



# Sunland Tujunga Neighborhood Council

8250 Foothill Blvd., Suite A, Sunland, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

## General Meeting Agenda

Wednesday, July 13, 2016 - 6:30 PM

Elks Lodge

10137 Commerce Avenue, Tujunga, CA 91042

1. Call to Order and Pledge of Allegiance (2) Krystee Clark, President Announcements
  - Housekeeping, Speaker Cards, and Timekeeper
  - Code of Conduct, Ethics & Funding Training for STNC Board
2. **Public Comment on Non-Agenda Items within the Board's subject matter jurisdiction (10)**
3. **Event Announcements - 1 minute per speaker (10)**
4. **Committee Meeting Times:**
  - **Land Use Committee (LUC)** – first and third Monday of the month at the Elks Lodge
  - **Executive** – first Wednesday of the month at 6 pm at the STNC Office
  - **Budget** – next meeting 7/21/16 at 7 pm at the STNC Office
  - **Outreach** – first Wednesday of the month at 8 pm at the STNC Office
  - **Animal Issues** - third Tuesday of the month at 7pm – Sunland Foursquare Church
  - **Arts, Recreation & Culture (STARC)** – first Tuesday of the month at 7 pm at the STNC Office
  - **Beautification** – Next meeting 8/29/16 6 pm at the Sunland-Tujunga Library
  - **Safety** – Next meeting 8/8/16 at 7 pm at the STNC Office
  - **Youth Advisory Committee** – third Monday of the month at the STNC Office
5. **Public Official and Community Representative Announcements (10)**
  - Questions/Comments from the Public (3)
6. DISCUSSION/ACTION: Approve Minutes of the June 8, 2016 Meeting
7. DISCUSSION/ACTION: Review and approve May 2016 & June 2016 Monthly Expenditure Reports (MERs) (2)
8. **Presentation from LA County Department of Mental Health by Ramona Casupang (15)**
  - Questions (5)
9. DISCUSSION/ACTION: **Review and approve STNC Budget for FY 2016-17**
10. DISCUSSION/ACTION: **Motion to create a new ad-hoc STNC Storage Inventory Committee**
  - The committee will consist of 5 members with a quorum of 3 to hold a meeting. The purpose of the committee will be (1) to perform an inventory of items in the three storage spaces currently holding STNC material and items, (2) determine if STNC can relieve itself of any items in storage, (3) determine if items may be consolidated into one or two storage spaces, (4) research if more affordable storage spaces may be available, including, but not limited to, City properties, (5) make recommendations to STNC board regarding best long-term solution for items that need to be kept in storage. The Committee's meetings will be held in accordance with the Brown Act, open to everyone and held at meeting locations that are ADA compatible in accordance with DONE / LA City requirements. This ad-hoc committee will start meetings immediately and prepare recommendations to present to the Board at the August 2016 STNC monthly meeting, and shall present further recommendations at each monthly meeting until the committee determines that its purpose has been served, no later than the December 2016 monthly meeting. This ad-hoc committee will be dissolved effective June 30, 2017. (5)
11. DISCUSSION/ACTION: **Motion to create a new ad-hoc STNC Transportation Committee**
  - The committee will consist of 9 members with a quorum of 5 to hold a meeting. The purpose of the committee will be to study transportation issues within the STNC boundaries on Foothill Boulevard and report its findings to the Board. The committee will focus its efforts on identifying improvements that can be made on Foothill Blvd regarding (1) slow traffic, (2) reduction of accidents, (3) improvement in the safety of both pedestrians and motorists using Foothill Boulevard, and (4) any other significant findings resulting from the committee's work. The Committee's meetings will be held in accordance with the Brown Act, open to everyone and held at meeting locations that are ADA compatible in accordance with DONE / LA City requirements. This ad-hoc committee will prepare its recommendations in a final report to be submitted to the Board on June 15, 2017. This ad-hoc committee on transportation will be dissolved effective June 30, 2017. (5)



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12. DISCUSSION/ACTION: **Motion to create an STNC support letter for Patty Lopez effort to add equine safety section to DMV materials** (5)
13. DISCUSSION/ACTION: **Motion to appoint a representative from the STNC to the Neighborhood Council Sustainability Alliance** (5)
14. DISCUSSION/ACTION: **Motion to appoint a Public Works liaison for the STNC** (5)
15. **Board and Committee Reports including Discussion/Possible Action:** (30)
  - a. Region & Group Representatives
  - b. Animal Issues:
    - i. Approve Community Impact Statement for CF-16-0585 regarding management of coyote population in residential neighborhoods. – *Dana Stangel*
    - ii. Motion to approve \$600 for Barn Owl Boxes
  - c. Arts, Recreation and Culture
    - i. Motion submitted by committee: Quorum, as approved by a majority vote. Henceforth, the number of committee members necessary to constitute a quorum shall be 5 (five).
    - ii. New member nomination: McGroarty Arts Center representative Danielle Eubank and alternate member Dawn Jenkins
  - d. Beautification
  - e. Budget:
    - i. Budget Committee members for 2016-17: Shooshig Avakian (Chair), Bill Skiles, Kathrine Juarez, Victoria Cerpa, Rick Ramirez
    - ii. Motion to assign Treasurer Shooshig Avakian with task of investigating feasibility of switching STNC office phone number service provider to Google Voice or another free or low cost service provider, and delegated authority to do so.
  - f. Land Use
    - i. Members of the LUC are: Cindy Cleghorn (chair), Bill Skiles (vice chair), Debby Beck (vice chair design and architecture), Liliana Sanchez, David Barron, Nina Royal, Karen Zimmerman, John Laue, Cathi Comras, Elektra Kruger, William Malouf (alt), Pati Potter (alt). The LUC meets first and third Mondays (except holidays) at 7 p.m. at the Elks
    - ii. LUC has received early notification of application for a 13 lot subdivision at 8100 McGroarty at McVine.
  - g. Outreach
    - i. Fourth of July Parade and Fireworks
    - ii. STNC tables at Summerfest (7/22-7/24), Watermelon Festival (8/13-8/14), National Night Out (8/2/16)
  - h. Safety
    - i. Youth Advisory Committee
16. Reaffirm Committee Chairs, Co-Chairs, Vice-Chairs for standing committees required by the STNC's Bylaws and announce next meetings. (5)
  - a. Budget
  - b. Outreach
  - c. Bylaws
17. Reaffirm or dissolve any ad-hoc Committees and Committee Chairs (10)
  - a. Beautification
  - b. Arts, Recreation and Culture (STARC)
  - c. Youth Advisory Committee
  - d. Animal Issues
  - e. Safety
18. Closing Comments by President, Acknowledgements, and Adjournment. (1)

**Adjourn 9:00 p.m.**

Posted 7/11/16; Remove after 7/13/16



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS - STNC** agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 8250 Foothill Blvd. Unit A, Sunland, CA
- At [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Krystee Clark, Board President, at (818) 566-0013 or email via [president@stnc.org](mailto:president@stnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at [EmpowerLA.org](http://EmpowerLA.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la Krystee Clark, al (818) 566-0013 o por correo electrónico [stnc.org](http://stnc.org) para avisar al Concejo Vecinal."