

Sunland-Tujunga Neighborhood Council  
**SPECIAL JOINT BOARD AND BUDGET & FINANCE COMMITTEE MINUTES**

Meeting Date June 24, 2020 🍷 via Zoom

1. Call To Order: 6:02pm by Sandy Capps, Chair
  - a. Nancy Shannon assigned minute taker
  - b. Committee in attendance: Sandy Capps, Pati Potter, Bill Skiles, Claudia Akin, Nancy Shannon and Cindy Cleghorn
  - c. Others in attendance: Liliana Sanchez, Wayne Lilly
2. General Announcements: None
3. Discussion/Action: Approve the May Budget and Finance Committee meeting minutes. Claudia motioned, Nancy 2<sup>nd</sup>. All approved.
4. Discussion/Update: End of the fiscal year 2019/2020 balance, encumbrance and paid expenditures. Our balance is \$17,095.36 \$10,000 will be rolled over to the 20/21 FY. Discussion regarding remaining encumbrance amt as the Methodist Church did not spend all their money and Ring Central had cut their prices in the last couple of months. Sandy motioned to hold a special meeting to increase the STNC Encumbrance. Claudia moved, Cindy 2<sup>nd</sup>. Roll call vote: All approved, no "Nays", no Abstentions
5. Discussion/Action: Approve May 2020 Monthly Expenditure Report and Balances (MER). Claudia motioned, Nancy 2<sup>nd</sup>. Roll call vote: All approved, no "Nays", No Abstentions
6. Discussion/Action: Approve June 2020 Monthly Expenditure Report and Balances (MER). Per Sandy, this report will not be generated till July, so we are removing this agenda item.
7. Discussion/Action: Approve NPG from Sunland Tujunga Shadow Hills Rotary Club for funding to purchase Personal Protective Equipment Face shields for staff at community convalescent hospitals to prevent the spread of Covid-19. Cindy recused herself as she is an honorary member. Claudia Motioned, Nancy 2<sup>nd</sup>. Nancy stated there is no quote for us to see. Bill stated that this would need to be specific for Sunland Tujunga community. Pati had spoken with an employee at New Vista and asked if they were short on PPE, and they said they were not. Pati suggested all the appropriate facilities be asked first. Our committee recommendation to the Executive Board would be to approve if they provide valid quotes and a list specific locations. Roll call vote: 5 approved, no "Nays", No Abstentions, 1 recusal
8. Discussion/Action: Approve STAT committee request for up to \$500 to fund 50 Coroplast yard signs for stakeholders who request them as a preventative measure to slow down speeding drivers. Claudia motioned, Nancy 2<sup>nd</sup>. Nancy asked if there were more quotes than the one provided. Cindy stated that she was given three and verbally told us what they were. Bill asked if we know what the signs would say/look like. The STAT committee is doing an outreaching on Facebook. Cindy asked if the City needs to see a rendering prior to approval. Sandy stated they did. Cindy moved to postpone this. Nancy 2<sup>nd</sup>. Roll call vote to ratify: All approved, no "Nays", No Abstentions
9. Discussion/Action: Approve NPG in the amount of \$4000 for All Kids Bike Grant Application, in partnership with Los Angeles Unified School District, to support Kindergarten PE Learn-To-Ride Programs to 50 elementary schools in the district. Wayne Lilly presented a Power Point presentation regarding this program. There will be 50 Pilot schools for all of LAUSD. These bikes would become the property of the school with his organization giving 5 yrs of support. The program consists of 8 lessons, 22 bikes, 22 helmets and 22 conversion kits. Discussion regarding whether he could guarantee that one of our schools would be selected. He will check with LAUSD, as he could not guarantee that. Lillian stated that she would want a letter from LAUSD with this guarantee and how the STNC would get recognition. Bill stated that not all the kids in our schools are from the community. Sandy motioned that the Budget and Finance Committee suggest to the STNC to accept this NPG with the guarantee that one of our five elementary schools be selected as a Pilot school. Roll Call vote: Sandy-Yes, Cindy-Yes, Claudia-No, Bill-Yes, Pati-Yes Nancy-No. 4 Approved, 2 nays, no abstentions.
10. Public Comments on non-agenda items. None
11. Discussion/Action: Next Budget and Finance meeting July 22, 2020. All approved.
12. Adjourned at 7:15pm