

Sunland-Tujunga Neighborhood Council
SPECIAL JOINT BOARD AND BUDGET & FINANCE COMMITTEE MINUTES

Meeting Date August 26, 2020 🍷 via Zoom

1. Call To Order: 6:01pm by Sandy Capps, Chair
 - a. Nancy Shannon minute taker
 - b. Committee in attendance: Sandy Capps, Cindy Cleghorn, Pati Potter, Claudia Akin, Bill Sikes, Nancy Shannon
 - c. Others in attendance: Marjorie Maxon, Georgia Brown
2. General Announcements: None
3. Discussion/**Action**: Approve the July Budget and Finance Committee meeting minutes. Claudia motioned, Nancy 2nd. All approved.
4. Discussion/**Action**: Approve August 2020 Monthly Expenditure Report and Balances (MER). Claudia motioned, Nancy 2nd. Not available is \$39,639.29. There are no outstanding invoices. \$2,360.71 has been spent for 20/21 FY. Cindy asked if the MER were available to view and Sandy replied they have not been uploaded yet however, will be available prior to the General Meeting. Roll call vote: All approved, no "Nays", No Abstentions
5. Discussion/**Update**: On City Funding approvals regarding events during COVID-19 Stay at Home. Sandy attended the STARC and STAT meetings. Due to the Stay at Home orders, events are not being approved. Virtual Events still need to submit Event Form 30 days prior.
6. Discussion/**Action**: Approve STARC Committee request that STNC provide up to \$300 for a sponsorship/outreach for the Sunland-Tujunga Rotary Club to promote and produce a virtual Halloween pageant and contest. Claudia motioned, Nancy 2nd. They must still submit an event form. The proposal is to run ads for 2 weeks in CV Weekly and have candy bags for hand out. We are not able to do the candy handouts and the Rotary is checking their legalities if they will be allowed. We will submit to the City and see what they say. Pati asked if they need to advertise in local papers and Sandy said it is what STARC presented and can be discussed at the General Meeting. Roll call vote: All approved, no "Nays", No Abstentions
7. Discussion/**Action**: Approve STARC Committee request that STNC provide up to \$1,750 funding for the virtual community event Hanukkah in the Foothills 2020. Claudia motioned, Nancy 2nd. Nancy stated that is a lot of money for a virtual event. Discussion regarding expenses submitted. Sandy stated that the city clerk is to get back to her if we can spend \$1,000 on a virtual event. STARC still needs to submit an Event Form. STARC had asked if the STNC has a paid Zoom account for use when there are over 100 participants. Cindy said yes. The Rotary will be cosponsoring event and Cindy stated that STARC could ask the STNC for a sponsorship instead of paying items directly. Discussion to put off until next meeting as there is time and many unanswered questions. Motion to approve to postpone until next month approved by all.
8. Discussion/**Action**: Approve Neighborhood Purpose Grant in the amount of \$4,000 for The Civics Center Grant Application to provide training and materials for students in Sunland-Tujunga to lead voter registration drives. Claudia motioned, Nancy 2nd. Nancy pointed out that the requestor is not local and that with schools teaching remotely, there would be no way for them to contact students; no way to guarantee that the postcards would be going to Sunland Tujunga households; Instagram has already started a "Register To Vote" campaign, in addition to pop stars, FB, Twitter and other platforms. It was agreed that this is not specifically local. Sandy motioned to submit to board that the Budget & Finance Committee not recommend for approval. Roll call vote: All approved, no "Nays", No Abstentions
9. Discussion/**Update**: Election Budget for 2021 Elections and possible hiring of outside approved vendor. Claudia motioned, Nancy 2nd. Sandy updated that she has been unable to locate an outside vendor. Cindy updated that all Neighborhood Council will be Vote by Mail. Our election date is April 27, 2021 and the filing period for a candidate has been changed to 60 days from 45 days. As the time gets closer, there will be a need for an Ad Hoc Election committee and a chair.
10. Public Comments on non-agenda items. Marjorie was thankful for the help she received.
11. Discussion/**Action**: Next Budget and Finance meeting August 26, 2020. All approved.
12. Adjourned at 6:34pm