



# Sunland-Tujunga Neighborhood Council

Certified May 27, 2003

P. O. Box 635 • Tujunga, CA 91043 - (818) 951-7411 -- stnc.org

## Budget & Finance Committee Meeting

Wednesday February 2, 2022

6:00 pm

**Zoom Meeting Online** <https://zoom.us/j/95821686937> **or By Telephone**

**Dial 1-669-900-6833 to Join the Meeting**

**Then Enter This Webinar ID: 958 2168 6937 and Press #**

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

Every person wishing to address the Committee must dial **669 900 6833**, and enter **958 2168 6937** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial or use the Raise Hand option, to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Committee meeting.

**Public comment is limited to two minutes per speaker**, unless adjusted by the presiding officer of the Committee.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

### **NOTICE TO PAID REPRESENTATIVES-**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board/Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's/Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that

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*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

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1. Call to Order: Ed Babakhanian, Treasurer/Budget & Finance Committee Chair
2. Roll Call
3. General Announcements
4. Public Comments on any non-agenda items.
5. **Discussion/Action:** Approve January 2022 Monthly Expenditure Report and Balances. (MER)
6. **Discussion/Update:** Committee Member Pati Potter Excel Spreadsheet Budget Recap/Update.
7. **Discussion/Action:** Motion to approve payment to Lloyd Staffing in the amount of \$111.80 for time keeping (funding is approved and set aside, only approve this expense)
8. **Adjourn** by 7:00 PM

Posted 01/27/2022 Remove after 02/9/2022

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, al (818) 951-7411 o por correo electrónico [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cindy Cleghorn, Secretary, at (818) 951-7411 or email at: [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows: \* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 - Front Window \* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC's process for Committee action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org) STNC Mailing Address: P.O. Box 635 • Tujunga, CA 91043-0635 • [Secretary@stnc.org](mailto:Secretary@stnc.org)



## Sunland-Tujunga Neighborhood...

🚩 You have 1 flagged MER(s). ✕

### Budget Amount [?](#)

**\$42,494.46**

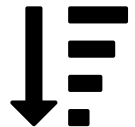


Budget: \$32,000.00

Adjustments: \$10,494.46 [?](#)

### Expense-to-Date [?](#)

**\$13,821.42**



Funding Requests: \$4,528.34 [?](#)

Credit Card: \$9,293.08 [?](#)

### Total Outstanding [?](#)

**\$447.48**



Commitments: \$0.00 [?](#)

Pending Payments: \$447.48 [?](#)

### Net Available [?](#)

**\$28,225.56**

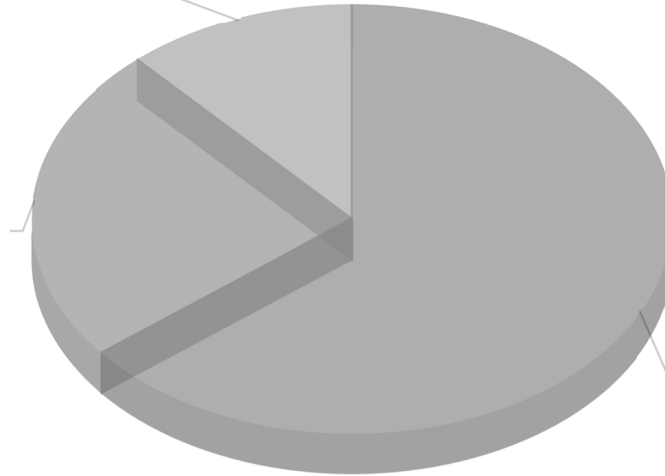


Cash Balance: \$28,673.04 [?](#)

### Budget Allocation

**Neighborhood  
Purpose Grants:  
\$4,900 (11.7%)**

**Community  
Improvement  
Project:  
\$10,100 (24.0%)**



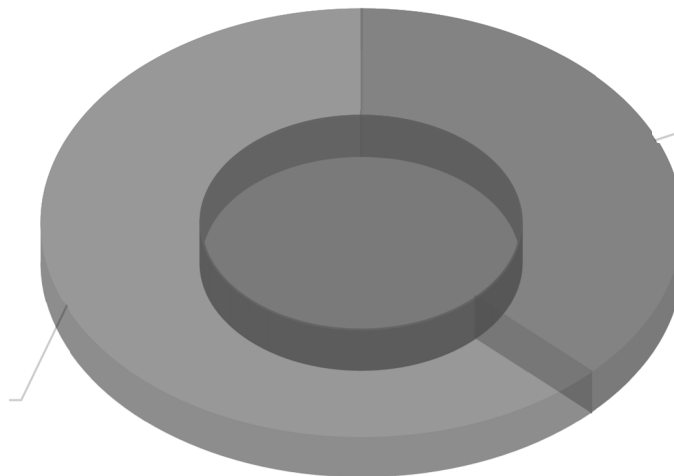
**General &  
Operational:  
\$27,000 (64.3%)**



### **Expenditures-to-Date by Category**

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**each:  
\$67.6 (62.7%)**



**Office:  
\$5,153.82 (37.3%)**





Adobe Inc.  
345 Park Avenue  
San Jose CA 95110-2704  
United States  
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 1558601414  
Invoice Date 30-DEC-2021  
Payment Terms Credit Card  
Purchase Order AD00283426272CUS  
Order Number 7052478696  
Customer Number 1232084000  
Currency USD

Bill To

Ed Babakhanian  
200 N. Spring St  
CA 90012

# INVOICE

## Item Details

Service Term: 30-DEC-2021 to 29-JAN-2022

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65232730	Acrobat Pro DC	1	EA	14.99	14.99	0.00%	0.00	14.99

## Invoice Total

NET AMOUNT (USD) 14.99  
TAXES (SEE DETAILS FOR RATES) 0.00

GRAND TOTAL (USD) 14.99

Comments:

## Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

# US Storage Centers - La Crescenta

4454 Lowell Ave  
La Crescenta, CA 91214  
818-957-0700

lacrescenta@usstorage.net

## PAYMENT RECEIPT

**Tenant** City of los angeles  
**Company** c/o: City of Los Angeles  
**Address** 200 N. Main St.  
**City, State, Zip** Los Angeles CA 90012

**Date Printed** January 17, 2022  
**Payment Date** January 3, 2022 10:48 AM  
**Unit** 0358, ...  
**Available Credit** 0.00  
**Current Balance** 0.00  
**Paid Thru** January 31, 2022  
**Receipt Number** 96334

By IJ

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
01/01/22	0358	Protection Plan 1/1-1/31	12.00	0.00	0.00	12.00	12.00	Master Card
01/01/22	0358	Rent 1/1-1/31	212.50	0.00	0.00	212.50	212.50	Master Card
01/01/22	0363	Protection Plan 1/1-1/31	12.00	0.00	0.00	12.00	12.00	Master Card
01/01/22	0363	Rent 1/1-1/31	212.50	0.00	0.00	212.50	212.50	Master Card
							Taxes	0.00
							Payment (less tax)	449.00
							Payment Subtotal	449.00
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	449.00
							Current Account Balance	0.00
							Paid By	Master Card ****9947
							Paid Thru Date	January 31, 2022

Transaction Type Sale

Authorization 020645  
Reference 61961

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_

Memo:

Signed: \_\_\_\_\_

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**Join us in our quest to cure cancer. Ask manager for details.**



[www.kureit.org](http://www.kureit.org)



# INVOICE

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Please remit payment to:

**Lloyd Staffing, Inc.**

PO Box 780994

Philadelphia, PA 19178-0994

Questions: [AR@LloydStaffing.com](mailto:AR@LloydStaffing.com)

Pay by ACH/wire to:

Wells Fargo Bank, N.A.

Routing #: 121000248

Account #: 4060542594

**BILL TO:** Attention of: Lydia Grant  
 Sunland-Tujunga Neighborhood Council  
 7747 Foothill Blvd  
 #101  
 Tujunga, CA 91042

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:		
01/02/2022	420614	1	134940	Due Upon Receipt		
PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT	
12/06/21-12/12/21	MINTKR	Farber, Robinson A.	4.00	27.95	\$111.80	
A 3% surcharge will be applied to any payments processed using a credit card. Thank you.				<b>PAY THIS AMOUNT &gt;</b>	<b>TOTAL</b>	<b>\$111.80</b>