga]
- c. City Clerk Admin: Nathan Singh - [nathan.singh@lacity.org](mailto:nathan.singh@lacity.org)
- d. [STNC Board Elections Region 1 Timeline](#)
- e. [Board Elections Handbook & Attachments](#)
- f. [STNC Election Administrator and NC Election FAQs](#)
- g. City Clerk website: <https://clerk.lacity.org/elections/neighborhood-council-election>
- h. **MEET THE CANDIDATES: 39 Candidates are running for STNC board seats.** Each candidate present will have 1-½ minutes to introduce themselves and the position they are running for. A total of 60 minutes will be set aside for candidate introductions during this meeting.

## 4. COVID-19 VACCINE INFORMATION UPDATES - Updates from City, County, State representatives [10+Q&A]

## 5. OLD BUSINESS

- A. Update on Grievance #265

## 6. COMMITTEE / LIAISON ANNOUNCEMENTS & REPORTS – Committee Chair Updates, Surveys, Meetings & Announcements - [all Committee Meetings held via Zoom]

- a. Bylaws/Standing Rules - March 22 @ 7 PM
- b. Beautification – March 17 @ 5:30 PM
- c. Budget & Finance – March 24 @ 6 PM
- d. Neighborhood Watch – Jon von Gunten written report - meetings via LAPD Zoom
- e. Land Use – Pati Potter - March 15 & April 5 @ 7 PM
- f. Community Improvement-Government Affairs - March 18 @ 6:30 PM
- g. Elections Committee - Various dates -- check calendar at stnc.org
- h. Outreach - March 18 @ 7:00 PM
- i. STAT - Safe Traffic & Transportation Committee meets March 23 @ 6:00 PM
- j. STARC – Arts, Culture & Recreation Committee, March 23 @ 7:30 PM - via Zoom
- k. Executive Committee – March 24 @ 7:00 PM via Zoom



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## Liaisons:

- (1) Homelessness Liaison - Camille Yiu
- (2) Budget Advocates
- (3) Public Works Liaison - Lydia Grant
- (4) LADWP Liaison - Nina Royal
- (5) NC Sustainability Alliance - Oscar Alvarez, Dorisa Hanrahan
- (6) RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps
- (7) Emergency Preparedness Alliance – Nina Royal - 4th Saturday, March 27

L.A. City COVID-19 Resources <https://corona-virus.la/>

VANC - March 11 @ 6:30 PM

DWP MOU / DWP Committee – April 3 @ 8:30 a.m.

LANCC Update – Next Meeting - April 3 @ 10 a.m.

## 7. REPRESENTATIVE's Announcements & Reports + Q&A – [12 minutes total]

*Representatives of LAPD, Local, City, County, State, Federal - 2-minute limit per speaker*

Foothill LAPD Commanding Officer/Captain Johnny Smith 818-756-8861 - [30339@lapd.lacity.org](mailto:30339@lapd.lacity.org)

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - [33272@lapd.online](mailto:33272@lapd.online)

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)

SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)

CD7- Monica Rodriguez –Eve Sinclair 818-352-3287 - Area Director [Eve.Sinclair@lacity.org](mailto:Eve.Sinclair@lacity.org)

*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*

CD7 Planning Deputy Dominick Ortiz [dominick.ortiz@lacity.org](mailto:dominick.ortiz@lacity.org) & Anissa Raja [anissa.raja@lacity.org](mailto:anissa.raja@lacity.org)

LA Mayor Garcetti–Caroline Menjivar, East Valley Rep - 818-659-2334 [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org)

LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 —

[mark.ross@lacity.org](mailto:mark.ross@lacity.org)

LA City Controller Ron Galperin - 213-978-7200 - [controller@lacity.org](mailto:controller@lacity.org)

LAUSD Kelly Gonez (District 6) – Michael Menjivar 213-241-6388 [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net)

Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)

LA County Supervisor Kathryn Barger 818-993-5170-Jason Maruca, Asst. Field Deputy:

[JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)

CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)

CA Assembly Member Luz Rivas (Dist.39) Arturo Garcia 818-504-3911

[arturo.garcia-mendoza@asm.ca.gov](mailto:arturo.garcia-mendoza@asm.ca.gov)

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - [tajerian@lapl.org](mailto:tajerian@lapl.org)

LADWP - Christina Holland, Community Affairs, (213) 367-1076, [christina.holland@ladwp.org](mailto:christina.holland@ladwp.org)

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; [26339@lapd.lacity.org](mailto:26339@lapd.lacity.org)

NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)

TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic

BONC Commissioner - Quyen Vo-Ramirez, North Valley Commissioner -

[quyen.vo-ramirez@lacity.org](mailto:quyen.vo-ramirez@lacity.org)

Mission College – Dean Madeline Hernandez - (818) 875-4036

Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

[SunlandTujungaCoS@lausd.net](mailto:SunlandTujungaCoS@lausd.net)

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656 [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)

**8. GENERAL PUBLIC COMMENT / COMMUNITY EVENT ANNOUNCEMENTS:** a total of 10 minutes – Comments from the Public on Non-Agenda items, issues, announcements within the



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jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone). [10]

CONSENT CALENDAR FUNDING ITEMS - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the funding consent calendar:

## 9. TREASURER REPORTS

*(Sandy Capps, Chair, Budget & Finance Committee approved 2-24-21)*

### A. Approval of February 2021 MER

**MOTION:** The STNC Board approves the [February 2021 Monthly Expenditure Report](#)

**B. Discussion/Action: MOTION:** Stakeholders request to approve up to **\$115.00** for (3) 3x5 banners for outreach on using MyLA311 reporting. (Community Improvements/Outreach)

**C. Discussion/Action: MOTION:** Approve up to **\$600** for installation hardware and materials for the 4 owl boxes purchased. (Community Improvements Category)

**D. Discussion/Action: MOTION:** Outreach Committee request for up to **\$6,000** for STNC Neighborhood Council City Light Pole Banner Project for Installation of Banners. (Outreach, Beautification, Community Improvements)

**E. Discussion/Action: MOTION:** Approve NPG in the amount of **\$3,000** from Sunland Tujunga Shadow Hills Rotary Club to fund artists for contributions to the City Light/Street Pole Banner Project. (NPG)

**F. Discussion/Action: MOTION:** Amend approved itemized Elections Budget and remove the **\$3,000** voted on for social media outreach and allocate the **\$3,000** back into the General Election Budget.

**G. Discussion/Action: MOTION:** Elections Committee request for up to **\$600** for [additional bus bench](#) ads to promote Vote By Mail.

**H. Discussion/Action: MOTION:** Elections Committee request for up to **\$5,740** for community mailers includes printing, mailing services and postage from Phantom Printing or Sunland Printing to promote Vote By Mail.

**I. Discussion/Action: MOTION:** Elections Committee request for up to **\$1,000** for additional banners if needed to promote Vote By Mail.

**J. Discussion/Action: MOTION:** Move 2020/2021 allocated Budget funds from either Community Improvement and/or Beautification allocated budget category for up to **\$6,500.00** to the Elections budget category to accommodate additional requested election outreach. (\$8,500 previous approved plus \$6,500 additional Total Election allocation category \$15,000.00)

## 10. NEW BUSINESS

**11. CONSENT CALENDAR - NON-FUNDING ITEMS** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the consent calendar:



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## 12. Approval of Board Meeting Minutes

**MOTION:** Discussion/Action that STNC Board approves the [February 10, 2021 minutes](#)

## 13. Approval of Land Use Committee Recommendations

*(Pati Potter, Co-Chair, LUC Committee approved 3-1-21)*

- A. Discussion/Possible Motion to issue Community Impact Statement (CIS):** [CF11-1705 Citywide Sign Ordinance](#)

## 14. Approval of seating 2021-23 STNC Board of Directors

**MOTION:** Discussion/Action that STNC 2021 Board is seated at the next regular STNC board meeting after City Clerk certification of the election which is in accordance with STNC Bylaws.

## 15. [Approval of new STARC Committee member](#)

**MOTION:** Discussion/Action that STNC Board accepts appointment of stakeholder Eric Santiestevan to the STARC.

## 16. [Approval of Letter to LAPD Valley Traffic](#)

**MOTION:** STNC opposes reassignment of our sole Traffic Officer Joel Flores.

## 17. Appointment of board member to Regional Grievance Panel

**MOTION:** Recommend board member to the Regional Grievance Panel

**18. FINAL ANNOUNCEMENTS:** Next STNC Board Meeting April 14, 2021.

## ADJOURNMENT

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Secretary, at (818) 951-7411** or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles



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Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or

[ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)