



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P.O. Box 635 • Tujunga, CA 91043-0635 • 818-951-7411 • Website: stnc.org

## General Board Meeting Agenda

Wednesday, March 11, 2020

6:30 p.m. Meet & Greet • 6:45 p.m. Meeting Starts

## Sunland Park Recreation Center GYM

8651 Foothill Blvd., Sunland, CA

*Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President.*

### PLEASE USE THE MICROPHONE AT THE PODIUM

1. Call to Order and Welcome – Liliana Sanchez, President
  - a. Pledge of Allegiance
  - b. Roll Call by Secretary – Cindy Cleghorn – Quorum is 11
  - c. Opening remarks from President Liliana Sanchez
  - d. BOARD MEMBER CERTIFICATION - Check Board member training certification is updated for board participation.
2. **MOTION:** The STNC Board approves the February 12, 2020 Board Meeting Minutes [1]
3. BOARD UPDATES: Announcement of Board Vacancies and open nominations for vacant seats
4. GENERAL COMMUNITY EVENT ANNOUNCEMENTS [10]
5. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS [10]
6. REPRESENTATIVE Announcements & Reports – [12 minutes total] – **IF PRESENT PLEASE IDENTIFY YOURSELF**  
*Representatives of LAPD, Local, City, County, State - 2-minute limit per speaker.*  
Foothill LAPD Captain David Grimes - [31168@lapd.online](mailto:31168@lapd.online) 818-756-8861  
Foothill Community Sgt. Jesse Ojeda - [33272@lapd.online](mailto:33272@lapd.online) 818-756-8866  
SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca: 818-634-0754; [35755@lapd.lacity.org](mailto:35755@lapd.lacity.org)  
SUNLAND SLO: Cesar Contreras: 818-634-0705; [36373@lapd.lacity.org](mailto:36373@lapd.lacity.org)  
GANGS-DRUGS: Lt. Carlos Solano: 818-897-6081; [26339@lapd.lacity.org](mailto:26339@lapd.lacity.org)  
NARCOTICS, Det. Travis Coyle, 818-834-3136; [33128@lapd.lacity.org](mailto:33128@lapd.lacity.org)  
TRAFFIC ISSUES: Officer Joel Flores 818-644-8142 - Valley Traffic  
CD7- Councilwoman Monica Rodriguez - Staff Rep Eve.Sinclair@lacity.org 818-352-3287  
*The Sunland-Tujunga Field Office is now located in Pacoima at 13520 Van Nuys Bl., Pacoima 91331*  
LA Mayor Garcetti – Caroline Menjivar, East Valley Rep - [Caroline.Menjivar@lacity.org](mailto:Caroline.Menjivar@lacity.org) cell (818) 778-4990  
LA Mayor Garcetti – Sonya Blake, Dir. of Business Economic Dev Dept [sonya.blake@lacity.org](mailto:sonya.blake@lacity.org) 213-978-2971  
LA City Attorney Mike Feuer – Neighborhood Prosecutor Mark Ross 213-978-8100 – [mark.ross@lacity.org](mailto:mark.ross@lacity.org)  
LAUSD Kelly Gonez (District 6) – Michael Menjivar [michael.menjivar@lausd.net](mailto:michael.menjivar@lausd.net) 213-241-6388  
LA County Supervisor Kathryn Barger 818-993-5170 - Jason Maruca, Asst. Field Deputy: [JMaruca@bos.lacounty.gov](mailto:JMaruca@bos.lacounty.gov)  
CA Assembly Member Luz Rivas (District 39) Arturo Garcia 818-504-3911 [arturo.garcia@asm.ca.gov](mailto:arturo.garcia@asm.ca.gov)  
CA State Senator Anthony Portantino (District 25) - 818-409-0400 [vickere.murphy@sen.ca.gov](mailto:vickere.murphy@sen.ca.gov)  
Mission College – Dean Madeline Hernandez - (818) 875-4036 - 7200 Foothill Blvd., Tujunga  
Sunland Elementary School – Principal John Graham - [Jmg8758@lausd.net](mailto:Jmg8758@lausd.net) (818) 353-1631  
Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland  
Diana Gutierrez, Greater Los Angeles County Vector Control District – 562-944-9656 - [dgutierrez@glacvcd.org](mailto:dgutierrez@glacvcd.org)  
Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481  
Congressman Adam Schiff (District 26) (818) 450-2900 [Theresa.lamb.simpson@mail.house.gov](mailto:Theresa.lamb.simpson@mail.house.gov)  
Dept. of Neighborhood Empowerment - Gibson Nyambura, NEA [Gibson.nyambura@lacity.org](mailto:Gibson.nyambura@lacity.org) 818-374-9898



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7. **PRESENTATION: Update on the Coronavirus** - Jason Maruca, Assistant Field Deputy, San Fernando Valley for LA County Supervisor Katherine Barger [5]
8. **PRESENTATION: L.A. County Department of Public Health** [15+Q&A]
9. **CONSENT CALENDAR** Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will be considered as time allows on the regular agenda. Any Board member or stakeholder may request that an item be removed. Motion to approve the consent calendar – one vote for all items listed:  
*Recommended by Budget & Finance 6-0-0*
  - a. MOTION: The STNC Board Approves up to \$800 for Region 2 Community Outreach event at Howard Finn Park on April 18, 2020. (tentative date) (Outreach)
  - b. MOTION: The STNC Board Approves up to \$492.75 for 1000 4x6 magnets from vendor Sunland Printing. (Outreach)
  - c. MOTION: The STNC Board Approves \$160.67 to vendor Tamperproof Screw Co, Inc. for LAPD Installation of tamper resistant license plate screws for Community vehicles. (Outreach)
  - d. MOTION: The STNC Board Approves \$11.68 to Insight Investments for property tax on old copier lease. (office)
  - e. MOTION: The STNC Board Approves up to \$500 for refreshments and waters for future STNC outreach and tabling events. (Outreach)
  - f. MOTION: The STNC Board Approves up to \$2500 for purchase of STNC promotional outreach items for STNC tabling and outreach events. (Outreach)

## 11. TREASURER REPORTS

- 11A. **MOTION:** The STNC Board approves the February 2020 Monthly Expenditure Report (MER) [1]  
*Recommended by Budget & Finance 5-0-1[absent]*
- 11B. **MOTION:** The STNC Board Approves Neighborhood Purposes Grant (NPG) for \$1,894.28 for Verdugo Hills High School for band drum equipment. (NPG) *Recommended by Budget & Finance 5-0-1[recusal]*
- 11C. **MOTION:** STNC Board Approves Neighborhood Purposes Grant (NPG) for \$2,500 to Rotary International District 5280 Charitable Foundation for ST Rotary for Community 4<sup>th</sup> of July Parade. (NPG) *Recommended by Budget & Finance 5-0-1[absent]*

## OLD BUSINESS

12. **UPDATE: Region 4 Meet & Greet confirmed for Saturday, April 25.**

## 13. LAND USE CASES

- 13A **MOTION:** The STNC Board supports 6920 Parsons Trail–DIR-2019-7629-SPP / ENV-2019-7730-CE Scenic Corridor Specific Plan Compliance for installation of a pre-fab 1,800 sf, 21 ft. height horse barn/storage structure.  
*Recommended by LUC 8-0-0*

## 14. NEW BUSINESS

- 14A. **MOTION:** The STNC Board approves the submission of a Community Impact Statement on Council File [19-1172](#) requesting more funding for traffic enforcement.
- 14B. **MOTION:** The STNC Board approves the submission of STNC Bylaws Amendments - *15 votes required*



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**14C. MOTION:** The STNC Board approves Parliamentary Advisor Ivan Spiegel for Administrative Assistant Services of up to 2 hours per meeting, not to exceed \$39.90 in total, using NC temp services vendor “At Work Personnel Services”.

- 15. COMMITTEE / ALLIANCES / LIAISONS UPDATES: STNC Committee Reports** [10 total]
- a. RYLAN (Ready Your LA Neighborhood) Update - Sandy Capps [2]
  - b. EMERGENCY PREPAREDNESS – *Need liaison to attend monthly meetings*
  - c. NEIGHBORHOOD WATCH – Jon von Gunten [1]
  - d. ST TRAFFIC & TRANSPORTATION (STAT) Committee next meeting March 24 @ ST Library [1]
  - e. OUTREACH AND COMMUNITY IMPROVEMENT COMMITTEE – next meeting March 18 @ Apperson
  - f. LAND USE COMMITTEE– next meetings March 16 and April 6 @ Apperson [1]
  - g. ST ARTS, CULTURE & RECREATION (STARC) COMMITTEE - next meeting March 24 [1]
  - h. NC BUDGET ADVOCATES – Lallah Rowe / Sandy Capps [1] – Budget Day is June 20, 2020 - White Paper now ready for board and stakeholder review at: <http://ncbala.com/2020/02/2020-white-paper/>
  - i. VANC – Anniversary Mixer / Best of Awards Date Change to Friday March 13 - must rsvp [1]
  - j. DWP MOU / DWP Committee – Meets 1st Saturday @ 8:30 a.m. @ LADWP
  - k. LANCC – Meets 1st Saturday @ 10 a.m. @ LADWP

**15. FINAL ANNOUNCEMENTS:** Next STNC Board Meeting at Sunland Park Recreation Center April 8, 2020

**16.** Closing Comments by Liliana Sanchez, President, Acknowledgements, and Adjournment.

**Adjourn by 9:00 p.m.**

**Posted 3/8/20 Remove after 3/11/20**

The City’s Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**Welcome - Please Sign In – Speaker Cards** - Refreshments are in the back of the room - please help yourselves. Time allocations in parenthesis [ ] and order for agenda items are approximate and may be shortened or lengthened at the discretion of the Presiding Officer. All meetings of the STNC may be audio or video recorded.

***L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils)*** *To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils, and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.*

We are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight’s agenda. Items are on time limits so that the meeting will end around 8:45 pm to allow for removal of chairs and tables and clean up. Time allocations are approximate and may be shortened or lengthened at the discretion of the President.



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**L.A. City Charter Sec. 910. Monitoring of City Services.** *Neighborhood councils shall monitor the delivery of City services in their respective areas and have periodic meetings with responsible officials of City departments, subject to their reasonable availability.*

REMOVAL WARNING: ANY PERSON WHO INTERFERES WITH THE CONDUCT OF A NEIGHBORHOOD COUNCIL MEETING BY WILLFULLY INTERRUPTING AND/OR DISRUPTING THE MEETING IS SUBJECT TO REMOVAL. A PEACE OFFICER WILL BE REQUESTED TO ASSIST WITH THE REMOVAL BY THE NEIGHBORHOOD COUNCIL. ANY PERSONS WHO RESISTS REMOVAL BY A PEACE OFFICER IS SUBJECT TO ARREST AND PROSECUTION. Penal Code Section 403, Penal Code Section 602.1(b)

**Time allocations in parenthesis [ ] and order for agenda items are approximate and may be shortened or lengthened at the discretion of the Presiding Officer. All meetings of the STNC may be audio or video recorded.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

- North Valley City Hall, 7747 Foothill Blvd., Tujunga
- [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Liliana Sanchez, Board President, at (818) 951-7411

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [stnc.org](http://stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Liliana Sanchez, Board President, at (818) 951-7411.



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## **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the STNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available at our Board meetings and our website [www.stnc.org](http://www.stnc.org)

## **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Liliana Sanchez, Presidente de la Mesa Directiva, al (818) 951-7411 o por correo electrónico para avisar al Concejo Vecinal.