



# Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

## General Meeting Agenda

December 12, 2018 6:30 pm

North Valley City Hall

7747 Foothill Blvd., Tujunga, CA 91042

### Code of Conduct

- |   |   |
|---|---|
| 1. Silence cell phone. No cell phone conversations. Limit texting.      | 5. Present issues in a way that promotes mutual discussion and resolution.      |
| 2. Raise hand and wait to be acknowledged by chair to speak.            | 6. Treat one another with dignity and respect.                                  |
| 3. No side conversations, please. Keep to subject matter on the agenda. | 7. Show respect for time and opinion.   |
| 4. Keep language and tone appropriate and respectful.                   | 8. Think, speak and act in the best interest of the community and stakeholders. |
|   | 9. Assume positive intent.  |

1. Call to Order, Pledge of Allegiance, Roll Call & Board Introductions **(3)**
2. Executive Committee Announcements **(2)**
  - a) Speaker Cards
  - b) Secretary's Report:
    - i. Election Committee Update
3. DISCUSSION/ACTION: Board Member Group Representative Candidates (2)
  - a) STNC Group Representative – Lallah Rowe, Toastmasters
  - b) STNC Group Representative – Paul Arbruster
4. Event Announcements - **1 min per speaker (10)**

*If your community organization has an event coming up, please make an announcement.*
5. Public Comment - Non-Agenda items within the Board's subject matter jurisdiction. **2 min per speaker (10)**
6. Public Official and Community Representative Announcements with Q&A - **LAPD, CD7, State, LAUSD, LA County (20)**
7. DISCUSSION/ACTION: To approve November 2018 board meeting minutes.
8. DISCUSSION/ACTION: Approve the STNC Monthly Expenditure Report for November 2018
9. DISCUSSION/ACTION: The STNC Safe Traffic and Transportation Committee confirm the following members to our committee: Nina Royal, Gerry Sherman, Hrant Vartzbedian, Jennifer Sonalia, John Clausen, Jon von Gunten, John Yard, Cindy Cleghorn, and Barbara Rowe with a quorum set at three committee members.
10. DISCUSSION/ACTION: The 2019 Election Committee confirm the following members to our committee: Sevada Hemelians, Charlie Bradley, Rick Ramirez, Sonia Tatoulian, Rock Swartz, Carol Hutchinson, with a quorum set at three members.
  - a) Approve Proposed STNC 2019 Election Budget: \$13,142
11. DISCUSSION/ACTION: To modify the STNC 2018/2019 budget as proposed:  
Move allocated outreach expenditures of \$7,000 for 4th of July Fireworks, \$500 National Night out and \$500 from VANC/Congress to Community Improvement projects. Totaling \$8000.
12. DISCUSSION/ACTION: Approve a new minute taker Apple One Employment Services or other approved City vendor up to \$25.74 an hour or not to exceed \$250 per meeting to be paid by credit card or check payment.
13. DISCUSSION/ACTION: Request to Add Internet to STNC Office with Spectrum Wifi: Service plan for up to \$140 monthly and setup charges and any equipment required up to \$300



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14. DISCUSSION/ACTION: Vote on a Meevo Streaming Camera for STNC Board and Committee Meeting Streaming up to \$999
15. DISCUSSION/ACTION: STNC Board Member Attendance as per Bylaws
16. DISCUSSION/ACTION: Review of conduct and bylaws compliance for committee chairs and members and possible actions
17. DISCUSSION/ACTION: Approve LUC recommendations: - *Cindy Cleghorn*
  - a. Comment Letter: Remnant University at 7740-70 McGroarty - view draft: <https://drive.google.com/open?id=1Ood5wR7MDNWzE0jzV9BHny5P2zHo1Do>
  - b. Comment Letter: 7656-60 Foothill Blvd. You can view draft STNC comment letter and the hearing notice at: <https://drive.google.com/open?id=0B8SajXuNYs6YMjFmUzYzdW5rbDg>
  - c. Update: Verdugo Hills Golf Course presentations: <https://drive.google.com/open?id=1SHJMFZr2EIRpxD8rIpu-cFC0s-AMP550>
  - d. Recommendation: STNC Board approve and submit the following Community Impact Statement: CF 18-1000  
(approved at the 12/3/18 LUC meeting – unanimously)  
Sunland Tujunga being a predominantly hillside community has been subject to increasingly dense development with ever increasing demands on an aging water and power infrastructure. As such, the Sunland-Tujunga Neighborhood Council supports CF 18-1000 which is asking the DWP o report on the adequacy of and needed upgrades to the water and power infrastructure to meet current and future demands.
  - e. Recommendation: The STNC board approve Arsen Karamians as an alternate on the Land Use Committee. Arsen is a former committee member and board member of the STNC. He took a break due to health issues. Arsen is a contractor by profession and a resident in Region 2. The LUC looks forward to having him back on the committee.  
(approved at the 11/19/18 LUC meeting – with one opposed)
18. DISCUSSION/ACTION: Comment Letter: Foothill Recycling 6360 Foothill Blvd
19. DISCUSSION: Region, Group, Committee, Alliances, Liaison reports:
  - a. Region & Group Representatives:
    - i. Region 1, 2, 3, 4
  - b. Ham Radio
  - c. Homeless
  - d. Armenian Cultural Sasoon
  - e. Armenian National Committee
  - f. Business Watch
  - g. Neighborhood Watch
  - h. Verdugo Hills Minister's Assoc
20. Outreach Committee - *Janelle Hussion* – 4<sup>th</sup> Thursday of the month
21. Youth Advisory Council / Education Committee - *Lydia Grant*
22. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC) - *Joe DeCenzo*
23. Women Empowering Sunland-Tujunga (WEST) Committee - *Ana Orudyan* -
24. Sunland-Tujunga Emergency Preparedness (STEP) Committee - *Sandy Capps*
25. Beautification Committee - *Nayri Vartanian*
26. Animal Issues Committee - *Dana Stangel*
27. Alliances, Liaison reports, if any
28. Closing Comments, Acknowledgements, and Adjournment. (1)



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29. Adjourn by 9:00 p.m.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [stnc.org](http://stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at [EmpowerLA.org](http://EmpowerLA.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org)."

Թարգմանական ծառայություններ: Ժողովում հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ 818-951-7411 ժողովից առնվազն 72 ժամ առաջ:

Posted 12/9/18; Remove after 12/12/18



To Whom It May Concern

On this date, 26 November 2018, the Foothills Community Toastmasters Executive Council has authorized Lallah Rowe to act as Toastmaster Representative to the Sunland-Tujunga Neighborhood Council.

If elected to the STNC Board, Lallah is to represent Toastmasters in the Sunland-Tujunga area and coordinate club and council activities as needed for the benefit of our community.

Chris Rowe, President

11-26-2018

Date

Susan Stewart, VP Education

11-26-18

Date

Alithea Coleman, VP Membership

11-26-2018

Date



TO: STNC Board of Directors

FROM: Lallah Rowe

11/27/2018

RE: Application for STNC Board Position.

Hello. My name is Lallah Rowe. I am a Tujunga resident in Region 3. I spent much of my childhood in this area. Now in my later years I have come back to the foothills and this unique community.

None of us lives in a vacuum. As community members, it is our responsibility to each do whatever we can to help create a safe, enjoyable and productive place for us all. We all want to see that those less fortunate are assisted, but we also must take into consideration the economic environment and welfare of our businesses. Families with children are a priority as those kids are our future. What we do for and with them now will shape our community for the generations to come.

"To Command is to Serve," is a maxim that I live by.

Currently, I am the VP Public Relations for the Foothills Community Toastmasters Club which meets in Sunland. As a founding member of this club I have also served as President and held Treasurer functions. The motto of Toastmasters International is "Where Leaders Are Made." I feel that it is vital for each of us to be leaders at whatever level we are able.

Thus, am interested in assuming the vacant STNC Board of Director's seat as the Toastmasters Rep.

**Recent volunteer activities in the community:**

1. Shortly after the founding of Foothills Community Toastmasters, I created the Toast of the Town Awards as an annual event to honor individuals in our community who have demonstrated leadership and public speaking in service to the community.
2. I initiated the tradition of Toastmasters participation in the S-T 4<sup>th</sup> of July Parade.
3. At a recent Artists for a Better World event I was the event MC, assisted on the promotion and handled the food. I have since become a permanent part of the AFABW production team including the Art Day festival which will be held at McGroarty Art Center this coming April.

I am currently working on a plan to create Toastmasters Clubs for young people to give them experience as competent leaders and speakers.

**Vital Data**

At 67 years of age, I am a mother of 7, grandmother of 15 and great-grandmother of 4.

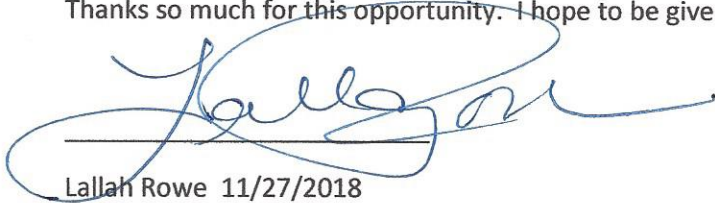
I work as a bookkeeper and writer. I plan to establish a publishing company that will publish primarily works by young writers.

My experience includes, governess, teacher, program administrator for a large non-profit, finance compliance for foreign offices of that non-profit, ghost writing and editing, freelance writing and bookkeeping.

Address: 6501 Quinton Lane, Tujunga CA 91042

Phone: 818-749-6483

Thanks so much for this opportunity. I hope to be given the chance to serve you and our community.



Lallah Rowe 11/27/2018



## Paul Craig Armbruster

818-321-5207

[pcraigjames@gmail.com](mailto:pcraigjames@gmail.com)

9618 Hillhaven Ave. Tujunga, California. 91042

December 9, 2018

Sunland-Tujunga Neighborhood Council  
Attention: STNC Secretary

It is my intention to run for one of the Group Representative positions that are currently open. As an independent Film Producer, I have expertise and connections, that will benefit our stakeholders as an Entertainment Representative.

I am also a former Region 4 Representative. I helped develop and form the original Ad Hoc Sunland-Tujunga Neighborhood Council that would eventually become the first to be certified. My knowledge of the Brown Act, experience deliberating and moderating meetings as a producer and former public school administrator, and my team building skills, will help add to the continued quality of our goals.

Most importantly, I have been a stakeholder for 23 years and I sincerely care about our community. I have volunteered thousands of hours. I have donated countless funds to wonderful organizations that enhance our quality of life. I have served on many boards, committees, councils, and associations due to my dedication to, and concerns how, our beautiful "neighborhood" evolves.

We are always a neighborhood, regardless our size, when we work together and unite for the betterment of all stakeholders.

Sincerely,

Paul Craig Armbruster



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## **SPECIAL General Meeting Agenda Notes-DRAFT**

November 26, 2018 7:00 pm

North Valley City Hall

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- 1. Call to Order, Pledge of Allegiance and Board Introductions (3)**
  - a) Call to order at 7:14 pm Quorum met at start of meeting
  - b) Roll call taken by Secretary
- 2. Executive Committee Announcements (2)**
  - a) Speaker Cards
  - b) Secretary's Report:
    - i. Election Committee Update
  - c) Homeless Count - Sandy Capps – Scheduled on January 22<sup>nd</sup>.
- 3. DISCUSSION/ACTION: Announce Board Member Vacancies (2)**
  - a) STNC Group Representatives (2):
- 4. Event Announcements - 1 min per speaker (10)**
  - a) Dawn Jenkins With McGroatry Arts Center, Hanukka in the Foothills on Dec. 10<sup>th</sup>
  - b) Nairi Vartanian – YMCA winter carnival Saturday Dec. 8<sup>th</sup> 10am-2pm
  - c) Michelle – Sunland Tujunga Shadow Hills Rotary – Supporting the Chilli Cook-off, Hanukka in the Foothills, Bolton Hall – Sat. Dec 15<sup>th</sup> – Gift Exchange
  - d) Dec.14-15<sup>th</sup> Church Event
  - e) Dana Stangel– Terranga will be present at the McGroatry event this weekend, Terranga Field Trip in January
  - f) Sandy Capps - Making it Happen, Family Christmas Celebration – Dec. 15<sup>th</sup> – 5-7pm – Serving 75 underprivileged kids and families.
- 5. Public Comment - Non-Agenda items within the Board's subject matter jurisdiction.**
  - a) Nina Royal – Social media and NC related comments
  - b) James Lee – Pinewood Elementary Principal – Thanking Making it Happen and announcement of mural painting project
  - c) Cindy Cleghorn – Election Committee Members and Budget to be agendized on the next meeting
- 6. Public Official and Community Representative Announcements with Q&A - LAPD, CD7, State, LAUSD, LA County (20)**
  - a) None tonight
- 7. DISCUSSION/ACTION: To approve October 2018 board meeting minutes.**
  - a) Dana Moved, Charlie Seconded
  - b) Discussion: Minutes need to be accessed 3 days in advance and Cindy recommended it be moved to December meeting, however, a straw poll of the Board agreed to vote on the draft minutes submitted tonight.
  - c) Roll Call Vote Taken- Passed (12 Aye Votes, 1 Abstain, 6 Absent)
- 8. DISCUSSION/ACTION: Approve the STNC Monthly Expenditure Report for October 2018**
  - a) Dana Moved and Janelle Seconded
  - b) Discussion: Question about the distinction of Constant Contact and Web Corner by Pati. Sandy Clarified,
  - c) Roll call vote taken – Passed (13 Aye Votes, 6 Absent Votes)
- 9. DISCUSSION/ACTION: NPG Pinewood Elementary Project -up to \$5,000 to be paid via CIP Funds (James Lee)**
  - a) Dana Moved, Mark Seconded





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- b) Discussion: Statement read by Student representing the school, Mural being discussed and submitted by Local artist representing the history of the ST community, Nairi from Beautification Committee discussed that the Dept. of Cultural Affairs will be involved to determine the content of the mural. A separate meeting will be held for that. Tonight's meeting is about the funding requirement.  
Board Questions: Broken Window Syndrome and great idea statement By Mark, JVG concurred with marks comment, use myla311 app to call the trash and report to the city to move them to action.; Charlie what will the finished product look like and how close are we to final mural – Nairi addressed its 90% complete and it will be more firm by January based on artists ideas and community roots and mural application will be submitted in Feb.  
Sevada asked about ongoing cost and maintenance of the mural and what will be the allocation of any resources to maintain the project  
c. Roll Call Vote – Approved Unanimously (13 Aye Votes, 6 Absent Votes)
10. **Discussion / Action: To have an outreach table at the December 10 Hanukkah in the Foothills event at the Elks Lodge including possibly paying for the outreach table not to exceed \$250 as a named sponsor.** Benefits to this outreach include the broader community who will come together for this cultural occasion for all ages which is a free event. Payment distribution pending City Clerk approval.
- Dana Moved, Janelle Seconded, Mark Recused, John Recused
  - Discussion: Clarification that the event is outreach and approved as outreach, city attorneys, DONE and City Clerks office are all on the same page.
  - Roll call vote – Passed (11Aye Votes, 2 Recuse, 6 Absent)
11. **DISCUSSION.ACTION: Add Sandy Capps, as a Neighborhood Council Second Signer and Neighborhood Council Bank Card Holder**
- Amended Motion: to remove as a Neighborhood Council Second Signer
  - Dana Moved, Rick Seconded
  - Motion Withdrawn due to the Nature of the complexity of the request
12. **DISCUSSION/ACTION: Approve Budget up to \$750 for IPAD Sign in**
- Dana Moved, Charlie Seconded
  - Discussion: Example at the Downtown LA Commission Meetings, perhaps we look into replacement insurance
  - Roll Call Vote – Passed (13 Aye Votes, 6 Absent)
13. **DISCUSSION/ACTION: Request to Add Internet to STNC Office with Spectrum Wifi**
- Dana Moved, Mark Seconded
  - Discussion: Postponed til next month and Sevada to provided better estimate of costs required for the setup of such an account. And to discuss with the Building Owners as to the feasibility of setup.
14. **Land Use Committee to Approve LUC recommendations:** - *Cindy Cleghorn*
- Comment Letter: Remnant University at 7740-70 McGroarty - view draft: <https://drive.google.com/open?id=1Ood5wR7MDNWzE0jzV9BHny5P2zHo1Do>  
Revised LUC letter presented by Cindy, Remnant University representative spoke, however, due to a conflict on the agenda being incorrectly labeled. The matter will be voted upon at the next Board Meeting in December.
  - Comment Letter & Hearing will be Monday 11/26 @ 2 p.m. at 6262 Van Nuys Blvd., Van Nuys - Parking underground \$3 & up regarding: 7656-60 Foothill Blvd. You can view draft STNC comment letter and the hearing notice at: <https://drive.google.com/open?id=0B8SajXuNYs6YMjFmUzYzdW5rbDg>



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Public Comments: The LUC went ahead and submitted a comment Letter to the Zoning Administrator at the special meeting earlier in the day. Several audience members questioned the timeline and process behind the submittal of this letter. The Land Use Chair indicated that she was submitting a document that was time sensitive and that the actions were appropriate due to what is stated in the STNC Bylaws.

- c. Verdugo Hills Golf Course Hearing will be Wed. 11/28 @ 9:30 a.m. at Van Nuys City Hall, 14410 Sylvan Street, Van Nuys 91401 - Parking underground \$3& up: 6433 La Tuna Canyon Rd. - view hearing notice & power point presentations: <https://drive.google.com/open?id=1SHJMFZr2EIRpxD8rlpu-cFC0s-AMP550>
- d. Next LUC meeting 12/3/18 @ 7 p.m. - Sunhill Marketplace (Ralphs / Rite Aid Shopping Center) presentation by owner's representatives. You can see the 2014 presentation at: <https://vimeo.com/114328960>

**Due to the wording of the November 26<sup>th</sup> Board Agenda pertaining to the LUC items, Kathleen Quinn, DONE representative, suggested delaying these items to the December 12<sup>th</sup> General Board Meeting.**

15 DISCUSSION: Region, Group, Committee, Alliances, Liaison reports:

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| a. Region & Group Representatives: | d. Armenian Cultural Sason        |
| i. Region 1, 2, 3, 4               | e. Armenian National Committee    |
| b. Ham Radio                       | f. Business Watch                 |
| c. Homeless                        | g. Neighborhood Watch             |
|                                    | h. Verdugo Hills Minister's Assoc |

16 Outreach Committee - *Janelle Hussion* – 4<sup>th</sup> Thursday of the month

Grocery Bags are here and available to give away

No November and December Meetings

17. Youth Advisory Council / Education Committee - *Lydia Grant*

18. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC) - *Joe DeCenzo*

Spoke about STARC and April 2019 Earth Day Project.

19. Women Empowering Sunland-Tujunga (WEST) Committee - *Ana Orudyan* -

December Meeting Happening

20. Sunland-Tujunga Emergency Preparedness (STEP) Committee - *Sandy Capps*

December Meeting postponed, January 24<sup>th</sup> \_ Burgers, Bites and Burns

21. Beautification Committee - *Nayri Vartanian*

a. "Spending for up to \$500 from the Clean Streets LA grant funds, on plants for the Wild Flowering Annex"

Dana Moved, Mark Seconded, Nairi's question is how will the funding get allocated? Sandy will properly address it.

Roll Call Vote Passed (13 Aye Votes, 6 Absent)

22. Animal Issues Committee - *Dana Stangel*

23. Alliances, Liaison reports, if any

24. Closing Comments, Acknowledgements, and Adjournment. (1)

25. Adjourn by 8:58 pm.























# SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

**General Board Meeting MINUTES  
Wednesday, November 14, 2018  
6:30PM  
(DRAFT)**

**Meeting Location:**  
North Valley City Hall  
7747 Foothill Blvd, Tujunga, CA 91042

Board Member	Roll Call	Funding Vote Eligible*	Category	Seat
Adran, Linda	Absent	YES	Representative	R2
Alvarez Oscar	Present	YES	Representative	R3
Andonian, Rita	Absent	YES	Representative	SG
Anderson, Amelia	Absent	YES	Representative	SG
Boyadjian, Chris	Absent	YES	Representative	R2
Bradley, Charlie 1 <sup>st</sup> Vice President	Present	YES	Vice President	1st
Capps Sandy Treasurer	Absent	YES	Treasurer	T
Grant, Lydia	Present	YES	Representative	R4
Hemelians, Sevada Secretary	Present	YES	Secretary	S
Hussion, Janelle 2 <sup>nd</sup> Vice President	Present	YES	Vice President	2nd
Kramer, Pat	Present	YES	Representative	R1
McArdle-Potter, Pati	Present	YES	Representative	R4
Miranian, Edwin	Absent	YES	Representative	SG
Orudyan, Ana	Absent	YES	Representative	R1
Ramirez, Ricardo	Present(6:53PM)	YES	Representative	R3
Seigel, Mark	Present	YES	Representative	SG
Stangel, Dana President	Absent	YES	President	P
Vartzbedian, Hrant	Absent	YES	Representative	SG
Von Gunten, Jon	Present	YES	Representative	SG
Vacant			Representative	SG
Vacant			Representative	SG
Vacant			Parliamentarian	SG
<b>TOTAL: 19</b>	<b>9 PRESENT, 10 ABSENT</b>			

\*Funding vote eligibility key: **A**=age less than 18 yrs.; **E**=Ethics training; **F**=Funding training; **N**=not taken; **X**=expired

\*\* Advance notice given for absence

1. Call to Order, Pledge of Allegiance and Board Introductions- Mr. Bradley notified the audience that the Board did not have quorum, but that the meeting would proceed with public comment and event announcements.

Mr. Bradley moved the meeting to item 4, event announcements.

3. Event Announcements –
  - a) Roger Swart, Neighborhood Watch- LAPD Foothill Division has a new captain, David Grimes. There will be Coffee with the Captain on Monday, November 26, 2018 hosted by Sunland Starbucks 8241 Foothill Blvd from 11:30AM-12:45PM. Both SLOs will be in attendance.

- b) Dawn Jenkins, McGroarty Arts Center and START- the McGroarty Art Center will be hosting the 16<sup>th</sup> Annual Chili Bowl Fest and Art & Craft Faire on December 1<sup>st</sup> 10:00AM- 5:00PM and the 2<sup>nd</sup> 10:00Am-4:00PM. There will be additional parking this year at the college. There will be live bands, thirty-five vendors and the best chili you will ever have. The Winter Session classes start December 10<sup>th</sup> and run six weeks. Come out and take a class. The START Committee is sponsoring Chanukah in the Foothills at the Elks Lodge on December 10th.
- c) Madelline Hernandez, Mission College- The main campus in Sylmar will be presenting Cabaret from November 8-17 with shows on Thursday and Friday at 8:00PM and two shows on Saturday at 2:00PM and 8:00PM. Tickets are \$10.00 and \$20.00 and you can purchase them online. [www.lamcstage.com](http://www.lamcstage.com)
- d) Regina Clark, Bolton Hall Museum- the annual holiday party will be held on December 8, 2018 at 1:00PM and will feature the Randy Van Horne Singers and the event is free. On December 15, 2018 the museum will be hosting Little Landers, Little Gifts. This is a Yule Log event and they will supply the gifts and that event is free.
- e) Phil Tabbi, LAPD Foothill Division CPAB- Annual Thanksgiving Community Appreciation Dinner at All Nations Church on November 16, 2018 from 6:00PM-9:00PM. They will be donating \$1000 to LAFD Fire Stations 74, 77, and 94. There will be a free dinner and show.
- f) Sheri Smith, Bolton Hall Museum- Chasing History was on November 3, 2018 at Bolton Hall. It was a great event and the museum will have more events later.

Mr. Ramirez joined the meeting at 6:53PM. Quorum was still not met.

Mr. Bradley continued the meeting and moved to Item 5. Public Comment.

- 5. Public Comment - Non-Agenda items within the Board's subject matter jurisdiction.
  - a. Kim Bailey- community churches will be offering a Thanksgiving Dinner on November 18, 2018 from 4:15PM at The Chapel of the Hills. The dinner is free.
  - b. Mark Seigel- Announced that one of Jason's children from Jason Automotive has passed away from a brain illness and asked for a moment of silence.
  - c. Cindy Cleghorn, PLUC Chair- announced that there is an open house and hearing for the CEQA and transportation update on November 28, 2018 from 6:00PM-8:00PM at City Hall East and on November 29, 2018 at Marvin Braude Center from 5:00PM-7:00PM. Additional meetings will be held on December 4, 2018 from 5:00PM-7:00PM at the Kaiser South Bay North Hospital and December 6, 2018 at the Henry Medina Building, Exposition Blvd from 5:00PM-7:00PM. On December 5, 2018 will be the Restaurant Beverage Ordinance Program meeting.

Mr. Bradley continued the meeting to item 6, public officials.

- 6. Public Official and Community Representative Announcements with Q&A –
  - a. SLO Contreras and SLO Caloca, LAPD- SLO Contreras stated that the area has had some major events with a shooting two weeks ago that was a domestic incident. The suspect was arrested outside of the state. Home burglary is up and residents should not keep their garage doors open or leave their garage door openers in their cars. Leave all items in your car out of sight.



Mr. Swart had mentioned Coffee with the Captain. Challenge him with questions about the service of LAPD in the area. A question was asked about a community surveillance team. SLO Contreras asked for volunteers to help staff the program because Foothill only had seven volunteers. Devonshire Division has the program and has had some of the most reduction in crime. Another question was asked about the accidents in the area and if the board could get the stats. SLO Contreras stated that LAPD does not have accident stats and that the community can look up the stats at the National Highway Traffic Safety Administration. Another question was asked if there could be more motor officers deployed to enforce speed. LAPD does not have the resources to enforce speeding on Foothill. Another question was asked if there can be a speed trailer utilized on Foothill. SLO Contreras stated that he will request. The Council Office is working on funding to get four permanent speed signs. The last question was asked if the speed signs work. SLO Contreras stated that they do work. A Business Watch meeting was held in cooperation with the Council Office to meet with the businesses to find a common way to solve problems in the area. The Coffee with the Captain will not preempt the Neighborhood Watch Meeting next week.

- b. FD Eve Sinclair, Office of Monica Rodriguez- Ms. Sinclair announced about the update of the first safe parking pilot program. The parking lot was opened on October 1, 2018 and provided showers and social programs to 20 vehicles. Although it is a pilot program, it has been successful for the last month. Four participants have found permanent housing and one now works for the brush clearance program. The Councilmember has also been working on bridge housing for women that will have 85 beds at the Sylmar Armory that was once a temporary shelter. It will be one to three months to break ground to rehab the building. The County will cover the costs of the rehab of the building. The Councilmember put forth a motion to help fund operations for \$3.7 M for the next three years. Brush clearance on public lands funding has been secured to staff 85 positions until the end of the year. The crew is working the McGroarty Art Center, La Tuna trails and Lopez Canyon. The city is waiting for a letter from the Corp of Engineers of no objection to start work in the Hansen Dam area. Six additional months of grant funding is currently being secured to have the program go through until June 2019. Flyers for all events are available in the back. A question was asked about the 24 hour security at the Sylmar Armory. Ms. Sinclair stated she did not know and would have to get an answer. A question was asked about how to get people living in their cars to get them in the safe parking pilot program. Ms. Sinclair stated that people living in their cars need to be referred to LASHA.
- c. Madelline Hernandez, Mission College- stated that winter classes will be starting soon and that fliers were in the back. There will be a few classes offered at the Foothill and Commerce campus and that spring classes will start in February with fourteen sections that will include general education classes, hybrid classes, and basic medical classes. Registration at the location will be held on November 16, 2018 from 8:30AM-1:30PM and November 29, 2018 from 4:00PM-7:00PM. Councilor appointments are first come, first serve.
- d. FD Arturo Garcia, Office of Luz Rivas- If you are about to attend, please go to the Thanksgiving Dinner that Mr. Tabbi had spoken of at All Nations Church this Saturday. The theme is to honor our heroes. The annual Holiday Parade will be held on December 8, 2019 at 9:00AM and the theme will be design and growth and the Assemblymember will be the Grand Marshall. Contact the office for more information. Follow the Assemblymember on Facebook and Twitter.

- e. FD Vickere Murphy, Senator Anthony Portantino- The holiday party will be on December 16, 2018 next to the field office. Call the office for additional information. December 4, 2018 will be the celebration of Women in Business and the winners will be announced. The Senate is on break and will be back in January 2019. A question was asked if the state could help to fund additional police on the street. Ms. Murphy stated that it was a good question and come back with an answer.

Mr. Bradley thanked the attendees for coming out, but the Board was unable to meet quorum and that the next meeting would be next month. Mr. Bradley stated that he would poll the board to see if they could have a special meeting.

The meeting was adjourned at 7:40PM.

# Monthly Expenditure Report



Reporting Month: November 2018 Budget Fiscal Year: 2018-2019

NC Name: Sunland-Tujunga  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37307.28	\$3034.88	\$34272.40	\$1262.12	\$617.76	\$32392.52

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32866.00	\$385.24	\$28534.44	\$1200.00	\$27272.32
Outreach		\$149.64		\$62.12	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6000.00	\$0.00	\$5353.96	\$0.00	\$5353.96
Neighborhood Purpose Grants	\$3134.00	\$2500.00	\$384.00	\$0.00	\$384.00
Funding Requests Under Review: \$0.00		Encumbrances: \$617.76		Previous Expenditures: \$4692.72	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	RINGCENTRAL, INC	11/13/2018	(Credit card transaction)	General Operations Expenditure	Office	\$66.64
2	BIG MAMAS PAPAS PIZZE	11/14/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$79.64
3	EIG CONSTANTCONTACT.C	11/28/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$70.00
4	THE WEB CORNER, INC.	10/26/2018	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
5	Making It Happen, Inc.	11/05/2018	Approve NPG request in the amount of \$2500.00...	Neighborhood Purpose Grants		\$2500.00
6	INSIGHT INVESTMENTS, LLC	11/13/2018	Office Copier Monthly Payment - Approve recurring ...	General Operations Expenditure	Office	\$84.30
7	INSIGHT INVESTMENTS, LLC	11/13/2018	Office Copier Monthly Payment - Approve recurring ...	General Operations Expenditure	Office	\$84.30
<b>Subtotal:</b>						<b>\$3034.88</b>

Outstanding Expenditures
--------------------------

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Dana Stangel	08/09/2018	Approve recurring monthly expenses included in the...	General Operations Expenditure	Outreach	\$62.12
2	THE WEB CORNER, INC.	11/26/2018	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
3	THE WEB CORNER, INC.	12/26/2018	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
4	THE WEB CORNER, INC.	01/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
5	THE WEB CORNER, INC.	02/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
6	THE WEB CORNER, INC.	03/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
7	THE WEB CORNER, INC.	04/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
8	THE WEB CORNER, INC.	05/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
9	THE WEB CORNER, INC.	06/26/2019	Approve recurring monthly expenses included in the...	General Operations Expenditure	Office	\$150.00
<b>Subtotal: Outstanding</b>						<b>\$1262.12</b>

# Receipts:

Account Number: (818) 951-7411  
Statement Date: 11/13/2018  
Service Plan: RingCentral Office Standard 1 line  
Reference #: 1253191027

Bill To:  
Dana Stangel  
Sunland Tujunga Neighborhood  
Council  
200 N. Spring Street, Room 224  
Los Angeles, CA 90012, United  
States



Glip by F  
new team  
collabora

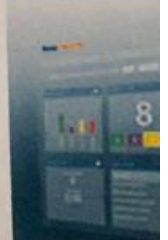
More teamw  
productivity.

[Get Glip »](#)

RingCer  
Contact

A complete  
solution wit  
simple billin

[Learn mor](#)



## Announcements

RingCentral Customer Care Center has everything you need to answer your questions and configure your service. You can also [Open a Case](#) online. You're always in the know with online and email status updates.

RingCentral now offers team messaging and productivity software called Glip! It delivers everything you need to communicate and collaborate with your colleagues, clients, and business partners - all in one place and it's free with your service. Get started by [signing in](#) now.

## Statement Summary

Total Current Charges

\$66.64

Your credit card ending in [3852] was charged \$66.64.

This charge will appear as "RingCentral, Inc" on your credit card statement.

Click [here](#) if you need to update your credit card.

## Statement Details

Period	Service	Amount
11/13/2018 - 12/12/2018	Subscription Fee - Monthly (RingCentral Office Standard 1 line)	\$49.99
11/13/2018 - 12/12/2018	DigitalLine Unlimited - (818) 293-0444	\$0.00
	Charges:	\$49.99
	Current Service Fees	\$49.99
	Current Taxes, Charges and Fees*	\$16.65
	<b>Total Current Charges</b>	<b>\$66.64</b>



## Constant Contact Payment Receipt for Dana Stangel



Constant Contact Billing <notification@constantcontact.com>

11/28/2018 12:15 AM

To: sandy.stnc@gmail.com

Thank you for your recent payment. Your payment receipt is found below.



**Payment Receipt**  
for November 28, 2018

Sunland-Tujunga Neighborhood Council  
Attn.: Dana Stangel  
200 N. Spring Street, Room 224 in Los Angeles, CA  
90012  
Los Angeles, CA 90012  
US  
8187305212

**Today's Date:** November 28, 2018

**Payment Date:** November 28, 2018

**Payment Method:** MasterCard

**User Name:** sunlandtjunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card	\$70.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.

Best Regards,

Constant Contact Billing

1601 Trapelo Road, Suite 329 - Waltham, MA 02451





**BIG MAMA'S & PAPA'S**  
 7802 FOOTHILL BLVD  
 SUNLAND, CA 91040  
 (818) 352-8777

7802 FOOTHILL BLVD UNIT H  
 SUNLAND, CA 91040  
 (818) 352-8777

Store # 112 Week No. 46 Period # 11  
 11/14/18 6:17 pm  
 Emp: POGOS  
 Order # 19  
 Delivery

Ph# 818-633-3911  
 charley  
 7747 FOOTHILL  
 Los Angeles  
 Quadrant SUNLAND Q1

1	BP CHEESE PEPPERONI SAUSAGE	\$69.99
1	SD EXTRA KETCHUP	

Sub Total	\$69.99
Tax	\$6.65
Delivery Charge	\$3.00

**Total \$79.64**

"Home of the World's Largest Pizza"  
 Since 1974  
 WE DELIVER  
 \$ 15.00 Minimum Order

WEST HOLLYWOOD - NORTH HOLLYWOOD  
 LA HOLLYWOOD - VAN NUYS - BURBANK  
 GRANADA HILLS - STUDIO CITY  
 PASADENA - GLENDALE - NORTHRIDGE  
 EAGLEROCK - DOWNTOWN LA  
 CANOGA PARK - MONTROSE - TARZANA  
 SUNLAND - ENCINO - LITTLE ARMENIA

WWW.BIGMAMASPIZZA.COM  
 FREE LARGE 2 TOPPING PIZZA  
 EVERY 7TH ONLINE DELIVER ORDER

# Invoice

<b>The Web Corner, Inc.</b>
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
9/1/2018	17290	9/1/2018

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
10	Monthly Maintenance from Sep 2018 - Jun 2019: includes up to 1 hour for; phone support, web development, requests, & website adjustments	150.00	1,500.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
	1 Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$1,500.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$1,500.00





**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL

**SECTION I - APPLICANT INFORMATION**

1a) MAINTENANCE HAPPENING 38-3922699 CA 5-15-16  
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) PO BOX 4372 SUNLAND CA 91040  
 Organization Mailing Address City State Zip Code

1c) PATHEE COLVIN \_\_\_\_\_  
 Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**

PATHEE COLVIN 818-433-2198 PATHEE.COLVIN@MAINTENANCEHAPPENING.ORG  
 Name Phone Email

2) **Type of Organization- Please select one:**

- Public School (not to include private schools) or  501(c)(3) Non-Profit (other than religious institutions)  
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) \_\_\_\_\_  
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

*Relief event for under privileged children and homeless families in the Sunland-Tujunga community*

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

*Provide food, equipment, rental, adverts, decorations, warm clothing, shoes, jackets, blankets and needed items for supporting and serving public needs in crisis*



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

	Requested of NC	Total Projected Cost
6a) Personnel Related Expenses	\$	\$
	\$	\$
	\$	\$
6b) Non-Personnel Related Expenses		
FOOD EQUIPMENT, DECORATIONS	\$ 2,500.00	\$ 15,000.00
WARM CLOTHING, SHOES, JACKETS	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
DONATIONS	\$ 2,500.00	\$ 15,000.00
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2500.00

10a) Start date: 12/01/18 10b) Date Funds Required: 12/01/18 10c) Expected Completion Date: 12/15/18  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
AMELIA ANDERSON - Homeless Rep.	FRIEND
SANDY CAMPS - TREASURER	FRIEND

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
PATRICIA COLVIN President Patricia Colvin Signature 9-11-18 Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
Jessica O'NEIL Secretary Jessica O'Neil Signature 9-11-18 Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: 10/11/2016

MAKING IT HAPPEN INC  
C/O PATRICIA COLVIN  
PO BOX 4372  
SUNLAND, CA 91041

Employer Identification Number:  
38-3922699  
DLN:  
17053263307016  
Contact Person:  
RACHEL M LEIFHEIT ID# 31617  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
May 15, 2016  
Contribution Deductibility:  
Yes  
Addendum Applies:  
Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar

Letter 947

MAKING IT HAPPEN INC

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements

MAKING IT HAPPEN INC

ADDENDUM

If you have been in existence for at least three years and you have not filed a Form 990 return or notice for three consecutive years, you may soon receive a letter (Notice CP120A) that we automatically revoked your exempt status, as required by law, for failure to file a return or notice for three consecutive years. This letter will serve to reinstate your exempt status, so you will not need to re-apply. However, you may need to file the appropriate delinquent Forms 990 for all years you have operated as a tax-exempt organization.















## Budget Allocation

**Fiscal Year:**

2018-2019: 7/1/2018 - 6/30/

**Current Budget:**

\$ 42,000.00

**Adjustments:**

\$ 0.00

**Total Budget:**

\$ 42,000.00

**General and Operational Expenditures:**

\$ 32,866.00

**Neighborhood Purpose Grant:**


\$ 3,134.00


**Community Improvement Project:**

\$ 6,000.00

**Allocation Total:**

\$ 42,000.00

**Board Action Certification:**  PDF (display.cfm?id=7&fyid=4&type=4)

 Choose File

No file chosen



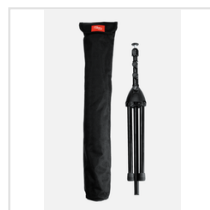
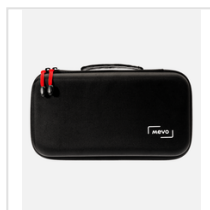
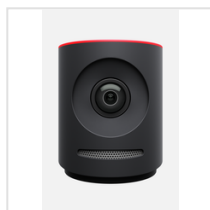
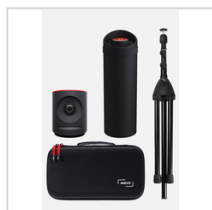
**2019 PROPOSED ELECTION BUDGET - SUNLAND TUJUNGA NEIGHBORHOOD COUNCIL**

	October	November	December	January	February	March	April	TOTAL
<b>EXPENSES</b>								
<b>Outreach</b>								<b>\$13,142.00</b>
<b>Print</b>								<b>\$7,190.00</b>
Newspaper Ads	0	0	100	200	200	250	250	\$1,000.00
Postage/Mailing	0	0	0	1150	2100	2100	1150	\$6,500.00
Banners	0	0	0	0	175	260	0	\$330.00
Cards	0	0	0	0	120	120	120	\$360.00
<b>Printing/Photocopying</b>								<b>\$1,150.00</b>
Flyers/Leaflets	0	0	100	100	150	150	300	\$800.00
Paraphernalia (buttons, stickers, signs, etc)	0	0	0	50	50	100	100	\$350.00
								\$0.00
<b>Refreshemnts/Food</b>								
Food	0	0	0	100	100	250	250	\$700.00
Refreshements	0	0	0	50	50	125	125	\$300.00
								\$0.00
<b>Digital</b>								\$0.00
Facebook Ads	0	0	100	150	250	250	250	\$1,000.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
<b>TOTAL EXPENSES</b>	0	0	300	1800	3195	3605		
<b>TOTAL INCOME</b>	0	0	600	3600	6390	7210	2545	\$13,142.00



SAVE 20% OFF EVERYTHING WITH CODE HOLIDAY20

Shop Home > Mevo Plus Pro Bundle



# Mevo Plus Pro Bundle

The essential bundle to take your production to the next level.

- Stream up to 1080p HD



SAVE 20% OFF EVERYTHING WITH CODE HOLIDAY20

Extended WiFi range powered by 802.11ac WiFi chip

### What's included?

- 1. 1 Mevo Plus camera
- 2. 1 Mevo Boost
- 3. 1 Mevo Case
- 4. 1 Mevo Stand

PRICE

\$899.96

QUANTITY

ADD TO CART

[ABOUT](#) [CAREERS](#) [RETAILERS](#) [SUPPORT](#) [TERMS](#) [PRIVACY](#) [WARRANTY](#)

ENTER EMAIL FOR UPDATES >

## Request for Sunland Tujunga Neighborhood Council Funds

Please send this completed form to: President, Secretary, Treasurer and Involved Committee Heads

### General Information

Date <i>11-7-18</i>	Applicant Name <i>SEVADA HEMELIANS</i>
Circle the budget category where your request fits (see category definitions before making your choice) Outreach   Operations   Neighborhood Purpose Grant (NPG)*   Neighborhood Improvements*   Elections/Selections *Require additional forms	
Overview (Describe your project/funding request) <i>Add internet to STNC office with Spectrum + Wifi capability</i>	

### Project Details

New Project? <i>Yes</i>	Contributing to an existing program? <i>NO</i>	Donation? <i>NO</i>	Other (explain)
What group(s) will benefit from this project? How will they benefit? <i>Stakeholders, Committees</i>			
Project Start Date <i>December 2018</i>		Project End Date <i>indefinite</i>	
Will other entities be working/coordinating with you? If yes, please list and define all roles. <i>No. STNC would offer W.Fi for meetings + live Streaming meetings</i>			
Will STNC be publicized or benefit in another way? If yes, please list how and when (media, flyers, training, etc.) <i>Live Stream meetings on social media</i>			


### Funding Details

Amount requested <i>#140/mo.</i>	If buying a tangible item(s), attach 2 or more written quotes/bids from vendors. If a donation, attach recipient's written request.
Any other group contributing money to this project? If so, list their name and certainty/status of their funding. When do you expect all money to be available? <i>NO</i>	
Is this the first time requesting funds for this project? <i>Yes</i>	If not, briefly explain why it was/wasn't funded before.

Please add your final comments including what results you expect. When will STNC get them?

<i>we use to have internet @ the STNC office. Need now for live streaming meetings + outreach</i>
---

I certify neither I nor my family are receiving any personal benefit from this.

Signed  Office \_\_\_\_\_ Date *11/14/18*

November 5, 2018

via E-Mail

Laura Frazin Steele, City Planner  
Department of City Planning  
City of Los Angeles  
6262 Van Nuys Blvd.  
Van Nuys, CA 91406

RE: ZA-1993-197-CUZ-PA1

ENV-2018-2883-CE

PLAN APPROVAL to allow private college and gatekeepers residence with 55 parking spaces on RE15 and RE40 zone

7740-70 W. McGroarty Street, Tujunga, CA 91042

The Sunland-Tujunga Neighborhood Council Land Use Committee met with representatives of Remnant University on August 20, 2018, September 17, 2018 and October 15, 2018. Neighbors adjacent to the site also in attendance. Following are our comments regarding this application for a Plan Approval that we understand will modify the original conditions for this Conditional Use.

The history of this site is that of the original Sun Air Home for Asthmatic Children. In recent times the site has been a small elementary school but most recently not in operation. Rather, the site has been left idle.

Remnant University now occupies the site and has made necessary repairs. They intend to increase the use for college/university students as identified in their application. Remnant states that it is the City who has advised that only a modification to their existing Conditional Use is required.

During the Land Use Committee meetings of the Sunland-Tujunga Neighborhood Council neighbors in the immediate and abutting area to the site are concerned with the significant change from a smaller school that closes by 5 p.m. to a school that will now be open til 9 or 10 p.m. It is noted that the applicant, after hearing the concerns of the neighbors, voluntarily will change the closing time for all activities, inside and outside to close no later than 9pm. This site backs up to the existing mountains and wildlife. Remnant has indicated they have no plans or intentions to expand into the hillsides. Remnant does intend at some point to include a dormitory in the smaller building for "some of" the 50-100 students to use in the future.

The existing Conditional Use covers four lots and one lot has been changed by the previous ownership into a single family residence. The address of 7740 McGroarty is also a separate single family residence not part of this site or ownership. That address needs to be removed from this application.

Due to the surrounding neighbor concerns, the neighbors took to direct outreach with their neighbors. This is a unique site nestled in our mountains surrounded by single family homes. Another school exists further west on McGroarty with a Conditional Use for elementary school age children with low impact on the surrounding neighbors due to the distance from other neighbors. This is not the case with this site. However, if the City chooses to approve and update conditions for this university use, we recommend that the conditions be included directly onto the plans and that they are enforceable conditions by the Department of Building & Safety. The use of the site will significantly change as to



number and age of students, cars, hours of operation, lighting and use compatible with the surrounding single family residential neighborhood.

As part of this letter, enclosed are letters received from the surrounding neighbors regarding the proposal. Also included is Remnant University's letter in response to those concerns. At the October 15, 2018 LUC meeting there were neighbors present both in favor and not in favor of Remnant's proposal and we are including those letters as well. Copies may also have been sent directly to City Planning.

The LUC requests clarification from the City as to how only an adjustment to the existing Conditional Use can be reviewed and approved based on the change in hours, a university in lieu of elementary education use and the new residence already built as part of the four lot Conditional Use? The City may want to consider requesting the applicant provide a Parking Demand study. The City should also include the following:

- All class activities inside and outside allowed only until 9pm seven days a week.
- Basketball playing or any other outside activity allowed only until 5pm Sunday thru Thursday and 7pm Friday and Saturday.
- Lighting should be directed to only the property and not onto any surrounding residential properties.
- Exit from the driveway should include a "No Right Turn" sign to avoid traffic on the smaller curvy part of McGroarty Street.

Thank you for the opportunity to submit these comments. If you have any questions, please contact us by email at [secretary@stnc.org](mailto:secretary@stnc.org) or phone.

Attachments:

Neighbor Comment Letters –Violet & Andranik Arzumanian, Rhonda & Ken Gilliland, Hans & Hennie Liebrecht, Mylene Grossnickle, Petitions

cc: Councilmember Monica Rodriguez, CD7  
Humberto Quintana, CD7 Planning Deputy  
Pastor Richard Snider, Remnant University  
Tae Dixon, Remnant University – [taedixon@gmail.com](mailto:taedixon@gmail.com)  
Tyler Kim, The Code Solution – [liz@thecodesolution.com](mailto:liz@thecodesolution.com)

# Sunland-Tujunga Neighborhood Council

IMPROVING THE QUALITY OF LIFE IN SUNLAND TUJUNGA  
7747 Foothill Blvd., Tujunga, CA 91042 • www.stnc.org • 818-951-7411 • FAX 818-951-7412



December 12, 2018 ---DRAFT

via E-Mail

Charles Rausch, Zoning Administrator  
City Planning Department  
City Hall  
200 N. Spring Street  
Los Angeles, CA 90012

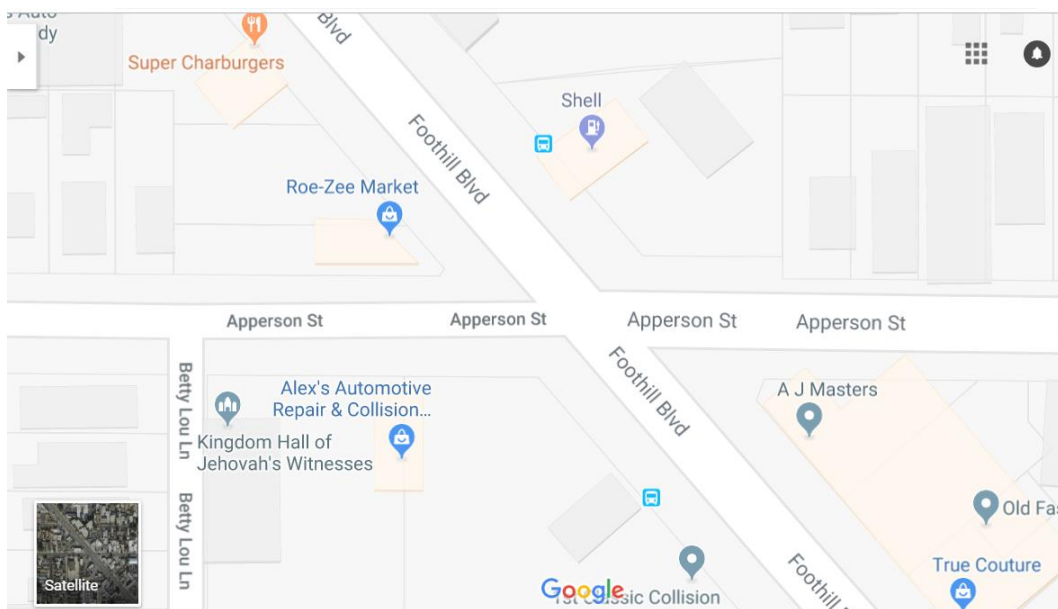
**RE: ENV-2015-4682-MND, ZA-2015-4681-CUB-CU-ZV-ZAA**  
**7656 Foothill Blvd. at Apperson**  
**Tujunga, CA 91042**

Dear Mr. Rausch,

At the December 12, 2018 board meeting of the Sunland-Tujunga Neighborhood Council, the board approved the following comment letter be submitted regarding the above referenced case: ZA-2015-4681-CUB-CU-ZV-ZAA with \_\_\_\_\_ ayes; \_\_\_\_\_ noes; \_\_\_\_\_ abstentions.

The Sunland-Tujunga Neighborhood Council Land Use Committee met with the owner of the subject property and with 7-11 representatives and neighbors in the Sunland-Tujunga community regarding a proposal for a drive-thru car wash and 7-11 convenience store on the following dates: March 21, 2016, September 19, 2016, September 30, 2016 and November 19, 2018.

This site consists of several irregularly shaped lots that are combined and improved with two older structures built in 1930 and 1949. The site is at the SW corner of Foothill Boulevard and Apperson Street.



Currently, the buildings are used for auto repair, auto collision repair and auto storage. Originally, the site was developed as a gas station with possibly retail/repair as well. We could not determine if this site has ever been used for any other type of use.

- In 2005-2006, a proposal was submitted to build condos/apartments.
- In 2013, Hyun Jin Kim submitted a proposal (ZA-2013-1390-CU-ZV) to build a drive-thru car wash on the east side of the lot near Foothill Boulevard, along with a restaurant on the west and south side of the lot.
- In 2018, Cedrik Emikyan submitted the most recent application for a drive-thru car wash with retail 7-11 (ZA-2015-4681-CUB-CU-ZV-ZAA). We understand an environmental examination of the site found all former tanks removed and the site is clear of environmental concerns. It is noted that neighbors participating in our LUC meetings provided the facts prompting the removal of the former tanks by the property owner/applicant. The new car wash and 7-11 proposal will replace all of the present uses that exist at this corner.

#### Other Car Wash Uses in Sunland-Tujunga

7101 Foothill at Pinewood – Approved ZA-2016-1217-CU-SPP for self-service drive thru car wash with existing 76 Gas Station;

8505 Foothill – Recently completed ZA 2010-1330(CU) drive thru car wash with existing Mobil Gas Station;

6477 Foothill at Tujunga Canyon Place – Recent application approved ZA-2017-3106-CU-ZAA-SPP for self-service drive thru car wash on existing lot;

8220 Foothill in Sunland at McVine existing “Star Handwash” full service car wash;

7541 Foothill between Plainview and Valmont is a ‘Hand’ car wash, not automated;

7789 Foothill at Mt. Gleason is a ‘Hand’ car wash, not automated.

#### Subject Car Wash

The current rendering shows the car wash tunnel will be along the west side (rear) of the property which is within a residential zone. A zone change has been requested and if approved, the community and neighbors strongly requested that soundproof walls are built to separate the use from the apartments and homes to the rear. Hours of operation proposed are requested from 7 a.m. – 9 p.m.

#### Subject Retail Use 7-11 Convenience Store

Many neighbors in the community voiced approval for a new 7-11 convenience store when it was first presented because it could be an improvement to the immediate area. 7-11 representatives emphasized that this new store will be their newer design and not like the other three 7-11's currently operating in Sunland-Tujunga. The store will be corporate owned and later a franchise once established. The store will be a tenant of the property/car wash owner, Cedrik Emikyan. The sale of beer and wine will end at 11 p.m. with the doors locked. The community encouraged 7-11 to first improve their existing stores requesting maintenance and oversight of the outside storefront areas. The 7-11 representatives said they would work with owners to resolve issues with the homeless or transients who challenge the cleanliness and good maintenance at the existing 7-11 sites.

#### Subject Ingress/Egress

Both Apperson and Foothill have existing curb cuts. Neighbors to the west of subject site reported concerns regarding left turns from south bound traffic along Apperson (creating a queueing of cars that extend to Foothill) and the west bound traffic along Foothill making a

left turn into the subject site – also creating a queueing with no protection. The queueing can exacerbate an already existing unsafe corner which the community cited several accidents. If this proposal is approved, the community requests a traffic study for left turn (on both streets), and queueing effects on both streets with the impact on safety.

#### Current Uses

Questions from current auto repair businesses occupying subject site and community members voiced concern regarding their relocation or closure because the businesses are long-standing in the community providing services to the local neighborhood.

#### Neighbor Concerns

Local neighbors in the area submitted petitions with 150 signatures opposed to the opening of a 7-11 store at this location. If approved, nuisance abatement and conditions need to be strictly enforced with confirmed viable contacts available to resolve any issues that may come up.

Drainage from the site needs improvement now and the community requested that this be reviewed for updates if this proposal is approved.

ADA approved pedestrian curbs and gutters will need to be addressed.

In the event the project is approved, the Land Use Committee of the Sunland-Tujunga Neighborhood Council looks forward to having the applicant return with design plans including façade, signage and landscaping.

Thank you for the opportunity to submit these comments. If you have any questions, please contact us by email at [secretary@stnc.org](mailto:secretary@stnc.org) or by phone.

cc:

Councilmember Monica Rodriguez, CD7  
Humberto Quintana, CD7 Planning Deputy  
Cedrik Emikyan, Property / Car Wash Owner  
Robert Lamishaw, JPL Zoning Services, Owner's representative  
Sherrie Olson, 7-11 representative

# Sunland-Tujunga Neighborhood Council

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November 19, 2018

via E-Mail

Laura Frazin-Steele  
City Planner  
6262 Van Nuys Blvd.  
Van Nuys, CA

**RE: ENV-2015-4682-MND, ZA-2015-4681-CUB-CU-ZV-ZAA**  
**7656 Foothill Blvd. at Apperson**  
**Tujunga, CA 91042**

The Sunland-Tujunga Neighborhood Council Land Use Committee has met with the owner and 7-11 representatives regarding a proposal for a drive-thru car wash and 7-11 convenience store.

The present use contains several auto collision repair and storage uses that take up the site which consists of irregular shaped lots that make up this closed/former gas station. The first building on this site was built in 1930, the second in 1949. As far as can be determined this site has seen no other uses through the years. There was a proposal to build condos/apartments in the 2005-2006 time range. The most recent applications are for a drive-thru car wash. The first proposal with the drive-thru on the Foothill Blvd. side (ZA-2013-1390-CU-ZV) with a restaurant was submitted to City Planning by Hyun Jin Kim in 2013 and the current proposal for a drive thru car wash on the rear of the site (ZA-2015-4681-CUB-CU-ZV-ZAA). It is understood that an environmental examination of the site found that all the former tanks have been removed and the site is clear of environmental concerns. The new car wash and 7-11 will replace all of the present uses that exist at this corner.

Other car wash locations: Recent applications approved for self service drive thru car wash at 7101 Foothill at Pinewood with existing 76 Gas Station; 6477 Foothill at Tujunga CanyonPlace for self service drive thru car wash; recently completed drive thru car wash at 8505 Foothill with existing Mobil Station. The community has two hand wash car washes: One at 7541 Foothill between Plainview and Valmont and another at 7789 Foothill at Mt. Gleason. A full service car wash is located at 8220 Foothill in Sunland at McVine.

The current rendering shows the car wash tunnel will be along the rear of the property which is within a residential zone. If the zone change is approved walls along the rear must be sound proof and high enough to separate the use from the apartments and homes to the rear. Hours of operation proposed are requested from 7 a.m. – 9 p.m.

Entrance into the car wash and 7-11 will be from a single driveway off Foothill Blvd. and a driveway from Apperson. Neighbor concerns regarding left turns into the site from both west bound Foothill and south bound Apperson could impact this already unsafe intersection with additional traffic and for queing cars into the car wash tunnel and vaccuums. If no left turns are allowed then there needs to be signage and enforcement.

The new 7-11 convenience store will be an improvement to the immediate area. The STNC Land Use Committee met with 7-11 representatives who emphasized that this new store will be their newer design and not like the other three 7-11's we have in Sunland-Tujunga. The sale of beer and wine will stop at 11 p.m. We encouraged 7-11 to improve their other stores should this one be approved. Neighbors communicated with 7-11 representatives



who said they would emphasize improvement and work to resolve issues with the homeless /transients / cleanliness and maintenance at these existing sites.

The church that abuts the location does not have an issue with these new uses. Questions from current auto repair businesses as to their relocation came up and community members are concerned about their relocation or closure because they are long-standing businesses in the community that provide services to the local neighborhood.

Local neighbors in the area submitted petitions with 150 signatures opposed to the opening of a 7-11 store at this location and they are included with this letter. Nuisance abatement and conditions need to be strictly enforced and contacts available to resolve any issues that may come up.

The major ingress and egress concern is along Apperson. The drainage from the site needs improvement for pedestrians, including handi-cap along with new curb and gutters. The city should also look closely at closing off the access from the Apperson side should this proposal be approved.

In the event the project is approved, the Land Use Committee of the Sunland-Tujunga Neighborhood Council looks forward to the applicant returning for viewing and approval of the design plans including façade, signage and landscaping.

Thank you for the opportunity to submit these comments. If you have any questions, please contact us by email at [secretary@stnc.org](mailto:secretary@stnc.org) or phone.

Attach: Neighbor Petitions

cc: Councilmember Monica Rodriguez, CD7  
Humberto Quintana, CD7 Planning Deputy  
Cedrik Emikyan, Owner

# Sunland-Tujunga Neighborhood Council

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December 12, 2018

via: Email

DANG NGUYEN  
City Planning  
Dang.nguyen@lacity.org

Re: ENV-2018-4721-CE, DIR-2018-4720-SPP  
6360 Foothill Blvd. Tujunga, Ca 91042

ADDITION OF RECYCLING BUYBACK IN CONJUNCTION WITH EXISTING MARKET,  
PURSUANT TO 11.5.7., TO MEET CONFORMANCE WITH FOOTHILL BOULEVARD CORRIDOR  
SPECIFIC PLAN

The Sunland-Tujunga Neighborhood Council Land Use Committee has met with Maria Khachiyan, applicant /owner of CRV Only Stores, Inc three times, twice at regular LUC meetings and once on-site. At all three meetings there were immediate residents present.

If this application is approved, the STNC recommends the following:

- CRV Only Stores, Inc. installing a 6-foot fence and landscaping along the Foothill Blvd side.
- CRV Only Stores, Inc. Recycle Buyback Center is to be on the property owned by the Foothill Foot Mart and not on the used shared lot space, which can continue to then be used for car parking.
- CRV Only Stores, Inc. is to be responsible for maintaining the cleanliness and up keep of the entire area as shown in the below diagram.



The applicant did not include any signage plans in their proposal and the STNC / LUC would like to see those plans should they exist.

Ms. Khachiyan is proposing that CRV Only Store put in a Recycle Buyback Center operation next to and on Foothill Food Market property at 6360 Foothill Blvd. She explained that it would be for “Members Only”, which the residents seem to appreciate. The applicant explained that it would be open to the public, however; they must first register and become a member in order to return their recycle items. This is the first time the STNC has heard of such an operation and are not sure how this limits the public?

At the November 19, 2018 LUC, meeting Ms Khachiyan advised that the plans for the entrance to the recycle location has changed. The previous plan had the Entrance Path of Travel along east side of the building in full view of Foothill Blvd. At the on-site meeting, the local residents felt this would ruin the aesthetic view along Foothill Blvd. The current plan is to now have the Entrance Path of Travel to start west of the market at the parking lot, where the market keeps their trash bins and is shown in the below pictures.

From the start, there were concerns over the cleanliness and aesthetics of the immediate surroundings. It is quite clear the trash/garbage is from the market and not by any homeless or the other businesses in that center.



Aesthetics is a high priority for this community. The overall community complaints are how awful Foothill Blvd. looks. The picture above shows the location of new proposed Entrance to the Path of Travel. This area is not seen from Foothill Blvd or from the market's front door however, it is in full view of employees and customers of Harbor Freight and Petsmart.

Because of these concerns expressed by the residents and adjacent businesses, CRV Only Store, Inc has stated they are committed to taking over the responsibility of maintaining the cleanliness and up keep the areas pictured here. They have also agreed to put a 6-foot fence and landscaping along the Foothill Blvd. side area so the actual storage container will not be seen from Foothill Blvd.

It has also been brought to the LUC attention that the Foothill Market is in violation of the Foothill Blvd. Corridor Specific Plan: Section 6 item A3:

**3. Trash/garbage areas shall be screened by a wall enclosure and/or landscape materials.**

It is the hope that the Foothill Market's owner will correct this issue in addition to the current signage along Foothill Blvd. is repaired to improve the area and be a good neighbor.

Thank you for the opportunity to submit these comments and considering the community. If you have any questions, please contact us by email at [secretary@stnc.org](mailto:secretary@stnc.org) or phone.

Attachment of the store frontage along the Foothill Blvd. side  
cc: Councilmember Monica Rodriguez, CD7  
Humberto Quintana, CD7 Planning Deputy  
Maria Khachiyani, Applicant/owner of the project





6360 FOOTHILL BLVD. TUJUNGA, CA 91042