



Sunland-Tujunga Neighborhood Council

7747 Foothill Blvd. Room 101, CA 91042 • 818-951-7411/ www.STNC.org

BUDGET & FINANCE COMMITTEE

Committee members: Cindy Cleghorn, Treasurer, Pati Potter, Sandy Capps, Bill Skiles, Nina Royal,
Alternates: Janelle Hussion and Richard Ramirez

SPECIAL BUDGET & FINANCE COMMITTEE MEETING-

Revised due to time change

DATE: Monday, June 25, 2018
LOCATION: North Valley City Hall, 7747 Foothill Bl., Tujunga
TIME: 8:15 p.m. ** time change only

1. CALL TO ORDER / INTRODUCTIONS / ASSIGN NOTE TAKER
Comments from the Chair of the Budget & Finance Committee regarding Treasurer position
 2. DISCUSSION/ACTION: Approve outstanding Minutes
 3. DISCUSSION/ACTION: Funding requests finalizing FY 2017-18
 - Board member reimbursements
 4. DISCUSSION/ACTION: Draft STNC 2018-19 Administrative Package / Budget / Strategic Plan
 5. DISCUSSION/ACTION: MOTION to approve recurring monthly expenses included in the adopted Fiscal Year 2018-19 Budget that are paid by credit card: Constant Contact \$70; Ring Central \$65; Web Corner \$150; refreshments \$80; Insight (copier lease) \$90.
 6. DISCUSSION: STNC contracts with vendors: what to expect from vendors, costs, timeline, duration.
 7. DISCUSSION/ACTION: Certify that the STNC inventory is correct and complete containing all items in possession as reported to the Department of Neighborhood Empowerment FY 2017-18.
 8. PUBLIC COMMENTS: non agenda items
 9. FUTURE AGENDA ITEMS
 10. Announcements from the Committee on subject matters within STNC's jurisdiction:
 - Tentative date for next meeting is July 9
- ADJOURN by 9:00 p.m.

If you have any funding requests submit to stnc.treasurer@gmail.com and copy secretary@stnc.org

Link to funding requests, minutes, agendas and summaries in folders in Google Drive link:

https://drive.google.com/open?id=1N5jP6gLYjA_YEMq_Q13mIbWzO18cDC

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd., Tujunga
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: STNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary, at (818) 951-7411 or email via secretary@stnc.org

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at <https://empowerla.org/stnc/>

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la Board Secretary, at (818) 951-7411 or email via secretary@stnc.org para avisar al Concejo Vecinal."

Թարգմանական ծառայություններ: Ժողովում հայերեն թարգմանությունների համար, գանգարեք գարտուղարուհուն՝ ճանել հյուսըն 818-951-7411 ժողովից առնվազն 72 ժամ առաջ:

Agenda Posted **6-22-18**; Remove after **6-25-18**