



# Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

## Special Meeting Agenda

Monday, April 30, 2018 – 7:00 PM

North Valley City Hall

7747 Foothill Blvd., Tujunga, CA 91042

### Code of Conduct

- |                                                                         |                                                                                 |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 1. Silence cell phone. No cell phone conversations. Limit texting.      | 5. Present issues in a way that promotes mutual discussion and resolution.      |
| 2. Raise hand and wait to be acknowledged by chair to speak.            | 6. Treat on another with dignity and respect.                                   |
| 3. No side conversations, please. Keep to subject matter on the agenda. | 7. Show respect for time and opinion.                                           |
| 4. Keep language and tone appropriate and respectful.                   | 8. Think, speak and act in the best interest of the community and stakeholders. |
|                                                                         | 9. Assume positive intent.                                                      |

1. Call to Order
2. Public comment
3. DISCUSSION/ACTION: The STNC Board approves for this April 30, 2018 Special Board meeting only: suspension of the Standing Rule regarding Procedure for Replacement of Vacated Board Positions to consider appointment of Treasurer of the STNC.
4. DISCUSSION/ACTION: Appoint temporary Treasurer (until new treasurer is appointed per STNC bylaws at June 13<sup>th</sup> 2018 meeting).
5. DISCUSSION/ACTION: Approve Bridgegap to do a forensic accounting of STNC Monthly Expense Reports (MER) and to complete all missing MER, work with appointed signatories to fund and encumber all previous allocations in the Fiscal Year 2017-2018.
6. DISCUSSION/ACTION: The STNC approves payment of previous board-approved expenditures that were not submitted for payment and were not processed for payment within the 45-day payment policy.
7. Adjourn

Adjourn by 7:30 p.m.

Posted 4/29/18; Remove after 4/30/18

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:



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- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [stnc.org](http://stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at [EmpowerLA.org](http://EmpowerLA.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org)."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, գանգարեք գարտողարուհուն՝ ճանել Հյուսիս [818-951-7411](tel:818-951-7411) ժողովից առնվազն 72 ժամ առաջ: