

SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL  
LAND-USE COMMITTEE MEETING MINUTES  
January 7, 2019

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- I. Meeting was brought to order at 7:14pm by Chairperson Cindy Cleghorn
- II. Roll Call
  - a. Present
    - i. Cindy Cleghorn
    - ii. Debby Beck
    - iii. Elektra Kruger
    - iv. Nina Royal
    - v. John Laue
    - vi. Liliana Sanchez
    - vii. Vartan Keshish
    - viii. Pati Potter
    - ix. Richard Marshalian
    - x. Arsen Karamians
  - b. Absent
    - i. Bill Skiles
    - ii. David Barron
    - iii. Cathi Comras
  - c. No Public Representatives Present
- III. Self-Introductions of LUC Members
- IV. Declaration of LUC Member Conflict of Interest or Ex Parte Communications re items on this evening's agenda
  - a. None noted
- V. 6388 Foothill (incorrect address noted on the agenda – should read 6703 Foothill) – Suite 109, Change of Use from Office to Retail. Located across from Caesar's Palace
  - a. Have not yet received the information packet
- VI. Recommendations to Changes in LUC Members
  - a. Point = to open up Committee seats to stakeholders with an interest on serving on the LUC from those who have not or are no longer able to attend LUC meetings
  - b. Debby B./Nina R./Liliana S./Pati P.: Explained the LUC application process and function of the LUC
  - c. Status of current LUC members – Cindy Cleghorn
    - i. Cathi Comras – while very dedicated to the LUC, her current job keeps her from being able to attend Monday evening meetings. Has expressed interest to continue assisting “in the background”. That seat may be open.
    - ii. William Malouf – Comes from a historical preservation background, but as an alternate attended only one meeting last year when called upon for the LUC to meet quorum. Without regular participation, that seat may be open
    - iii. David Barron – Has moved from the area and is no longer a Sunland-Tujunga stakeholder. That seat is open
    - iv. John Laue – Has not attended meetings for many months. His failure to participate may open that seat
    - v. Lora De La Portilla – Attends sporadically but has expressed an interest in continuing to serve on the Committee

- d. Committee input to potential changes to LUC membership
  - i. Elektra K.: John L. has not attended an LUC meeting in many months. At the very least he should be transferred from Committee Member status to Committee Alternate status
  - ii. Nina R.: Remove David Barron
  - iii. Liliana S. (directed to Cindy C.): Have you reached out to these four members and have they replied:
  - iv. Cindy C.:
    - 1. I have reached out to David B., have received no reply
    - 2. The last time I spoke to John L. he expressed an interest in joining the STNC Board, made no mention of the LUC
    - 3. Situation with Cathi Comras explained in Vi.c.i
    - 4. I have reached out to William M., received no reply
  - v. Liliana s./Nina R.: If anyone fails to commit to the Committee they should not be on the Committee whether as an official Committee member or alternate
  - vi. For the first time in many months, John L. arrived to the meeting 30 minutes late
- e. **MOTION:** by Nina Royal to vacate the STNC-LUC seat held by David Barron 2<sup>nd</sup> Liliana Sanchez Vote: Unanimously approved
- f. **MOTION:** by Pati Potter to move Cathi Comras from the STNC-LUC official membership status to STNC-LUC alternate status 2<sup>nd</sup> by Liliana Sanchez Vote: Unanimously approved
- g. **MOTION:** by Pati Potter to vacate the STNC-LUC alternate seat held by William Malouf 2<sup>nd</sup> by Vartan Keshish Vote: Unanimously approved
- h. **MOTION:** by Liliana Sanchez to vacate the STNC-LUC seat held by John Laue 2<sup>nd</sup> by Elektra Kruger Discussion:
  - i. John Laue
    - 1. I have been taking a class that ended today. If you want me to leave I have no problem with that. It appears as if there is sentiment against me – I don't want to be here if that is the case
  - ii. Cindy Cleghorn
    - 1. Is your availability ok now going forward? Would you like to transfer to an alternate position and still be on the Committee?
  - iii. John Laue
    - 1. Accepted the offer of a transfer to alternate. I resent comments about my commitment to the Committee
  - iv. Arsen Karamians/Vartan Keshish/Nina Royal
    - 1. It is not personal. The LUC needs commitment fr its members & if that means leaving the committee on a temp basis for some reason, so be it. It is a matter of principal. The LUC depends on its members to maintain quorum
  - v. John Laue
    - 1. I prefer to be an alternate. Although my class is over, I am retired and plan to travel so there will be times when I will not be available. I will notify Cindy C. when I will not be here
  - vi. Vote on Motion as presented: 3 Ayes, 4 Nays, 3 Abstentions Motion Fails (Motion requires 6 votes to carry/not carry)

- vii. **AMENDED MOTION:** by Pati Potter to transfer John Laue from the position of STNC-LUC official member to STNC-LUC alternate position 2<sup>nd</sup> Debby Beck  
Vote: 7 Ayes 3 Abstentions Motion carries
  - i. Richard M.: Does the LUC have a policy that if a member misses X number of meetings they can be removed from the Committee?
    - i. Debby B.: A membership guideline on the backside of the LUC Membership Application = "I understand that if I miss 3 consecutive LUC meetings, I will be considered to have resigned from the LUC unless excused by the Chair or Co-Chairs"
  - j. **MOTION:** by Pati Potter to transfer Richard Marshalian from the position of STNC-LUC alternate to STNC-LUC official Committee member 2<sup>nd</sup> by Vartan Keshish Vote: Unanimously approved
  - k. **MOTION:** by Pati Potter to transfer Arsen Karamians from the position of STNC-LUC alternate to STNC-LUC official Committee member 2<sup>nd</sup> by \_\_\_\_\_? \_\_\_\_\_ Vote: Unanimously approved
  - l. Vacancies = one official Committee member, one alternate
- VII. Approval of Minutes
  - a. **MOTION:** by Pati Potter to approve the 11-19-18 STNC-LUC Meeting Minutes as amended 2<sup>nd</sup> by Vartan Keshish Vote: 9 Ayes 1 Abstention Motion carries
  - b. **MOTION:** by Pati Potter to approve the 12-3-18 STNC-LUC Meeting Minutes as amended 2<sup>nd</sup> by Nina Royal Vote: 9 Ayes 1 Abstention Motion carries
- VIII. Status of missing Minutes on the STNC Website – Pati Potter
  - a. The Website is still in construction. The ad hoc Website reconstruction committee has not met since August. The LUC has asked for posting of LUC documents with no response
    - i. Cindy C.: I would like to suggest that last year's STNC-LUC Minutes be updated to the Website by the next meeting. From there work on updating the 2 years prior, etc.
      - 1. **MOTION:** by Liliana Sanchez that the STNC-LUC send a letter along with copies of all past STNC-LUC Minutes to the Secretary of the STNC requesting that said Minutes be placed on the STNC Website 2<sup>nd</sup> by Vartan Keshish Discussion:
      - 2. Debby B.: How many years of LUC Minutes are not on the Website?
      - 3. **AMENDED MOTION:** by \_\_\_\_\_? \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_? \_\_\_\_\_ that a letter be sent by the STNC-LUC to the STNC Secretary that all missing minutes from the years 2017 and 2018 be posted to the STNC Website forthwith and that all files from the old Website be transferred to the new Website and that the STNC-LUC recommends to the STNC that Pati Potter assist with website updates directly with the website vendor to catch up the accuracy of the STNC.org content Vote: Unanimously approved
      - 4. Pati P.: Let me look at the website to see what is not there – some Minutes may be on the website but are incorrectly located
- IX. Status of LUC Projects/Pages that were on the old STNC website and when will they be recovered. Future website posting process
  - a. Pati P.: I discovered where they are – there are in the old website prior to when the new website took over 2 months ago

- b. Cindy C.: There used to be a page where each Project had their own box and all documents, related pictures, drawings, applications, etc., were all in that box. That is what I cannot find on the new website that I would like to be able to find
- X. Status of prior LUC/Board recommendations – Cindy Cleghorn
  - a. There is no recommendation from the STNC Board re the Car Wash at Foothill/Apperson
  - b. There is a recommendation re Remnant University from the STNC Board. Pati P. made sure the letter from the Board was sent to the City
  - c. There is a recommendation re the Recycling Center from the STNC Board. Pati P. made sure the letter from the Board was sent to the City
- XI. Report on STNC Board Meeting held Dec 12, 2018 and the STNC-LUC response thereto – Richard Marshalian
  - a. Prepared a draft document of LUC processes and suggestions for improvements thereto (no copies were provided to LUC Members for review). Richard M. read items from the draft
    - i. Bill S. had future recommendations which were provided to Richard M. to merge into the draft currently under consideration e.g. that Board Region Reps be encouraged to attend LUC meetings when items within their region appear on the LUC agenda
      - 1. Cindy C.: Recommended that Richard M. prepare an updated draft based on this evening’s input
    - ii. Q: Would it be possible to create a template & ask the Bd whether they would approve the template such that all that the LUC would have to do is put in a Project name which would technically constitute an implied approval of all flyers
      - 1. This to avoid having each individual flyer approved by the Bd on a monthly basis thereby circumventing the friction btw the Bd & the LUC. All flyers could be sent out and posted by the LUC in a timely manner
      - 2. Cindy C.: If the Board is upset with our recommendations, have them attend LUC meetings and give their input – the LUC works off input recommendations of the people who are in the audience
      - 3. Lydia G.: Who better to know the area than the area representatives. It should be one of their required duties to attend the LUC and participate when there is a Project in their area
      - 4. All these recommendations the LUC is putting together are great, but they have to be incorporated into the NC’s By-Laws for anyone running for a position to have to follow them
      - 5. Unfortunately Region Reps of this years Board are “seat warmers”
    - iii. Discussed the possibility of and a variety of formats for LUC Members to have separate E-Mail addresses for STNC business as opposed to using private addresses
- XII. 6433 La Tuna Canyon – Verdugo Hills Golf Course Project
  - a. The tentative Hearing Date for the CPC had been planned for January 24, but by this time notification should have been out and there has been none, thus it is possible the Hearing may have been pushed back
- XIII. Economic Development – Richard Marschalian
  - a. On Continuance
- XIV. Public Comments
  - a. Liliana Sanchez

- i. I am running as Assembly 39<sup>th</sup> District delegate. Elections will be Jan 26<sup>th</sup>. I will have more information on locations by the next meeting. These are the delegates who elect the democratic slate
        - 1. 400 Chatsworth Dr., San Fernando, Ca. 7:00am to 12:45pm. One has to be a registered democrat, but may register that same day
- b. Pati Potter
  - i. Future agenda items for the LUC = 6307 Foothill to be scheduled for March as there is only one meeting in February
- c. Marlene Hitt
  - i. Can the LUC or NC address issues about parking and lining in the streets? I was told by the Council Office a few years ago that streets cannot be lined, but when streets are not lined for parking people don't really know where to park
- d. Lydia Grant
  - i. Currently all new apartments being put in require a large number of bicycle spaces which is taking away vehicle parking space. As soon as possible I ask the STNC to agendize taking a position to have a citywide overlay zone be created to exclude from these requirements communities for which they are not appropriate e.g. such as our hillside community
  - ii. It has been a policy in the City that neither a NC nor an effected community get a chance to weigh in on the placement of road diets. There is an Alliance of all NCs in the City which meets once a month which brought up and voted that NCs and communities must be able to weigh in on these diets before they go in and there has to be a process in place so that they can be removed after the fact if the community so desires
    - 1. All stakeholders need to send letters to their NCs to encourage them to agendize taking a position that NCs and effected communities have the right to weigh in on the placement of road diets
- e. \_\_\_\_\_?\_\_\_\_\_
  - i. One can no longer go to the Tujunga P.O. b/c all the new bldg in its vicinity do not provide enough parking & people are using the P.O. parking lot. They used to do this at the Sunland P.O. too, but when it was time to open for business cars would move

XV. Meeting adjourned at 9:05pm