



Sunland Tujunga Neighborhood Council

8250 Foothill Blvd., Suite A, Sunland, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

General Meeting Agenda

Wednesday, January 11, 2017 - 6:30 PM

North Valley City Hall

7747 Foothill Blvd, Tujunga, CA 91042

1. Call to Order and Pledge of Allegiance (2) Krystee Clark, President Announcements (7)
 - Congratulations to our “Clean Streets LA Challenge” grant recipients! The STNC Safe Streets Committee will receive \$1000 and the STNC Beautification Committee will receive \$750 at the Awards ceremony on January 14, 2017 at City Hall Rm 350 at 10 AM, everyone may attend
 - There are 3 vacant seats on the Land Use Committee. Contact president@STNC.org for details
 - Update on Oro Vista Park and Sunland Park equipment and upgrades
 - Reminder of STNC Bylaws pertaining to political campaigns and protocol for public comments
 - Housekeeping, Speaker Cards, and Timekeeper
2. Event Announcements - 1 minute per speaker (10)
3. Public Comment on Non-Agenda Items within the Board’s subject matter jurisdiction (10)
4. Public Official and Community Representative Announcements (10)
 - Questions/Comments from the Public (3)
5. **PRESENTATION: Farmer’s Market for Commerce Avenue by David Katz** (10 minutes)
 - Questions from community
6. **PRESENTATION: Community Forest Advisory Committee – Steve List** (10 minutes)
 - Questions from community
7. **DISCUSSION/ACTION: Appointment of New Board Member to Group Representative vacant seat.** To qualify for this seat, one must represent a business, educational, faith-based, community, service, youth, or special interest organization located in the community.
 - Candidate statements (2 minutes each)
 - Questions and answers from board and community (President discretion on time)
 - Board vote by show of hands.
8. **DISCUSSION/ACTION: Appointment of New Board Member to Region Two Representative vacant seat.** To qualify for this seat, one must live (either homeowner, renter, or other fixed living arrangement) work, or own property in Region 2 which is North of Foothill Blvd, from Mount Gleason Avenue and Big Tujunga Canyon Road to Commerce Avenue and Seven Hills Drive.
 - Candidate statements (2 minutes each)
 - Questions and answers from board and community (President discretion on time)
 - Board vote by show of hands.
9. **DISCUSSION/ACTION: Approve Minutes of the December 14, 2016 Meeting**
10. **DISCUSSION/ACTION: Review and approve December 2016 Monthly Expenditure Report (MER)**
11. **DISCUSSION/ACTION: Motion to approve funds for Map Your Neighborhood Program for STNC Region Representatives.** Organizing neighbors into protective teams in order to build relationships on a street-level. Helps with Community Emergency Preparedness as well as Outreach
12. **DISCUSSION/POSSIBLE ACTION: CIS on CF 16-1456,** a draft motion to enhance child safety and limit access to a children’s playground within a City park to children and parents or guardians accompanying a child
13. **DISCUSSION/POSSIBLE ACTION: CIS on proposed LADWP Customer Bills Of Rights.** Comments from our DWP MOU Oversight Committee Representative Aris Hovasapian.
14. **DISCUSSION/ACTION: Motion to appoint a Film Liaison for the Sunland-Tujunga Neighborhood Council.** Film Liaisons will show support for the Film Industry, partnership opportunities and strategies for communication and outreach
15. **DISCUSSION/ACTION: Motion to appoint a Purposeful Aging Liaison for the Sunland-Tujunga Neighborhood Council.** Purposeful Aging Liaisons will partner with the many city departments and the services that are provided to seniors
16. Board and Committee Reports including Discussion/Possible Action
 - a. Region & Group Representatives



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- b. Report from Budget Advocates
- c. Animal Issues
- d. Beautification
- e. Budget
- f. Arts, Recreation and Culture
- g. Land Use
 - i. **DISCUSSION/ACTION: Approval of additional comments and illustrations regarding Tank aesthetics to LADWP** brought from the STARC and LUC Committees on the Redmont Pumping Station by Abby Diamond (10)
 - ii. **DISCUSSION/ACTION: Motion to approve letter from LUC regarding drive-through carwash at 7101 Foothill** after walk through of site with owner on Saturday Jan. 7, 2017
- h. Outreach – Report: Preparation for CD7 candidate forum to include all Neighborhood Councils and to be held Saturday February 11, 2017 from 11 am -2 pm.
 - i. **DISCUSSION/ACTION: Motion for additional \$100 to be allocated to each region for “Meet and Greets” in March/April (\$100 per region already budgeted, motion would increase amount to \$200 per region)**
 - ii. **DISCUSSION/ACTION: Motion to allocate \$200 for sponsorship of VANC March Mixer**
- i. Youth Advisory Committee: Event Announcement: Teen Dance March 30, 2017. Request to community for food sponsorship.
- j. Storage Inventory Committee
 - i. **DISCUSSION/ACTION: Motion to appoint Pat Kramer as new chair of committee**
- k. Safe Streets Committee
- l. Women’s Issues Committee
- m. Safety Committee
- n. Bylaws Committee

17. Closing Comments by President, Acknowledgements, and Adjournment. (1)

Adjourn by 9:00 p.m.

Posted 1/8/17; Remove after 1/11/17

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 8250 Foothill Blvd. Unit A, Sunland, CA
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Krystee Clark, Board President, at (818) 566-0013 or email via president@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Krystee Clark, Board President, at (818) 566-0013 or email via president@stnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la Krystee Clark, al (818) 566-0013 o por correo electrónico stnc.org para avisar al Concejo Vecinal."

Dear President and Secretary of the STNC,

I've been a small business owner for the last 4 years in Sunland. I employ 9, 7 of which are local.

Small businesses are the true signs of an economy, their strength results in a strong economy overall, it's the ultimate indicator, we need more local businesses, we need to make the living here easy and appealing to residents and the work environment appealing to business to come and stay, more encouragement and support is needed but businesses have to come to serve with quality and professionalism, how can the Neighborhood Council do its part in serving those new businesses, joint effort with the Chamber to start with, our website should advertise that we have a package ready to assist new businesses, that package should include all relevant material and information about the Foothill Corridor, the signage rules and so forth, both Council and Chamber should have contact persons to assist those new businesses come in and have their questions asked. Neighborhood watch should be coupled with Business watch and unite in fighting crime and avoiding it if possible.

These are some of my points, i'd like to be more specific and answer questions at the meeting.

Thank you again for your guidance.

Yours truly,

Hrant S. Vartzbedian

Age 46, Married, father to 3

Cell: +1 (310) 956-0530

E-mail: hrantv@gmail.com



SUNLAND TUJUNGA
BUSINESS ASSOCIATION
9927 Commerce Ave., Tujunga, CA 91042

1/9/2017

Sunland Tujunga Neighborhood Council.

Att.: Mrs. Krystee Clark - President

The Sunland Tujunga Business Association nominates Mr. Hrant Vartzbedian as its representative to the Sunland Tujunga Neighborhood Council.

Thank you for your consideration

Sonia Tatulian

President

Hello, Mrs. Clark.

My name is Alejandro Magallanes and I am interested in fulfilling a position on the Sunland-Tujunga Neighborhood Council. I was informed about this position by Eve Sinclair, I am currently working with her on Sunland-Tujunga Safe Streets.

The position I am interested in filling is neighborhood representative for families/parents of young children. My sons currently attend Sunland Elementary. They will be there for the next 6 years. I am a member of our PTA and a parent volunteer. I was active in bringing an art studio to our school, and I am currently working with our principal to beautify our school with more murals and chain-link fence art.

In 2015 I contacted Ramon Barajas (City of Los Angeles Department of Recreation and Parks) via email, about lighting problems at Sunland Park. There were so many park lights that were not functioning, not replaced, and some light poles that were completely destroyed. Although we only communicated through email, Mr. Barajas was very helpful in getting the bad lights repaired and some light poles completely replaced. It took approximately 9 months for the work to be completed, or at least completed to the point where I agreed not to nag him via email anymore.

The reason I asked for these changes was because the parents, mostly mothers, who frequented the park with their children, lived in the nearby apartments. Their children did not have yards to play in, so the mothers would take them to the park, especially during the hot summer nights. Without appropriate lighting, the mothers did not feel safe.

Sharing this park is how I met Mrs. Sinclair. She asked me to join the Safe Streets Committee and I did. I've been writing for The Foothills Paper, detailing our cities traffic problems and our involvement with Vision Zero Los Angeles. She informed me about this open STNC position and about the recent retreat. I have realized that I would really like to be a part of the positive changes that are coming to our ever-so-changing neighborhood.

Thank You,

Alex.

Matthew Kruse

January 10, 2017

Dear Krystee Clark and STNC board,

This letter is to show my interest in pursuing the available board position on the Sunland Tujunga Neighborhood Council.

My name is Matthew Kruse, junior at Verdugo Hills High School and Vice President of the Junior Sunland Tujunga Neighborhood Youth Advisory Council. I have lived in the Sunland Tujunga community for the last 17 years and still enjoy living in this great neighborhood. I have worked in this community for many years trying to improve the lives of those residing in it, as well as bettering myself. With the help of the Jr. STNC and the community, I have organized two local food drives to help the homeless and low-income families in the area. I have also had the privilege of donating toys, as well as my time to the Desi Geestman Foundation for their annual Christmas party at City Of Hope. I hope to be an inspiration and role model for other young people looking to make a difference in their community. I'm excited for the opportunity to continue working with those who wish to make a difference in the place we all call home. I appreciate your time in considering me for this board position.

Sincerely,

Matthew Kruse

VHHS junior
STNC Youth Advisory Council Vice President
Matthewkruse26@yahoo.com

Date: Tuesday January 10, 2017

Dear Neighborhood Council,

My name is Vicky Cerpa. I have lived in the community for over 23 years. I would like to be considered for the Region 2 seat that is vacant.

In 2016, I attended my first STNC Meeting and was very impressed with the accomplishments of this body! It motivated me to become more active in my community. I am very proud to be a member of the Outreach and Budget Committee. I have always been a believer that by helping others, we are also helping ourselves become better people!

While raising my children, I actively volunteered 25+years in various levels at LAUSD. I have volunteered at the Women Center, The Greater Los Angeles Homeless Count, Parents for Unity, Mi Familia Vota, LUDLA, United We Dream, City of LA, CHIRLA and many more.

This past year has been a year of growth and meaningful connections. I know there is a lot more that needs to be done in our community. I can't wait to see the accomplishments and positive changes that await us. Standing together as one, we will make it happen! It would be a great pleasure to be part of the Sunland Tujunga Neighborhood Council Board!

Please vote for me.

Sincerely,

Victoria Cerpa

vickycerpa@yahoo.com

Sunland-Tujunga Neighborhood Council
Board Meeting Minutes of December 14, 2016

1. Call to Order at 7:05 p.m. by STNC President Krystee Clark with 14 board members present. (Established a quorum). Pledge of allegiance by Verdugo HS Student Body President and Youth Council President Desiree Marquez.

Board Members Present: Krystee Clark, Charlie Bradley, Dana Stangel, Pat Kramer, Ana Orudyan, Gail Carlson, Kathrine Juarez, Richard Ramirez, Pati Potter, Eve Sinclair, John Candler, Marlene Hitt, Amelia Anderson, John Von Gunten, Mark Seigel, and Julie Cuddihy.

Late: Pati Potter and Rick Ramirez. Kat Juarez left at 8:18. Gail left at 8:50 p.m.

2. President's Announcements:

- Krystee announced that the monies owed to STNC for rent of an office/storage space, etc. in the amount of \$13,440, would be reimbursed as a result of a motion by L.A. City Council President Herb Wesson which passed unanimously.
- She talked about the value of the recent board retreat, held in November and the progress in moving all of STNC's belongings out of storage by a joint effort of board members and community volunteers. Inventory work still needs to be done on the contents of the boxes and other items that were moved into the STNC office at North Valley City Hall. Items still need to be moved from the S-T Chamber office.
- Krystee noted that Gail Carlson has issued a letter of resignation. She thanked Gail on behalf of the board for her nearly two terms of service. Ana Orudyan, chair of the Women's Issues committee presented Gail with a bouquet of roses. Gail then spoke about her love for the community and her need to step down. Mark Seigel acknowledged Gail's work on getting local artists involved in painting the DOT boxes around town and the various other projects she has initiated as chair of the Beautification Committee.
- Krystee explained the policies with speaker cards and time limits for public comments. She acknowledged that she and board member David Barron are running for CD 7 and as a candidate, she will recuse herself from any issues related to the upcoming election.

3. Event Announcements:

- Dana Stangel, Animal Issues Chair, stated that her committee will give a presentation on January 17, 2017 on "Coyotes in Your Backyard" at 7 p.m. at North Valley City Hall.
- Susan Potthoff, volunteer for Little Landers Historical Society, asked for donations of plants and service at the Annual Plant Sale and fundraiser in April.
- Sheri Smith, Little Landers, invited everyone to their two events on Friday, Dec 23: at 4 p.m. they will show the movie, "The Great Rupert" and at 6 p.m. there will be a Yule Log burning in the fireplace. She also spoke about their first ever event to bring in the new year at Bolton Hall, Dec. 31, 10 am. – 1:30 p.m.
- Joe DeCenzo, chair of STARC (S-T Arts, Recreation and Culture committee) invited everyone to the Back Door Bakery in Sunland for the first menorah lighting event: Chanukah in the Foothills, Dec 28 6:30 p.m.

- A representative from Neighborhood Housing Services of LA County spoke about their upcoming workshop for the community on becoming a home owner. The Sunland-Tujunga Library was to host an event on Dec. 17 from 10 – noon.
- Marlene Hitt asked for applicants for the next poet laureate to be sent to S-T Village Poets. They are also seeking sponsors for their events.
- Andrea Estrada introduced the program “Parent Committed” with a series of informational programs on alcohol-related prevention and other subjects at Verdugo Hills High School's Parent Center, every Thursday from 8:30 am. – 10 a.m.
- Nina Royal, STNC Safety Chair, asked for people to join the Safety Committee. Next meeting is the evening of Jan. 10, 2017. They will be planning an Emergency Preparedness Drill in April.
- Sonia Tatulian, publisher of The Foothill Record, talked about a black bear that has been spotted in the foothills neighborhoods.
- Amelia Anderson, STNC Homeless Rep, asked for participants to count the local homeless on Jan. 24, 2017. This program is mandated by HUD in order to provide funding. Also, Chapel of the Hills invited the community to their annual XMAS dinner, 12/25 at 3:45 p.m.
- John Candler, STNC service rep, invited the public to participate in his “Love the Neighborhood Initiative” the first Saturday of every month helping neighbors in need with home services and doing clean ups of the local park and streets.
- Tony Wilkinson, deputy to LA City Councilmember Wesson, talked about deer being hunted at the Haines Canyon debris basin in an area surrounding local residences. He pointed out that the deer are tame and it is a danger to anyone hiking in the woods. Letters need to be written and sent to city officials.
- Brian Cotton asked for help packing boxes to move his belongings and gave a progress report on how his home is getting cleared of debris.
- Mark Seigel, HAM radio instructor, talked about pamphlets he brought on health and safety.
- Charles Bradley asked for public input on how he can assist in any community improvement projects.

4. Elected Officials Reports:

David Gonzalez, representative for School Board Member Monica Ratliff, announced that the schools will be going on vacation Dec. 16, 2016 and returning Jan. 9. He spoke about programs students who need extra credit can do during that time period to make up credits they lack.

5. Discussion on closing of Verdugo Hills Golf Course: Karen Zimmerman and Mark Stirdivant, chairman of the board of VOICE, explained what is happening with the Verdugo Hills Golf Course closing and how they will keep fighting against the proposed 221 single family home development on that site. The objective is to create a regional park that would also mark the historical site of the Tuna Detention Center. Mark noted that money is available that could make that happen through a Statewide Parks Bond Measure. He suggested as a next step getting an appraisal of the property from Snowball West, which is the developer. He believes that portions of the EIR are seriously flawed and to combat this proposal, legal means will be used. Go to the VOICE website or STNC for more info.

Janek Dombrowa, the architect for Snowball West, then spoke about his redesign of the project which he began working on four years ago. Then will be using permeable pavers, not black top for the road between the 221 homes with green areas around the buildings. He responded to the community's concern about buying the property saying that if the public wants open space, rather than a housing development, funding would be necessary to purchase the property. He then responded to questions from the board and stakeholders on the following topics:

- Pat Kramer: Where would cars enter and exit this development?
- JD: Tujunga Canyon Boulevard and La Tuna Canyon Boulevard.
- PK: How many more cars would be produced by this development and how much more time would be added to the 'delay factor' of cars trying to turn onto Tujunga Canyon Boulevard from Foothill to access the 210 freeway during rush hour?
- JD: I don't know. (Later, it was suggested that there would be at least two cars per unit so it would be at least 400 more cars. He said there is a Traffic Study that the public could read but he didn't have it with him).
- Jon von Gunten: How many extra trips would be estimated in and out of the development?
- JD: I don't know – it's in the study.
- JVG: What would the environmental impacts be from the traffic?
- JD: That's in the study too.
- Gail Carlson said the traffic already backs up to Commerce Avenue in the morning creating traffic jams on Foothill. She thanked him for trying to meet the public's expectations with this development but stated that it was simply over development for our area.
- Pati Potter asked whether the owners of the golf course are losing money by keeping it open.
- JD: He said he could not answer that question. He stated that the area consists of 28 acres and there is potential to do something else with this land.
- Krystee Clark: Will the businesses on the golf course site be closed when the Golf Course closes, as they contribute many community fund raisers.
- JD: Probably.
- Janelle Hussion: How many bedrooms would each unit have?
- JD: 3 to 4 bedrooms per unit.
- JH: Then that would require 3 or 4 parking spaces per unit. I know this because my family works in construction. Adding 3 or 4 parking spaces means about 663 – 884 more cars which would increase traffic onto the roads.
- JD: I don't think those figures are correct. (Janelle and JD disagreed on what the law requires).
- Nina Royal said she feel the community was being bullied into accepting this arrangement as the owner has done nothing to enhance the golf course property, nor has he held any fundraising events.
- JD acknowledged that he doesn't have the power to stop this project but said he is trying to do the best possible thing with this project under the circumstances.
- Jon von Gunten stated that if there are 229 single family, over a 24 hour period there would be 1155 more daily car trips.

- JD: Our study shows there would be 124 more cars on the road in the early hours and 141 in the evening hours.
- Dr. Brian Miller said he has begun work on a documentary on the Verdugo Hills Golf Course. It was shot two weeks ago and features S-T people and is approximately 7 minutes long. He was going to show it at the meeting however there was a technical problem and it was not possible to preview it. He said it would be uploaded to STNC.org the following day. He also pointed out that talk show host Jimmy Kimmel is involved in his project and on Dec. 21, KFI's Tim Conway Jr. Show will be discussing it on the radio. A call to action is going out to members of the community to get involved.
- Karo Tarossian stated that the developer has been describing this project as a "Small Lot Subdivision" but it does not meet the requirements – it's much larger than a small lot subdivision. He said that a gated community is not appropriate for this location. He also said any Traffic Study they have done will be invalid when the Golf Course closes. He asked that any dialogue with the golf course owner and developer should be put on hold until the March election finalizes our next LA City Council rep who can advocate for the community's concerns. He pointed out that this site is an important groundwater recharging site and that hasn't been incorporated into the draft EIR – one of the many inaccuracies in that report.
- (Unidentified young woman resident) called the golf course a "gem" and said she was upset that it was being taken away from the community. She asked if he could stop it.
- JD: The process has been started and is so far down the line, it can't be stopped.
- Dana Stangel said she is very interested in pursuing acquiring the 28 acres for a Wildlife Center, something she's been advocating for several years for this community. She encouraged everyone to express their ideas to VOICE. She believes an urban wildlife center complete with rehabilitation facilities for small, local wildlife would be the right usage. It would be a "zoo quality" facility with a rehab hospital and when complete, would serve as an educational resource for students. (See: www.terangaranch.org).
- (Unidentified woman) said we are in a drought and this is causing bears to come down out of the hills. With all these homes needing water and electricity, it is just going to make the situation more dire. She believes the land needs to be left as open space for wildlife corridors.
- Mark Stirtivant asked if anyone has been provided with an accounting of the golf course? An appraisal is a common sense time honored way for different parties to come into agreement on the value of something. Why are there no efforts for an honest appraisal and accounting of the golf course?
- Question about any efforts to mitigate traffic?
- JD: That would have to be discussed with CalTrans.
- Art Miner said he started a revitalization plan for the community 3 years ago and the golf course is one of the key assets that are very special. He said we've lost most everything that makes this community unique and need to bring back horse trails and other features that are why people move here and want to live here. He said the golf course is much more than just that - it's more of a community center where people visit as well as a key factor in this community.
- (Unidentified man) asked how many trees are going to be cut down for this development and what's the total cost?

- JD: 127 palm and pine trees and 50 oak trees and sycamores. Architect said he didn't have the numbers.
- Stakeholder pointed out that there are also bunnies and wild ducks that seek shelter on that property.
- Mark Seigel suggested buying the property referring to Fred Gaines' last estimate that it was worth \$12.5 million several years ago, and \$3.5 million when Wendy Gruel was involved.
- John Laue suggested a plan was needed to purchase the property. He would like to see it remain as is.
- JD: The golf course is to close Dec. 31 but he said he would ask the owner to hold off for a month more.
- Liliana Sanchez, ST Land Use Committee and Safe Streets Committee noted that La Tuna Canyon is the most dangerous street in the area, according to a recent speaker from the LAPD. With this factor of life and death occurring right now, as well as other largescale developments planned around La Tuna Canyon, it is a major safety concern with people speeding on the dark roadway. She asked everyone to bring it to the attention of the Mayor as this development would mean higher fatalities.
- Amelia Anderson suggested a campaign to raise money for purchasing the land, similar to ALS's cold water bucket challenge. She estimated that \$125.00 from each resident would be enough to purchase the land.
- (Unidentified Sunland resident) talked about K-Mart's closing destroyed families and how the same would happen to generations of golfers.
- (Another resident) said many families have grown up around the golf course and talked about Tees on the Green's fundraisers for the community.
- Regina Clark asked who would maintain the golf course land after it is closed?
- JD: No one.
- Eve Sinclair asked if a ramp could be built off of the 210 for access and leaving this development.
- JD: No it could not.
- Todd, a local resident, asked the architect to find another place to build his sub division. By turning the water off and letting the land go brown, it will reduce the value of the property and that value could not be regained. He pointed out that the decision to close meant the owner was not interested in looking at any other option.
- Gail Carlson asked why the developer wasn't present to answer the community's questions, since it was known that the architect would be presenting.
- JD: The owner's advisor can be reached by phone: **Michael Hoberman: 818 881-1888.**
- Cindy Cleghorn noted that there is a long history of the community being proactive in stating they were against this development and it's all on record in the form of letters previously written and sent to the developer and state/city officials. There has been ongoing and continuous communication.

The presentation concluded at about 9:15 p.m.

6. Approve Minutes of November 9, 2016 board meeting: Susan Potthoff asked that her name be corrected. **(Clark/Stangel) moved approval of the revised minutes. The motion carried unanimously.**

7. Monthly Expenditure Report approval: (Clark/Sinclair) moved that the board accept the monthly MER. The motion carried unanimously.

8. Board Vacancies: Krystee read the bylaws for filling a seat for Region 2 and the Group Rep recently vacated by Gail Carlson and Richard Stewart. The board positions will be filled by candidates who are interested at the next board meeting in January.

9. Outreach: (Cuddihy/Seigel) moved that STNC approve \$500 to purchase promotional materials for a teen dance on March 30, 2017 at Cesars Banquet Hall. Julie said it would be a free event for teens and there is no fee for renting the hall as Cesars Banquet Hall is sponsoring this event. **The motion carried unanimously.**

10. Candidates Event: (Stangel/Bradley) moved that STNC allocate \$500 to host a candidate forum for CD7 candidates on Feb. 11, 2017. The motion carried. (Clark recused herself). Dana said they are still looking at locations and trying to partner with other NCs on this.

11. Boards and Committees:

Budget Advocates Report: Rick updated the board on serving as a budget advocate and asked for feedback on any issues to take back to the City.

12. Region Reports:

- **Region 1 Rep,** Pat Kramer talked about the new fitness equipment installed by Rec & Parks at Oro Vista Park by the Grove Street entrance. There are 6 pieces of equipment and two new trees plus cushioning around the equipment and safety bollards to protect it from auto traffic. Rec & Parks will also be looking at upgrades to Sunland Park in the form of lighting, fencing and fitness equipment.
- **Safe Streets Committee** – Eve Sinclair gave an update on what her committee is working on.
- **Animal Issues Committee** – Dana announced her new co-chair, Suzanne Ferron.
- **Bylaws Committee** – Krystee is looking for members for this committee.
- **Womens' Issue Committee** – Ana Orudyan gave a report on her first meeting, which will continue monthly the 1st Tuesday of every month from 6:30 – 7:30 p.m. The acronym WOMAN (devised by Charlie Bradley) stands for Worthy of Meeting Everyone's Needs.
- **Civic University** – Dana and Rick stepped up to take this three week course.

13. Meeting adjourned at 9:26 p.m.

Minutes by Pat Kramer

Department of Neighborhood Empowerment

Reporting Month:	DECEMBER	MONTHLY EXPENDITURE REPORT
NC Name:	Sunland-Tujunga	Submitted: 1/11/2017 11:37:04
Budget Fiscal Year:	2016-2017	



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	RingCentral			12/07/16 - RingCentral Telephone	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$65.04
2	Elk's Lodge			12/19/16 - Elk's Lodge - balance owed	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$800.00
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$865.04
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							\$7,327.31
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$0.00
D	Total Expenditures & Commitments							\$8,192.35
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							\$0.00
F	Approved Budget 2016-2017							\$37,000.00
G	Balance of Budget 2016-2017							\$28,807.65

Reporting Month:	DECEMBER
NC Name:	Sunland-Tujunga

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$5,699.67	\$0.00	\$5,699.67	\$865.04	\$4,834.63

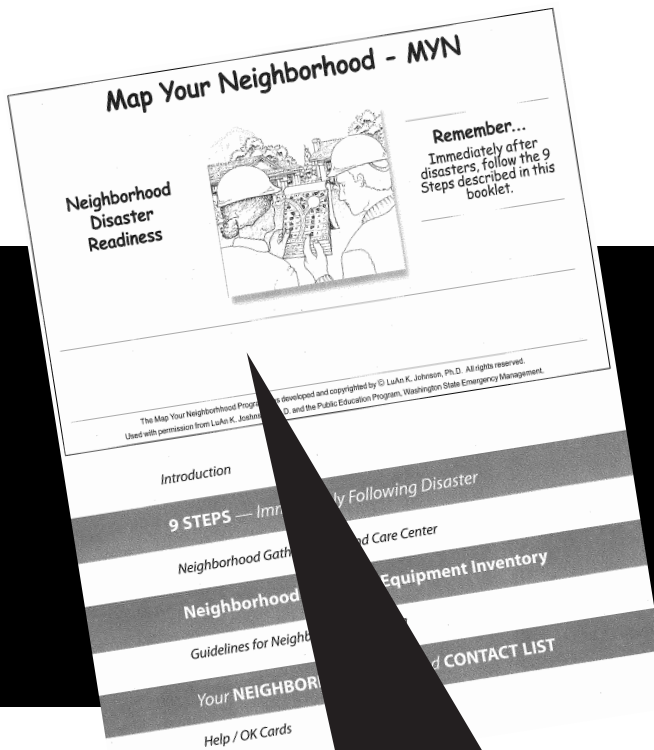
MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$27,536.00	\$865.04	\$0.00	\$4,471.85	\$22,199.11
200	Outreach	\$5,414.00	\$0.00	\$0.00		\$5,414.00
300	Community Improvement	\$2,800.00	\$0.00	\$0.00		\$2,800.00
400	NPG	\$1,250.00	\$0.00	\$0.00		\$1,250.00
500	Elections	\$0.00	\$0.00	\$0.00	\$2,855.46	(\$2,855.46)
	TOTAL	\$37,000.00	\$865.04	\$0.00	\$7,327.31	\$28,807.65

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	Shooshig Susan Avakian	Print Name	Krystee Clark
Date		Date	
NC Additional Comments			

Prepare for Disasters

Neighbors Helping Neighbors!

Map Your Neighborhood (MYN)



Hand outs are generic.
Place your own contact information here!

In a disaster the most immediate source of help are the neighbors living around you.

MYN materials provide you the tools and resources you need to organize your neighbors into life protecting teams.

It's quick and easy! Simply register as a user, find Military Emergency Mgmt (MIL) under the listed agencies and see all the great items we offer! To place your order please visit myfulfillment.wa.gov

Ordering Instructions For MYN Publications

- 1) Log into and/or register on <http://myfulfillment.wa.gov>
- 2) Click on **Fulfillment By Agency** (left side of webpage)
- 3) Click on **Emergency Mgmt (MIL)**
- 4) Click on **Map Your Neighborhood – Generic**
- 5) Enter desired quantity (in box)
- 6) Click on **Add to Cart**
- 7) Choose Due Date & Time
- 8) Verify Shipping address
- 9) Click on **Save Changes**
- 10) Click on **Checkout**
- 11) Follow the Payment Process

***Minimum Order of 5**

Prices Include Shipping

Quantity	Price before tax	Price per piece
5	\$10.00	\$2.00
10	\$12.40	\$1.24
25	\$16.75	\$0.67
50	\$24.50	\$0.49
100	\$38.00	\$0.38
250	\$88.32	\$0.32

Available
in
Spanish

MYN

Map Your Neighborhood



- Remember -
***In a disaster your most immediate source of help
are the neighbors living around you.***



Prepare

Neighborhoods that are prepared for emergencies and disaster situations save lives, reduce the severity of injuries and trauma, and reduce property damage. In addition, contributing as an individual and working together as a team helps develop stronger communities and improve the quality of life in the community.

Learn

- Learn the first **9 Steps to Take Immediately Following a Disaster** to secure your home and protect your neighborhood. It is hard to think clearly following disaster. These steps will help you to quickly and safely take actions that can minimize damage and protect lives.
- Identify the **Skills and Equipment Inventory** each neighbor has that are useful in an effective disaster response. Knowing which neighbors have supplies and skills ensures a timely response to a disaster and allows everyone to contribute to the response in a meaningful way.
- Create a **Neighborhood Map** identifying the locations of natural gas and propane tanks for quick response if needed.
- Create a **Neighborhood Contact List** that identifies those with specific needs such as the elderly, those with a disability, or homes where children may be alone during certain hours of the day.
- Work together as a team to evaluate your neighborhood after a disaster and take the necessary actions.

Washington State Emergency Management Division, Public Education Program

1.800.562.6108; PublicEducation@emd.wa.gov

<http://mil.wa.gov/emergency-management-division/preparedness/map-your-neighborhood>

MYN

Map Your Neighborhood



Designed to improve disaster readiness at the neighborhood level (generally neighborhoods = 15-20 urban homes; 5-7 in rural areas and can be implemented in condos and apartment complexes).

Teaches neighbors to rely on each other during the hours or days before fire, medical, police, or utility responders arrive.

Takes just one person to begin this process by inviting the neighborhood to his or her home for a 90-minute meeting, facilitated by the program DVD.

Craig Fugate, FEMA Director commented that there needs to be something to “fill the gap” between CERT and individual preparedness - *MYN* is that program.

- IAEM’s first place in the State/Regional Public Awareness Category, 2009
- FEMA’s Challenge Award: <http://blog.fema.gov/2011/06/and-challengegov-winner-is.html>, 2011
- FEMA’s Individual & Community Program Award: Innovative Training and Education Programs <http://www.citizencorps.gov/councils/awards/2011/awardwinners2011.shtm>, 2011

Program Components *(accomplished in a 90-minute neighborhood meeting):*

- 9-Step Response Plan begins at home and then reaches throughout the neighborhood. It teaches what to do to save a life, reduce the severity of injuries, reduce emotional distress, and decrease property and environmental damage.
- Skill & Equipment Inventory saves response time by identifying who in the neighborhood has relevant response skills and equipment.
- Neighborhood Map created during the neighborhood meeting pinpoints the exact locations of natural gas meters and propane tanks, recognizing the single biggest source of neighborhood fire (about 67%) following disaster is natural and propane gas leaks.
- Contact List identifies who in the neighborhood may have specific needs following the disaster, including those who are elderly, neighbors with disability, or those home alone.

Program Materials:

- MYN Neighbor Handout: contains the 9-Step Response Plan, Skill & Equipment Inventory, Neighborhood Map & Contact List, Help / OK card. Available in English and Spanish.
- MYN Discussion Guide: designed as a ‘script’ for MYN’s DVD and can be easily read if a DVD player is not available. Other supporting materials include information on how to implement in vertical and rural neighborhoods.
- MYN DVD: produced in a play-pause-discuss format and is subtitled in English, Spanish, Russian, Korean, Chinese, and close-captioned for the hearing impaired.
- MYN CD: supporting materials includes the Discussion Guide, meeting invitation, promotional flyer, brochure, reporting tool, and database.
- Personal Preparedness: Prepare in a Year (PIY) and Getting Ready Home programs offer step-by-step instructions, compelling photos, and streaming videos which educate people on how they can prepare their families and homes to better survive disasters (only available online).

Additionally:

- Forty-four (44) states, Washington DC, and Puerto Rico have expressed interest in MYN - finding it to be a cost effective and time efficient approach to neighborhood preparedness. England, Indonesia, New Zealand, and Canada have also inquired about MYN for possible implementation in their area.
- has a proven track record. The program was first utilized during the 1989 Loma Prieta earthquake in Sunnyvale, California. During the 2001 Nisqually earthquake, 92% of 460 organized neighborhoods in Seattle reported responding in a timely and organized manner to the needs of their neighbors.

MOTION

In order to provide for a safe environment in our children's playgrounds, the City should limit access to children and parents or guardians accompanying a child. Other municipalities have adopted similar laws to enhance child safety and provide law enforcement officers and the public with clear regulations as to who may be present in a children's playground.

I THEREFORE MOVE that the Office of the City Attorney, with the assistance of the Department of Recreation and Parks, be requested to prepare and present a draft ordinance that limits access to a children's playground within a City park to children and parents or guardians accompanying a child.

I FURTHER MOVE that the Department of Recreation and Parks post signage at children's playgrounds subject to the new law.

I FURTHER MOVE that the Board of Recreation and Park Commissioners be requested to consider and act on the proposed ordinance.

PRESENTED BY: 
MITCH O'FARRELL
Councilmember 13TH District

SECONDED BY: 




DEC 14 2016



CUSTOMER BILL OF RIGHTS

Water and power are essential to life and our economy. LADWP is committed to providing our customers with the highest quality water and power, with prompt, consistent and easily accessible customer service. We will approach our business practices in a collaborative way with the interest and needs of our customers in mind. We will proactively seek the best outcomes for our customers. We will provide our services in a safe, reliable and cost-effective manner that is sustainable and environmentally responsible.

OUR SERVICE COMMITMENT TO OUR CUSTOMERS

1. Quick, Clear and Consistent Customer Service

Our Service Philosophy

- Customers should be treated with courtesy, honesty, empathy and respect.
- Customers should find it easy to access services and information, including billing and usage data.
- Every question deserves an answer, and inquiries should be responded to promptly and followed up to completion.
- Customers should be informed of progress and receive updates about the status of requests.
- Service hours and locations should be convenient to customers.
- Customers should receive clear, accurate and consistent information.
- Customer interactions should be simple and streamlined, and continuously improved.
- Automated service options should be continuously expanded for customer convenience.

Our Service Level Commitments

- Call wait times shall not exceed three minutes on average.
- LADWP will respond to account related questions received via email within 24 hours or next business day of receipt.
- LADWP will send 95% of bills, on average, within three business days of meter read.
- Bills that exceed three times the average historic use for the same billing period will automatically be reviewed. If a customer receives a bill that is three times their average historic billing period use due to an inaccurate meter reading, they will receive a \$25 bill credit and the bill will be corrected.
- Customers who do not provide access to their meter for an actual meter read will be informed at least twice and at least 10 days before service is disconnected.
- LADWP will replace defective meters within 90 days of it first being reported or discovered by LADWP.
- Requests to start a new residential account will be processed within one business day (or on the day requested by the account holder) or the connection fee will be waived.
- Customers who sign up for paperless billing for the first time will receive a one-time \$10 credit and an additional one-time \$15 credit if they also sign up for auto pay at that time, through December 31, 2018.
- New business service connections of 200 amps or less shall be completed within 10 business days after approved final inspection is received by LADWP or customer will receive a one-time \$25 credit.
- Solar interconnections for residential projects 10 KW or less shall be completed within 10 business days after approved final inspection is received by LADWP or the customer will receive a one-time \$25 credit.

2. **Reliable, Safe and Sustainable Power**

Our Service Philosophy

- Customers should receive reliable power, meeting or exceeding the reliability of comparable utilities.
- Ratepayer money will support substantial investments to operate and maintain, upgrade or replace power infrastructure to ensure continued reliability, cost effectiveness and environmental performance.

Our Service Level Commitments

- On average, customers will experience no more than one unplanned outage annually, lasting less than two hours, as reported through standardized industry metrics for frequency and duration.
- LADWP will provide notification of power outages and expected service restoration on our mobile enabled website, on average, within 60 minutes of LADWP becoming aware of the outage and diagnosing the cause.

3. **Reliable and High Quality Water**

Our Service Philosophy

- Customers should receive safe and reliable water that meets or exceeds mandated water quality levels.
- Ratepayer money will support substantial investments to operate and maintain, upgrade or replace aging water infrastructure to ensure continued reliability, cost effectiveness, and environmental performance.

Our Service Level Commitments

- On average, 98% of water customers will experience no service interruptions annually.
- LADWP will provide notice of water outages with an explanation and information on expected service restoration in person or on our mobile enabled website, on average, within 60 minutes of LADWP becoming aware of the outage and diagnosing the cause.
- Water system leaks will be investigated and assessed within four hours of LADWP becoming aware of a potential pipe break, and will be prioritized for repair based on severity.
- Respond to water quality customer complaints before the end of the next business day.
- Water quality information will be publicly available online.

4. **Collaborative Operations and Programs**

Our Service Philosophy

- Rebate and incentive programs should be tailored for all of our customers, including renters, property owners and small and large businesses irrespective of economic, social or cultural differences.
- Rebate and incentive programs should be developed to primarily assist in lowering customer power and water bills and reducing environmental impacts.
- LADWP will collaborate with its customers to ensure services are designed and managed to meet customer needs.
- LADWP will make every effort to provide the maximum amount of cost-effective investment in energy efficiency and water conservation programs available to benefit customers.

Our Service Level Commitments

- Rebates and incentive programs will be easy to access and completed applications reviewed within 30 days.
- LADWP is committed to budgeting and issuing rebates that encourage customers to help us meet long term 15% energy efficiency and 25% water conservation goals.

The service levels established herein are subject to the express reauthorization by the Board of Water and Power Commissioners every twenty-four months. All service level commitments are effective starting February 1, 2017. Customers must request to receive waivers and credits. Service levels apply to services during non-emergency operations and normal operating conditions. These service levels supersede any previously established service levels on the subjects addressed in the Customer Bill of Rights. All services are subject to customer compliance with all of the appropriate rules for service, permits, regulations, ordinances or other applicable terms and conditions for the particular service. This Customer Bill of Rights is not intended to, does not, and should not be implied to create any legal rights or remedies beyond those set forth in the Rules Governing Water and Electric Service, which are the legally binding rules between LADWP and its customers.