

# Sunland-Tujunga Neighborhood Council

## LAND USE COMMITTEE

7747 Foothill Blvd. Room 101, CA 91042 • 818-951-7411/ [www.STNC.org](http://www.STNC.org)



### LAND USE COMMITTEE MEETING AGENDA

**DATE:** Monday, August 6, 2018

**LOCATION:** North Valley Neighborhood City Hall

7747 Foothill Blvd., Tujunga

**TIME:** 7:00 p.m.

Call to Order – Introductions of LUC, CD7 staff, neighbors and guests.

Name			Name		
Cindy Cleghorn			Vartan Keshish		
Bill Skiles			Cathi Comras		
Debby Beck			Pati Potter* (Region 4)		
Elektra Kruger			William Malouf (a)		
Nina Royal			Lora de la Portilla (a)		
David Barron* (Region 3)			Richard Marshalian (a)		
John Laue			VACANT (a)		
Liliana Sanchez			CD 7		

\* STNC Board Member (a) = LUC Committee alternate CD7 = representative present

The Land Use Committee contains eleven full members and four alternates. A quorum for an LUC Committee meeting consists of seven members, and at least six votes in favor or against an issue are required to achieve consensus. Order of item may be changed to accommodate speakers / presenters. To schedule a presentation please contact Pati Potter at [patipstnc@ca.rr.com](mailto:patipstnc@ca.rr.com) or Cindy Cleghorn at [cindycleghorn@gmail.com](mailto:cindycleghorn@gmail.com)

1. Call to Order and Introductions
2. LUC members to declare any conflicts of interest or ex parte communications relating to items on this meeting's agenda
3. DISCUSSION / Q&A: Brief discussion regarding the STNC Land Use Committee process for review of planning and land use applications in Sunland-Tujunga
  - a. early notification and review of planning applications
  - b. representative presentation
  - c. community/specific plans, city planning policies, findings, location, design and function of proposal
  - d. Q&A
  - e. LUC may or may not take a position or comment at the same time
4. Approve any outstanding minutes and forward to [secretary@stnc.org](mailto:secretary@stnc.org) for website posting

5. PRESENTATION/DISCUSSION/ACTION: 7125 Foothill Blvd. - ZA-2018-3224 - new market with alcoholic beverage sales - Verdugo Hills Liquor relocation, same ownership

*For entries in this document are applicable to the singular as well as the plural forms of such terms.*

**1. PROJECT LOCATION**

Street Address<sup>1</sup> 7125 W. FOOTHILL BOULEVARD (7125-7131) Unit/Space Number \_\_\_\_\_  
 Legal Description<sup>2</sup> (Lot, Block, Tract) FR. LOTS 110, 112, 114, 116, TRACT NO. 2907, M.B. 38 - 40  
 Assessor Parcel Number 2568-014-015/009/021 Total Lot Area 21,777.3

**2. PROJECT DESCRIPTION**

Present Use LIQUOR STORE  
 Proposed Use NEIGHBORHOOD MARKET WITH ALCOHOLIC BEVERAGE SALES  
 Project Name (if applicable) VERDUGO HILLS LIQUOR  
 Describe in detail the characteristics, scope and/or operation of the proposed project \_\_\_\_\_  
RELOCATION OF A BUSINESS WITHIN THE SAME OWNERSHIP WITH OFF-SALE CONSUMPTION OF A  
FULL LINE OF ALOHOLIC BEVERAGES

6. DISCUSSION/POSSIBLE ACTION: 7341 Valmont - new apartment building
7. Status of minutes posting on stnc.org website
- Only one set of minutes (Jan. 22, 2018) are posted on the STNC.org website; what is status of all the other LUC minutes being posted and Items for other committees need to be moved ?
8. EARLY NOTIFICATION:
- Committee member updates
  - Packet received for addition to Single Family Residence at 10341 West Valley Glow Drive - sent to Foothill Trails District NC as not in STNC boundaries DIR-2018-4179-SPP.
  - New Single Family Residence at 9700 N. Estaban Way - ZA-2018-4144-ZAD/ ENV-2018-4145-CE, Zoning Administrator Determination
9. UPDATES: Pending presentations before the STNC Land Use Committee
- 6433 La Tuna Canyon - Final EIR expect to be released anytime
  - 7740-7770 McGroarty - ZA-1993-197-CUZ-PA1/ENV-2018-2883-CE - Plan Approval to allow private college and gatekeeper's residence with 55 parking spaces on RE15 and RE40 zone. Current use is private college for international and out of state students.  
**scheduled for August 20.**
10. PUBLIC COMMENTS non agenda items
11. COMMITTEE response to public comments
12. FINAL ANNOUNCEMENTS
- Community Plan Program Update (CF: 16-0422) New report from the Department of City Planning submitted to the City Council committee on Planning and Land Use Management (PLUM) contains an update on the Community Plan Program, including an overview of the schedule:  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=16-0422>
  - City Planning has a new "Community Resources" tab on their website that links visitors to their Annual Report, Quarterly Newsletter, and new Blog: [planning.lacity.org](http://planning.lacity.org)
  - reCodeLA update <https://recode.la/>

- d. General PlanOurLA2040 General Plan and online survey regarding open space vision:  
<https://www.facebook.com/ourla2040/posts/456545254715100>
  - e. LUC Meeting Schedule: Aug. 6 and 20
  - f. Homeless Housing Advocacy event August 11 - all day, need volunteers
11. ADJOURN by 8:30 p.m.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:  
At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd., Tujunga and at [www.stnc.org](http://www.stnc.org)  
You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [STNC.org](http://STNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at <https://empowerla.org/stnc/>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal."

**Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ ճանել Հյուսըն 818-951-7411 Ժողովից առնվազն 72 ժամ առաջ:**

Posted 8-2-18; Remove after 8-6-18

**Land Use Committee** - This committee consists of community stakeholders and Board members who shall be appointed as deemed appropriate by the Board. The Land Use Committee:

Meets at least once per month.

Contains no more than five (5) Board members, so that a majority of a quorum of the Board will not be present at its Committee meetings.

Sends Committee members to attend Planning Commission meetings and other meetings dealing with city development and land use.

Meets with representatives of prospective new businesses in the community and negotiates with those representatives to promote community standards of architecture, appearance, and preservation of scenic areas.

Issues reports and recommendations to the Board on issues and developments within its purview.

The Land Use Committee shall contain eleven (11) full members and four (4) alternates, appointed by the Board. A quorum for a Land Use Committee meeting consists of seven (7) members, and at least six (6) votes in favor or at least six (6) votes against an issue are required to achieve consensus. The alternates shall be called on to vote in the absence of full members of the Committee. The Land Use Committee takes direction from the Board and presents recommendations to the Board, but makes no decisions for the Board. It is responsible for implementing the details of the policies and directives set for it by the Board. It is the responsibility of the Chairperson of the Committee to set the meeting times and agendas and to assign duties to the Committee members in order to implement these policies and directives.